

Development Application Form



Please refer to the *Development Procedures Bylaw* for all land development application processes and requirements.

Development Services
P: 250-344 -2271
E: Planner@golden.ca

FOR OFFICE USE ONLY:

APPLICATION FEE: _____

Date: _____

Received by: _____

Receipt No.: _____

File No.: _____

SECTION 1: TYPE OF APPLICATION (check all that apply)

Development Permit

Amendment to the OCP

Development Variance Permit

Amendment to the Zoning Bylaw

Temporary Use Permit

Floodplain Exemption

SECTION 2: APPLICANT INFORMATION (note: all correspondence will be directed to applicant)

Full Name: _____

Postal/ Zip Code: _____

Business Name: _____

Telephone (home): _____

Mailing Address: _____

Telephone (cell): _____

City/ Town: _____

Email: _____

SECTION 3: PROPERTY OWNER INFORMATION (if different from above)

Full Name: _____

Postal/ Zip Code: _____

Business Name: _____

Telephone (home): _____

Mailing Address: _____

Telephone (cell): _____

City/ Town: _____

Email: _____

*If there is more than one property owner, please provide a Letter of Authorization signed by all registered owners.

*If a numbered company holds the property, please provide a corporate search illustrating company directors.

SECTION 4: SUBJECT PROPERTY (as indicated on State of Title Certificate)

Legal Description: _____

Street Address: _____

Parcel Identification Numbers (PIDs): _____

SECTION 5: PROPERTY DETAILS

Lot Area (m²): _____ Frontage (m): _____ Lot Depth (m): _____

Existing Land Use: _____

Adjacent Land Uses: (N) _____ (S) _____

(E) _____ (W) _____

Check here if any portion of the property is within 30 m of a watercourse

SECTION 6: PROPOSED DEVELOPMENT (as applicable)

General

Number of Units: _____ Number of Stories: _____ Gross Floor Area (m²): _____

Official Community Plan

Land Use Designation: _____

Proposed Land Use: _____ Check here if an amendment is required

Development Permit Area: _____

Zoning Bylaw

Existing Zoning: _____

Proposed Zoning: _____ Check here if an amendment is required

Existing Municipal Services

Check here if the property is serviced by municipal water

Check here if the property is serviced by sanitary sewers

Comments: _____

SECTION 7: DEVELOPMENT PROPOSAL SUMMARY (use separate sheet if necessary)

Please describe the proposal and indicate how it furthers the objectives of the Official Community Plan.

Please indicate any foreseeable impacts the proposal may have on adjacent properties and the broader community.

In the case of an **amendment** or **variance** application please indicate why the proposal requires a deviation from current Bylaws.

SECTION 9: APPLICATION SUBMISSION

I have completed all sections of this Development Application Form.

Should there be any change in ownership or legal description of the property, I undertake to notify the Planning and Development Services Department immediately to avoid any unnecessary delay in processing the application.

I accept responsibility for delay caused by incorrect or insufficient submission materials. Processing begins only when an application is certified as complete. To be considered complete the application must include this completed form, required fees, and supporting documents, plans, and/or drawings as required in *Development Procedures Bylaw No. 1302*.

Applicant's Signature

Date

By signing this application I authorize the above applicant to:

- Apply for this development.
- Receive and submit information regarding this property and this application.
- Otherwise act on behalf of the property owner regarding this application.

Property Owner Signature

Date

Or Letter of Authorization stating above attached

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY
 Personal information contained on this form is collected under the Local Government Act for the purpose of responding to this application, or for purposes directly connected with this application. Information on your application form may be available to the public upon request under freedom of information legislation.

