



Building Permit Application Form

Development Services Department

Phone: 250 344-2271

Web: www.golden.ca

Please refer to the [Building Regulation Bylaw #1299](#) for additional information.

SECTION 1: TYPE OF APPLICATION

- | | |
|---------------------------------------|---|
| <input type="radio"/> Building Permit | <input type="radio"/> Demolition Permit |
| <input type="radio"/> Sign Permit | <input type="radio"/> Moving Permit |
| <input type="radio"/> Plumbing Permit | <input type="radio"/> Other: _____ |

SECTION 2: APPLICANT INFORMATION (note: all correspondence will be directed to applicant)

Full Name: _____	Postal/ Zip Code: _____
Business Name: _____	Telephone (home): _____
Mailing Address: _____	Telephone (cell): _____
City/ Town: _____	Email: _____

SECTION 3: PROPERTY OWNER INFORMATION (note: all correspondence will be directed to applicant)

Full Name: _____	Postal/ Zip Code: _____
Business Name: _____	Telephone (home): _____
Mailing Address: _____	Telephone (cell): _____
City/ Town: _____	Email: _____

SECTION 4: CONTRACTOR INFORMATION

Full Name: _____	Postal/ Zip Code: _____
Business Name: _____	Telephone (home): _____
Mailing Address: _____	Telephone (cell): _____
City/ Town: _____	Email: _____

SECTION 5: PROJECT SITE ADDRESS:

Legal Description: _____

Street Address: _____

Parcel Identification Number (PID): _____

SECTION 6: DESCRIPTION OF WORK TO BE PERFORMED:

Estimated Construction Cost: _____

- The property is within 30m of a watercourse.
- The property is in a floodplain.
- Permission is required from a Strata Corporation.
- This is a new residential project or the substantial reconstruction of a residence. (HPO required).
- Engineering is required.

SECTION: 7 PLUMBING DETAILS (as applicable)

Please include the number of fixtures:

Water Closets _____ Lavatories _____ Sinks _____ Showers _____
Hose Bibs _____ Floor Drains _____ Interceptors _____ Backflow Devices _____
Clothes Washer _____ Laundry Tub _____ Urinals _____ Sprinklers _____
Dishwasher _____ Bathtub _____ Other _____

OWNERS ACKNOWLEDGMENT OF RESPONSIBILITY

From the BC Building Code, 2012:

1.2.1.2. Responsibility of Owner

- 1) Unless otherwise specified in this Code, the owner of a building shall be the person responsible for carrying out the provisions of this Code in relation to that building.
- 2) The owner of a building is in no way relieved of full responsibility for complying with this Code by the authority having jurisdiction
 - a) granting a building permit,
 - b) approving drawings or specifications, or
 - c) carrying out inspections.

From the Town of Golden Bylaw 1299:

3. BYLAW PURPOSE AND RESPONSIBILITY

- 3.1 The purpose of this Bylaw is to regulate construction, demolition and related activity within the Town in the general public interest, and it is neither contemplated nor intended to protect owners, builders, constructors, residents or other persons from economic loss. Review, inspection, establishing conditions and requirements, issuing permits, and other actions undertaken by or on behalf of the Town pursuant to this Bylaw are for the sole purpose of providing a limited and interim spot checking function for health and safety and the benefit of the community generally.
- 3.2 Neither the Town nor any of its officials assume any responsibility for ensuring the compliance with the Building Code, this Bylaw, or other applicable enactments by any owner, or an owner's designers, constructors, employees, servants, contractors or representatives. No permit, review, inspection, approval or acceptance by the Town or its officers or employees is intended to or can provide any person with a representation, assurance or warranty as to design or workmanship with respect to any building, structure, system, thing or activity for which a permit or approval is required, or any representation, warranty or assurance that work undertaken pursuant to any permit issued by the Town is free from latent or any defects.
- 3.3 The owner of land or other property, and the owner's constructor, contractor, agent, representative, employees and servants, are fully and solely responsible for ensuring that work or activity regulated under this Bylaw is carried out and completed in strict compliance with this Bylaw, the Building Code or other applicable enactments, whether or not a permit is sought, issued or obtained.
- 3.4 Despite any other provisions of this Bylaw, an interpretation of this Bylaw must be in accordance with this section.

5. OWNER'S RESPONSIBILITIES

- 5.1 For every work or activity for which a permit is required under this bylaw, the owner must:
- (a) ensure that all aspects of construction and installation comply with the Building Code, this bylaw, and other applicable enactments respecting health and safety;
 - (b) be responsible for the cost of remediation or repair of any loss or damage to municipal works and equipment that occurs arising or resulting from work carried out by the owner or the owner's constructors, agents, employees, servants and contractors;
 - (c) during the period of construction or installation:
 - i. ensure that required permits are posted and maintained in a conspicuous place on the property in respect of which the permit was issued;
 - ii. keep copies of the accepted designs, plans and specifications on the property;

- iii. ensure that the civic address is posted in a location on the related property so as to be visible from any adjoining streets; and
- (d) be responsible for determining the qualifications of any and all consultants, professionals and contractors, ensuring that each carries current professional insurance liability or insurance for their contracted work, as may be available or required for a permit, in an amount sufficient to protect the owner and the Town against any and all liability arising from or caused by activity or omissions related to the work for which a permit is required.

5.2 The requirements of subsection 5.1 as they apply to work regulated under this Bylaw shall be conditions of any permit required for that work.

In signing this, I assert that I am the owner or owner's agent, and that I have read and acknowledge the above.

Print name of owner or owner's agent: _____

Signature of owner or owner's agent: _____

Date: _____

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

Personal information contained on this form is collected under the Local Government Act for the purpose of responding to this application, or for purposes directly connected with this application. Information on your application form may be available to the public upon request under freedom of information legislation.

Contact:

The Building Official

Town of Golden

810 9th AV S

Box 350

Golden BC

VOA 1H0

250 344 2271 X231

building@golden.ca

