



Briefing Note

To: General Public (via CAO)

From: Jordan Petrovics, Manager of Recreation Services

Date: Wednesday March 11th 2020

File: 3900-20 Bylaw 1429, 2020

RE: Feedback Period for ToG Recreation Facilities Fees Bylaw 1429, 2020

SUMMARY OF ISSUE

At the March 3rd Regular Open Council meeting Council received a staff report from the Manager of Recreation Services, *Town of Golden Recreation Facility Fees Bylaw 1429, 2020*.

As a result of this report Council gave first reading to the Town of Golden Recreation Facility Fees and Charges Bylaw No. 1429, 2020 and directed staff to conduct a public consultation process.

With this direction staff are e-mailing key users of our recreations facilities and requesting that users groups provide feedback on this proposed bylaw VIA e-mail. The feedback time period is from March 9th to March 27th 2020. All comments must be sent to rec.booking@golden.ca. These comments will be presented to council in a memo that will appear on the April 7th regular open council meeting.

Comments will be submitted to Council to help inform the group and influence any further direction on the rates presented in Bylaw 1429, 2020

BACKGROUND

The Town of Golden collects a variety Fees for the use of municipal property and services it delivers to its residents. The *Community Charter* is the enabling legislation which provides municipal Councils with the authority to establish, by Bylaw, fees with respect to these municipal property and services.

In British Columbia, Section 194 of the *Community Charter* pertains to “Municipal Fees” and must be understood in the context of Section 154 “Delegation of Council Authority”. Section 194 requires that fees must be set out in a Bylaw itself. In addition, this means that any changes to the Fees must be enacted through an amendment to the Bylaw.

Section 154 requires that certain powers are enabled only by bylaw. This section also contains a prohibition against delegating the ability to make bylaws. In essence, this means that only Council can establish the fees, by Bylaw. There is no discretion for management to set fees. Under Section 154 (2) (b) Council may not delegate the power to set Fees. Management may administer the Bylaw, which is to say management may apply the Bylaw to determine the applicable fee.

Historically council has directed an annual 3% rate increase to rental fees for all Recreation Facilities noted in the rates and fees bylaw. The bylaw has excluded Town of Golden facilities that are operated through contractors or societies. (The Civic Centre, Seniors Centre and Municipal Campground are not included).

Rates for ‘Drop In’ programs have not been significantly adjusted for 4+ years as these rates are presented with taxes included and round to an even dollar amount to help provide efficient point of sale operations. (Example a \$5 fee with taxes included) A simplified drop in rates structure has helped ensure efficient operations with point of sale systems and cash out procedures.

DISCUSSION

The *Town of Golden Recreation Facility Fees Bylaw, 1429, 2020* includes the user fees related to admissions and drop in programs, facility rental fees and regular operating hours for the Golden and District Recreation Complex (Ice Pad, Dry Floor, and Lounge), Golden Municipal Swimming Pool, Mount 7 Recreation Complex and Keith King Memorial Park (KKMP).

No changes have been made to the body (text) of the Recreation Facilities Fees Bylaw. The only edits to the document are in the Schedules. Including Schedule A, Schedule B and, Schedule C.

Staying consistent with past council direction staff have presented an annual 3% increase to all facility rental rates and kept fees associated with drop in programs with no increase.

Noteworthy proposed changes include:

Schedule A – Universal Admissions & Special Events / Programming

- Staff are presenting no increases for the drop in pass pricing for the 2020-21 operational season. Some considerations supporting this direction are:
 - The \$5 platform makes for easy cash administration and helps save staff time with fee collection.
 - Staff are presently concerned on recruiting enough staff to offer consistent operations at the pool this summer. Combining a drop in pass price increase with the potential of limited operations announcements could result in increased negative feedback.
 - The Mount 7 Rec Plex condition is fair and the floor condition continues to be addressed as concern around the quality of play experience.
- Based on the direction provided from the briefing note presented at the February 18th ROCM – *BN MRS 2020-02-18 Recreation Fees Universal Pass Direction council directed THAT Council DIRECT staff to adjust the pricing of the Season Pass Product – reflecting on the original intent.*
 - After Council debate at the March 3rd ROCM, Council provided direction to discontinue to Universal Pass Seasons Pass product and introduce a new 30 punch card pass to compliment the drop in fee and 10 punch card pass.
 - New – 30 punch card rates for drop in programs is presented in schedule A **in red**
- New – Pool - \$2 Wade Pool access free for Parent & Tots.
 - Traditionally the wade pool has been free for children under 5 to access.
 - Pool regulations require an adult to be within arm's reach at all times
 - A \$2 price point is aligned with other Parent & Tot drop in programs
- New – Rec Plex – Drop-in Fitness: \$8.00 drop in and \$72 ten visit punch card
 - Over the past two season the department has been piloting various drop in fitness classes at the Rec Plex. The \$5 price point is very affordable and the department is confident an increased price will have limited negative feedback.
- New – Sports Development Clinics. A costing formula has been presented to help facilitate specialty sports clinics in our facilities.
 - This would allow the department to capitalize on various partnership opportunities and support specific user groups who are keen to host skills development clinics that would complement our existing drop in programs.

Schedule B – Facility Rental Fees

- Staff are presenting the annual 3% increase for all hourly rental rates associated with each facility.
- A daily off season ice rate of \$2,741.00 has been added to reflect the direction from the November 5th SCOF meeting.
 - *The Standing Committee on Finance recommends to Council: THAT the Golden & District Recreation Centre (Arena) be available for the purposes of hosting the Pee Wee Provincial Championships Tournament*

in March 2020 provided that the full costs to operate the facility must be recoverable and therefore paid for by Golden Minor Hockey; AND THAT this cost \$2,741 per day of ice surface operation beginning March 16th and payable in advance no later than March 1st, 2020; AND FURTHER THAT this provision is further pending the availability of municipal staff to operate the facility without compromising other levels of service to the community and having no effect to other facility bookings in accordance with the Recreation Space Allocation Policy.

- Storage space fee adjustments are noted in the schedule with new monthly rates included for storage space at the Rec Plex that is currently used by Scouts and Rotary Club. This direction was provided at the February 18th 2020 ROCM.
 - *Recreation Facility Storage – Direction for Proposed Bylaw 1429, 2020/21 THAT Council DIRECT staff to provide complimentary side-line storage for regular user groups in reading one of Town of Golden Recreation Facilities Fees and Charges Bylaw 1429, 2020 and include a proposed rental rate for storage space associated with all groups who are not considered regular user groups of the facility that storage space is utilized for that specific group.*
- New – staff are proposing to remove the cost and ability to rent tables and chairs for offsite events.
 - Providing this service to the community is a heavy administrative burden for staff due to dealing with the logistics of pick-up, drop-off and the amount of time associated with processing the paper work associated with a rental.
 - This type of rental has resulted in higher levels of wear and tear on the equipment and multiple tables / chairs have been returned with significant damage
- Deposit increase from \$100 to \$200 for Security / Key Deposit and Specialty Aquatic Equipment / Loan Deposit

Schedule C – Regular Operation Hours

- Transitioning the Rec Fee’s bylaw to a document with annual rate reviews, staff have made clear definitions of the operational dates for all facilities outlined in the bylaw.
 - Dates for the 2020-21 Operations Seasons are presented in **blue** on the attached schedule C.

IMPLICATIONS

Strategic

(Guiding Documents Relevancy -Strategic Plan, OCP)

Consistent with the requirements of Sections 154 and 194 of the *Community Charter*.

Financial

(Corporate Budget Impact)

None.

Administrative

(Policy/Procedure Relevancy, Workload Impact and Consequences)

Consistent with the 2020 work plan.

Respectfully Submitted,



Jordan Petrovics
Manager of Recreation Services



BYLAW RATIONALE STATEMENT

Town of Golden Recreation Facility Fees Bylaw No. 1429, 2020

Council is granted the authority under Part 7, Division 2, Section 194 of the *Community Charter* to establish Fees by Bylaw.

TOWN OF GOLDEN
BYLAW NUMBER BYLAW 1429, 2020
RECREATION FACILITY FEES

Being a bylaw to establish fees for recreation facilities

The Council of the Town of Golden, in open meeting assembled, **HEREBY ENACTS AS FOLLOWS:**

A. CITATION

1. This Bylaw is cited as “*Town of Golden Recreation Facility Fees Bylaw No.1429, 2020*”.

B. DEFINITIONS

1. In this bylaw

"Closed Area" means an area of a Facility that is secured by the Town so that only officers, employees and agents of the Town can access the area.

“Council” means the Council for the Town of Golden.

"Damage Deposit" means cash security paid to the Town for use of a Facility or Equipment in the Facility, to ensure the Facility or Equipment are in the same condition following the use as at the time of commencing the use.

"Equipment" means items or materials located in a Facility and owned by the Town that are utilized by a User in association with the use of the Facility by the User.

“Event” means any booking that is not considered a Re-occurring booking, including Jr. B games, single games, one-time private rentals, tournaments and special events.

"Facility" means a building, park or space held by the Town and identified in the Schedule to this Bylaw, but does not include a Closed Area.

"Facility Use Agreement" or FUA, means an agreement between a User and the Town or among the User, the Town and an operator, containing a license of occupation by the User or group of Users and terms and conditions governing the use and occupation of the Facility.

“Local User” means any person, including an individual, organization whether or not incorporated, educational, sports, arts or community group, or other party, and their Responsible Person who resides in Golden or the Columbia Shuswap Regional District Electoral Area A.

“Manager” means the Manager of Recreation Services for the Town or an individual designated by Council to act in place of the Manager.

“Price Category” means a rate applicable to a category of Events established under section C of this Bylaw.

“Regular Operational Hours” or ROH means the general hours of operation for any recreation facility.

“Regular Program” means those Town of Golden programs that run weekly or on a regular basis and are open for public enrolment, including drop-in programs.

"Regular User" means a User or group of Users booking a Facility for the purpose of a regular recurring use over a period of time exceeding three weeks to host meetings, regular practice, league play, social events, tournaments, rehearsals, competitions or similar things.

“Re-Occurring Booking” means weekly Event bookings made at a Recreation Facility that repeat for more than two consecutive weeks.

"Responsible Person" means an individual aged 21 or older assigned by a group of Users to act as agent on behalf of the Users, who in accordance with an FUA must fulfill the terms of the FUA and ensure the Facility is used by the Users in accordance with the FUA and this Bylaw.

“Rules & Regulations” means the documented details on how a Recreation Facility should be administered or operated in concordance with existing regulations. Each Facility has separate rules and regulations that the Responsible Person must read, review and sign before using any Recreation Facility.

"Single Booking" means a reservation for an Event that is not a Re-occurring Booking, including without limitation a hockey game for an accredited junior hockey league, single games or matches or special Events.

"Space" means an area, room or collection of rooms in a Facility available for occupation by a User or group of Users and specified in a Facility Use Agreement for an Event by the User or group of Users, as outlined in the schedule to this bylaw that relates to that Facility, but does not include a Closed Area.

"User" means a person, including their Responsible Person, who uses or occupies a Facility or Space in a Facility, and includes an individual; an organization, whether or not incorporated; or an educational, or a sports, arts or community group.

C. SUBSTANTIVE PROVISIONS

1. The Fee for the use of a Facility or Space is set out in the schedules attached to and forming part of this bylaw, and the amount of a Fee for an Event is also set out in the applicable FUA or License of Occupation forming part of the FUA.
2. Provincial Sales Tax (PST) and Goods and Services Tax (GST) are included in the Fees set out in the Schedules attached to and forming part of this bylaw.
3. A User with a disability must pay the same Fee as others in their age group. A qualified caregiver/leisure assistant accompanying a disabled person is admitted with a complimentary pass per Schedule A.
4. Each Facility has separate Rules that the Responsible Person must read, review and sign before using or occupying the Facility.

Age and Family Categories

5. In this bylaw, the following age categories have the following meanings and applications:
- a) “Tot”: under the age of 5 years, and despite any other provision of this bylaw, Tot use or occupation of a Facility or Space is free of charge;
 - b) “Child”: 5 years through 12 years;
 - c) “Student/ Youth”: 13 years through 18 years, or enrolled in a full time post-secondary educational program at an accredited college or university, and presenting a valid identification card;
 - d) Adult: 19 years through 59 years;
 - e) Seniors: 60 years and over;
 - f) Family: one or more parents or guardians and their Children, or Youth under the age of 18 years, residing in the same residence as the parent or guardian.

Price Categories

6. In this bylaw, the following Fee categories apply to the calculation of a Fee to be paid by a User or group of Users, as applicable, for use or occupation of a Facility:
- a) **Adult Fee Category** applies to User or group of Users in respect of which:
 - i. a minimum of 70% of the Users are 19 years of age or older; and
 - ii. a minimum of 70% of the Users are residents of Golden or Electoral Area A;
 - b) **Youth Fee Category** applies to a User or group of Users in respect of which:
 - i. a minimum of 70% of the Users are under the age of 19 years;
 - ii. a minimum of 70% of the Users are residents of Golden or Electoral Area A; and
 - iii. a Responsible Person signs the youth fee category FUA and supervises the youth Event in accordance with guidelines or rules promulgated by the governing body of the sport association providing the certificate of insurance for the youth Users;
 - c) **Non Resident Fee** applies to a User or group of Users in respect of which:
 - i. the User or over 30% of the group of Users reside outside the geographical area in which property value tax is collected to fund the Facility used or occupied, and for certainty this Fee applies without limitation to program registration, public programs or Facility use or occupation;
 - d) **Sponsorship Category Fee** applies to a User or group of Users in respect of which the Town has entered into an agreement with the User or group that:
 - i. results in fees or payment made to the Town for partnering or joint advertising at a Town program, or both;
 - ii. results in waiving or modifying Fees during regular public programming; or
 - iii. are negotiated with the manager and approved by Town council, and are not set out in a schedule to this bylaw;
 - e) **Other Admissions Fees** applies to a User or group of Users of a public program that has a prescribed special Fee that is expressly different from that of regular public programming in a Facility, where the special category arises due to specialized or extra equipment or instructors;

- f) **Public Drop-In Program Fee** applies to a User or group of Users who pay a Fee to use a Facility or equipment or both only once at a time and not on a recurring basis.

Time Categories

- 7. In this bylaw, “Regular Operational Hours” (ROH) refers to the general hours of operation for a Facility as set out in the bylaw schedule relating to that Facility, and the schedule sets out the Fees for Users or groups of Users for the Facility during those hours, but the Fees for use or occupation of the Facility outside of Regular Operational Hours must be negotiated with the Manager in a License of Occupation provision of the Facility FUA.
- 8. In the schedules, higher Fees are imposed for prime time as opposed to non-prime time use or occupation of a Facility.
- 9. Facility use time minimums are set out in each Facility schedule.
- 10. If a Facility requires an onsite Town employee to operate, it may be closed or have limited hours on a Statutory Holidays, in which case the Fees for use or occupation of the Facility must be negotiated with the Manager in a License of Occupation provision of the Facility FUA.

D. GENERAL PROVISIONS

- 1. No person may use a Facility or space except strictly must be in compliance with this Bylaw, a Facility Use Agreement, the B.C. Building and Fire Codes, *Liquor Control and Licensing Act*, *Workers' Compensation Act* and other federal, provincial or municipal enactments that address health and safety.

Facility Use Agreement

- 2. Before using a Facility for the purposes of an application, a person whose application has been approved must enter a Facility Use Agreement in a form approved by the Manager. The Manager may execute an FUA on behalf of the Town. If the User is an incorporated business or organization, the FUA must be signed by its authorized signing officers. If the User is an unincorporated group, family, individual or other category of User, a Responsible Person must sign as or on behalf of that User.
- 3. Every User must, before using a Recreation Facility:
 - a) deliver to the Manager a copy of the insurance contract, in accordance with the Town Comprehensive General Liability Insurance Policy, to cover the Event or rental, naming the Town and any other applicable Facility owner as an additional named insured:
 - i. Town of Golden, Box 350, 810 9th Avenue S. Golden BC V0A 1H0
 - ii. where applicable: Columbia Shuswap Regional District 555 Harbourfront Drive NE PO Box 978 Salmon Arm, BC V1E 4P1;
 - b) pay the applicable Fee and damage deposit established in the Facility schedule; and
 - c) assign at least one Responsible Person for that User.

4. Every User must meet any additional obligations, conditions and requirements imposed by the Town, Manager or Council as considered by any of them to be necessary for the purposes of compliance with this Bylaw and the Facility Use Agreement or otherwise for the safe and compliant use of the Facility in the circumstances of the User's Event.
5. Without limiting the responsibility of a User for compliance with this bylaw and an FUA, a Responsible Person who has signed a Facility Use Agreement is personally responsible for the conduct or actions of Users who use or occupy the Facility or any Equipment.
6. No person may cause conflict with other Users or Facility employees or volunteers.
7. No person may use a Facility without a signed Facility User Agreement or authorization from the Town. Unauthorized use will result in a minimum fine of twice the published rate, plus the repair and replacement of any damages with an additional 18 percent administration fee.

Deposits and Payment

8. A User must pre-pay Fees and Damage Deposits prior to use of a Facility, and without limitation as per the Town of Golden's Space Allocation Policy.
9. A User making a payment to the Town under this bylaw or an FUA must pay by way of cash, debit card or cheque, and without limitation
 - a. a person making a payment for a Facility rental must make the payment at the Town office or at other Town Recreation facilities during regular posted business hours;
 - b. if a user account has any history of non-sufficient funds, the Manager may suspend the account and require payment by way of cash, debit or certified cheque;
 - c. if a User account is outstanding for a period of 15 days or more, the Manager will issue a formal written notice to a User. After receipt of notice, the User must pay the account in full within 15 days of the notice 15 days, failing which the Manager will cancel the User's Bookings.
10. The Town will refund a Damage Deposit to a User only if the Facility or Equipment occupied or used remain in the same condition following the use as at the time of commencing the use.
11. No additional bookings will be made for any user group with outstanding accounts with the Town.

Damage Deposit

13. Every User of a Facility, other than an individual drop-in User for a single drop-in event, must pay the Town a Damage Deposit as identified in Schedule B prior to use of the Facility, and without limitation:

- a) the Town will keep the damage deposit on file for an annual User if requested by the User;
- b) the Town will pay no interest on Damage Deposits;
- c) every User must ensure that, following an Event, the Space in the Facility used by the User is left in a good, clean and neat condition and in any case, at least in the same condition as before being used for the Event;
- d) the Town will refund a Damage Deposit after the Facility is inspected by Town employees or agents and found to be in a similar state prior to the rental.
- e) the Manager may waive a Damage Deposit if the use is in a Facility that is supervised by Town employees or agents during use.

Cancellations and Trading Times

14. Cancellation requests for Event(s) bookings that are pre-booked will result in:
 - a) A 50% refund for any Event cancellations 60 days or more prior to the booking;
 - b) A 25% refund for any cancellation requests between 59 days and 50 days prior to Event bookings; and
 - c) No refund for Event booking cancellations submitted after 50 days prior to the Event.
15. Reductions on time made to adjust originally booked time can be made up to 30 days prior to an Event booking that includes a 20% reduction in time to the originally booked time with no fees; however, the Manager will dictate when the reduction in times are made to accommodate Facility efficiencies.
16. In the Event the Space is re-booked for another User, a \$100 administration fee will be charged to the original User to process the refund to the User.
17. Regular User groups are permitted up to five no-fee cancellations made on short notice to cancel a regular Recurring Booking each season, provided that:
 - a) Length of the Recurring Booking being canceled must have been less than five hours in duration. Time of the Recurring Booking must be between 4:00 p.m. Sunday and 5:00 p.m. the following Friday; and
 - b) Pre-payment fees associated with cancellations will be held on credit for future use.
18. Unforeseen circumstances resulting in the closure of a Recreation Facility will result in an account credit to a User group and a full refund for any Event bookings made during the closure period.
 - a) Unforeseen circumstances include power outages, lightning, unsafe facility conditions, operational equipment failure, natural disaster and state of emergency.
 - b) Event cancellations due to highway closures resulting in Users not being able to safely travel to the Recreation Facility will result in a refund with an 10% administration charge of the total booked value.
19. No subleasing will be permitted in any recreational facility.

20. Users of outdoor fields cancelling an event due to weather conditions must notify the Manger within 24 hours of the cancellation for an account credit.
 - a) Cancellations are limited to use on the day of intended use.
 - b) Does not include the cancellation of multi-day use bookings.

Facility Space

21. In the Schedules to this Bylaw
 - a) "exclusive use" means the use by a User of the entire Facility other than a Closed Area;
 - b) The use of Space for every category of Users includes access to the Facility common area at no additional cost.

Closed Areas

22. No person may enter a Closed Area, unless the Manager has expressly authorized access.

Promotion of Recreation Facilities

23. Every User of a Facility promoting an Event must include in all promotional material the official Facility name, logo, artwork and name approved by Council.
24. No person may publish or otherwise use Event sponsorship or promotional material or media without the prior written approval of the Manager.

E. OFFENCES AND FINES

Violations

1. Every person who:
 - (a) violates a provision of this bylaw;
 - (b) *permits*, suffers or allows any act to be done in violation of any provision of this bylaw
 - (c) neglects to do anything required to be done under any provision of this bylaw, commits an offence and on summary conviction by a court of competent jurisdiction, the person is subject to a fine of not more than \$10,000.00, or a term of imprisonment not exceeding three months, or both, in addition to the costs of prosecution. Each day during which a violation, contravention or breach of this bylaw continues is deemed to be a separate offence.
2. Every person who fails to comply with any order or notice issued by the Manager in respect of a violation of this bylaw, or who allows a violation of this bylaw to continue, contravenes this bylaw.

Ticketing

3. The offences in Schedule “D” are designated for enforcement under s. 264 of the *Community Charter*.
4. The following persons are designated as bylaw enforcement officers under section 264(1) (b) of the *Community Charter* for enforcing the offences in Schedule D: persons designated by Council as bylaw enforcement officers.
5. The words or expressions set forth in Column 1 of Schedule D are authorized pursuant to s. 264(1)(c) of the *Community Charter* to designate the offence committed under the bylaw section number appearing in Column 2 opposite the respective words or expressions.
6. The amounts appearing in Column 3 of Schedule D are the fines established pursuant to s. 265(1)(a) of the *Community Charter* for the corresponding offence designated in Column 1.

Eviction

7. In addition to a prosecution, the Town may evict the User from the facility. Re-entry to the facility will require the prior consent of the Manager.

Schedules

8. The following schedules are attached to and form part of this bylaw:
 - a) Schedule "A" – Universal Admissions & Special Events & Programming
 - b) Schedule "B" - Facility Rental Fees
 - c) Schedule "C" - Regular Operating Hours
 - d) Schedule “D” – Tickets and Fines

F. SEVERABILITY

1. The provisions of this Bylaw are severable and the invalidity of any part of this Bylaw shall not affect the validity of the remainder of this Bylaw.

G. REPEAL

1. "*Town of Golden Recreation Facility Fees Bylaw No. 1414, 2019*" and all amendments thereto are repealed.

H. TERMINATION

1. This bylaw shall have no further force or effect after April 30, 2021.

READ A FIRST TIME DAY OF , 2020.

READ A SECOND TIME DAY OF , 2020.

READ A THIRD TIME DAY OF , 2020.

ADOPTED THIS DAY OF , 2020,
BY A UNANIMOUS DECISION OF ALL MEMBERS OF TOWN COUNCIL PRESENT
AND ELIGIBLE TO VOTE.

MAYOR

CORPORATE OFFICER

Town of Golden
Recreation Facility Fees Bylaw 1429
Schedule "A"
Universal Admissions & Special Events/Programming

General Admission, Punch Cards & Memberships

Complex Rate Description		Drop In	10 Pass Card	30 Pass Card
All	Family	15.00	115.00	375.00
All	Adult	5.00	45.00	120.00
All	Youth/Student/Senior	4.00	35.00	95.00
All	Child	3.00	25.00	68.00
All	Tot	<i>Complimentary</i>		

Other Admissions

Complex Rate Description		Drop In	10 Pass Card	Seasonal Membership
All	Physical Activity Pass	<i>n/a</i>	<i>n/a</i>	50.00 <i>*Limit of two seasons per person</i>
All	Winter Walking Program	2.00	18.00	35.00
All	Parent & Tot Programs	2.00	18.00	
All	Caregiver	<i>Complimentary, with Leisure Assistance/Caregiver Pass when accompanying persons with disabilities</i>		
All	Volunteers	<i>Complimentary for trained and approved volunteers on their designated volunteer date & time only.</i>		
Arena	Hockey Goalies	<i>Complimentary</i>		
Arena	Women's Drop-in Hockey	10.00		
Arena	Silvertips Drop-in Hockey	10.00		
Pool	Youth Summer Camps	<i>Complimentary public swim access for local NFP groups running summer camps</i>		
Pool	Wade Pool Parent & Tot	2.00		
Rec Plex	Drop-in Fitness	8.00	72.00	

Lessons and Certifications

Complex Group Lesson Rates		Per Set	Complex Certification Course		Per Set
Pool	Red Cross Swim Lessons: <i>(Starfish, Duck, Sea Turtle, Sea Otter)</i> <i>(Salamander, Sunfish, Crocodile, Whale)</i>	57.00	Pool	Bronze Star & CPR-A	80.00
Pool	Red Cross Swim Lessons: Swim Kids 1-6	57.00	Pool	Bronze Combo	275.00
Pool	Red Cross Swim Lessons: Swim Kids 7-10	68.00	Pool	National Lifeguard	375.00
			Pool	Water Safety Instructor:	400.00
			Pool	Water Safety Instructor (by individual course)	
				WSI (a)	40.00
				WSI (b)	175.00
				WSI (c) <i>complimentary</i>	
				WSI Final	200.00
			Pool	WSI Recertification	82.00
			Pool	NL Recertification	75.00

Complex Pre-Registered Courses, Certifications, and Clinics

All	Child	Per hour	9.25
All	Youth/Student/Senior	Per hour	10.00
All	Adult	Per hour	12.50

Sport Development Clinics

Complex Description	Cost	Minimum	Formula
All	Drop in Sports Clinics	Formula	Participants: 12
			May administer 'sports clinics' that will strive to achieve a 65% cost recovery based on the following: Travel Costs for coach (as per Corporate Policy) + coaching fees + hourly rental rate / the minimum number of people required to run the clinic. <i>* external granting can also be applied to the cost recovery</i> <i>* proposed camp must help promote existing drop on programs</i>

* All prices include applicable taxes

Town of Golden
Recreation Facility Fees Bylaw 1429
Schedule "A"
Universal Admissions & Special Events/Programming

Sponsorships and Promotions

Complex Description		Cost	Limit	Additional Information
All	Single Event Sponsorship	162.75	Participants: Pool: max 50 Arena: max 90	Public event. Sponsor chooses if the event is by donation or free to the public. The organization's name is associated with the event as a sponsor.
All	Not-For-Profit Complimentary Youth Passes	n/a	10 passes	Available by request to Town of Golden Not-For-Profit organizations who are hosting a fund raising or special event. Limited to one request per group per calendar year. Valid for 2 years from the date of purchase.
All	Administrative Passes	No Charge		Administrative Complimentary Passes may be issued by the Manager of Recreation Services or their delegate(s) when facilities are closed due to unforeseen circumstances, program cancellation, or administrative error(s). Valid for 2 years from the date of distribution.
All	Promotional Youth Passes	65.00	30 passes	Promotional passes may be issued by the Manager of Recreation Services or their delegate(s) upon request from a Town of Golden business licence holder or non-profit organization for complimentary distribution to members or customers.
All	Promotional Passes	120.00	30 passes	

Merchandise

Complex Description

All Merchandise pricing is established by the Manager of Recreation Services at reasonable market rates for items that can be purchased through the Town of Golden or through another provider.

Cancellation, Withdrawal, and Administration Charges

Type of Cancellation/Withdrawal, Time Frame, and Charges

Seasonal Universal Membership Pass Refund <i>Within one month of purchase date with a valid Doctor's note</i>	Prorated
Lesson/Certification/Clinic: <i>Cancellation or rebooking by administration</i>	no charge
<i>Withdrawal more than 7 days before start date</i>	no charge
<i>Withdrawal less than 7 days before or on the start date with a valid Doctor's note</i>	no charge
<i>Withdrawal less than 7 days before or on the start date</i>	10.00
<i>Withdrawal after the 1st lesson, but before the next lesson</i>	10.00
<i>Withdrawal after the 2nd lesson</i>	No refund
<i>Same day drop in fee or item refund (when purchased item/drop in was not used or attended)</i>	Full refund
Pass Card Replacement	no charge
One Time Shower Use	2.00
Lockers Rental	1.00

* All prices include applicable taxes

Town of Golden
Recreation Facility Fees Bylaw 1429
Schedule "B"
Facility Rental Fees

Golden and District Arena Rentals

Description	Rental Type	Prime Time Per Hour	Per Hour	Per Day	Per Month	Per Year
Ice Pad Rental	Statutory Holiday	283.25	283.25			
	Admission Fee Events	186.43	186.43			
	Non Resident	169.95	169.95			
	Adult	154.50	123.60			
	Jr B Practices	132.87	106.09			
	Jr B Annual Tournament	132.87	132.87			
	Youth	75.19	45.32			
	Outside Operation Season Rate				2741.00	
Dry Floor Rental	Non Resident		82.40	633.45		
	Adult		63.86	504.70		
	Youth		43.26	339.90		
	Golden School Graduation	<i>Complimentary</i>				
Lounge Rental	Non Resident		25.75	128.75		
	Adult		16.48	106.09		
	Youth		12.62	75.19		
	Golden School Graduation	<i>Complimentary</i>				
Concession Rental	Adult			77.25	<i>Contracted</i>	<i>Contracted</i>
Technical Space Rental	Dressing Room A					1,545.00
	Dressing Room B					389.34
	Observation Deck/Office				212.18	
	Office 1				78.28	
	Office 2				78.28	
	Office 3				78.28	
Storage Space Rental	Storage 1 - Upstairs				212.18	
	Storage 2 - Upstairs				87.55	
	Storage 1 - Playing Pad Cupboard	<i>Complimentary to regular facility users</i>				
	Storage 2 - Playing Pad Cupboard	<i>Complimentary to regular facility users</i>				
	Storage 3 - Playing Pad Coral	<i>Complimentary to regular facility users</i>				
Storage 4 - Beer Garden Corner	<i>Complimentary to regular facility users</i>					
Meeting Room Rental	Regular Golden User Groups	<i>Complimentary</i>				

Golden Municipal Pool Rentals

Description	Rental Type	Prime Time Per Hour	Per Hour
Wibit Full Pool Rental	Non Resident		319.30
	Adult		293.55
	Youth/Senior		245.14
Full Pool Rental	Non Resident		133.90
	Adult		106.09
	Youth/Senior		59.74
Single Lane Rental	Non Resident		12.36
	Adult		10.30
	Youth/Senior		4.89

* All prices include applicable taxes

Town of Golden
Recreation Facility Fees Bylaw 1429
Schedule "B"
Facility Rental Fees

Mount 7 Recreation Complex Rentals

Description	Rental Type	Prime Time Per Hour	Per Hour	Per Day	Per Month
Full Complex <i>(includes tables and chairs)</i>	Non Resident	63.86	58.71	504.70	
	Adult	55.62	50.47	437.75	
	Youth/Senior	42.23	38.11	319.30	
	Funeral			139.05	
Gym	Non Resident	55.62	53.56	437.75	
	Adult	48.41	45.32	372.86	
	Youth/Senior	33.99	31.93	267.80	
Half Gym	Non Resident	31.93	29.87	267.80	
	Adult	28.84	26.78	229.69	
	Youth/Senior	21.63	19.57	164.80	
Stage	Non Resident	25.75	21.63	197.79	
	Adult	19.75	15.45	144.20	
	Youth/Senior	15.45	10.30	113.30	
Kitchen	All			46.35	
Storage Space Rental	Storage 1 - Rotary Space				212.18
	Storage 2 - Mens Store Room				105.06
	Storage 3 - GBA Room				<i>Complimentary to regular facility users</i>
	Storage 4 - Stage sidelines				<i>Complimentary to regular facility users</i>
	Storage 5 - Gym sideliens				<i>Complimentary to regular facility users</i>

Keith King Memorial Park Rentals

Description	Rental Type	Prime Time Per Hour	Per Hour	Per Day	
Concession Rental	Non Resident		10.30	74.16	
	Adult		7.98	63.86	
	Youth/Senior		5.92	48.41	
Ball Diamond Rental <i>(per Diamond)</i>	Non Resident		10.30	73.13	
	Adult		8.50	59.74	
	Youth/Senior		4.12	38.11	
	Golden High School Programs	<i>Complimentary</i>			
Ball Diamond Rental	Unfinished Ball Diamond			73.13	
Sports Field Rental <i>(per Sports Field)</i>	Non Resident		10.30	75.19	
	Adult		8.50	63.86	
	Youth/Senior		3.86	38.11	
	Golden High School Programs	<i>Complimentary</i>			
Storage Space Rental	Sport Field Storage Room				<i>Complimentary to regular facility users</i>
	Concession Building Storage Room				<i>Complimentary to regular facility users</i>
	Ball Field Storage Shed				<i>Complimentary to regular facility users</i>

Other Fees and Charges - All Complexes

Description	Prime Time Per Hour	Per Hour	Per Day
Staff and Equipment	Equipment & Operator	118.45	
	Additional Public Works Staff	58.71	
	Additional Recreation Staff	31.93	
	Additional Lifeguard Staff	31.93	

Administration Charges

* All prices include applicable taxes

Town of Golden
Recreation Facility Fees Bylaw 1429
Schedule "B"
Facility Rental Fees

Description	□	Amount
<i>Administration charges listed below will be kept by the Town of Golden until the event is completed and the facility has been returned, inspected, and determined to be in its original pre-rental condition. If required, key replacement, cleaning charges, and repairs for damages will be deducted from the deposits received. Charges that exceed deposits will be due and payable upon receipt.</i>		
Security/Key Deposit	Required for any events where Town of Golden Scheduled Staff are not on-site	200.00
Damage Deposit	Required for events and/or facility renters that: a) are in excess of 80 participants, or b) will be charging admission fees, or c) have been charged cleaning fees within the last 3 years	500.00
Repairs for Damages	Invoices paid to subcontractors for material, supplies, and repairs to the facility	Cost +10%
Cleaning Charges	Per hour for staff time required to return facilities to original pre-rental condition	103.00
Specialty Aquatic Equipment Loan Deposit	Equipment Red Cross and Royal Life Saving Society training courses	200.00

Booking Rules and Restrictions

Description

All Rentals

Are subject to the booking guidelines in the Recreation Facilities Space Allocation Policy.
Unless otherwise specified, minimum 1 hour rental, billed in 15 min. intervals thereafter.
A liquor license is mandatory for alcohol sales and consumption.
A full pre payment of a rental secures the current bylaw rate in the quote provided by staff.
A non- refundable deposit of 50% on a rental will hold the reservation with the rates subject to change.

All Rentals

Statutory Holidays Minimum 4 hour rental. Maximum 6 consecutive hours.
Admission Fee Events Minimum 3 hr rental. Arena Ice Pad Rental also includes 2 floods and heating.

Specific Complexes

Arena Lounge Rental Minimum 4 hour rental when food and beverages are served.
Pool Rentals Pool rentals include access to the facility change rooms, showers, and 2 lifeguards.
Pool Rentals Rentals exceeding 40 people requires billing for 1 Additional Lifeguard per hour.
Pool Rentals Rentals exceeding 80 people requires billing for 2 Additional Lifeguards.
Wibit Rentals Wibit rentals include access to the facility change rooms, showers, and 3-4 lifeguards.
Pool Single Lane Rental Minimum 2 lanes and maximum 4 lanes.
KKMP Rentals Minimum 2 hour rental, billed in 15 minute intervals thereafter.
Youth Sports Field Rental Includes complimentary ball diamond rental for tots when available.

* All prices include applicable taxes

Town of Golden
Recreation Facility Fees Bylaw 1429
Schedule "C"
Regular Operating Hours

Golden and District Arena

SEASON	Monday - Friday		Saturday/Sunday	Statutory Holidays
	NON PRIME	PRIME	PRIME	Closed
	Summer: April 3, 2020 - August 9, 2020	6:00 am - 3:00pm	3:00 pm - 11:30pm	6:00 am - 11:30pm
Winter: August 28, 2020 - March 14, 2021	6:00 am - 3:00 pm	3:00 pm - 11:30pm	6:00 am - 11:30pm	
	<i>* Limited hours August 28 - September 11, 2020</i>		<i>* Summer Dry Floor hours subject to constructio</i>	

Golden Municipal Swimming Pool

SEASON	Monday - Friday		Saturday/Sunday	Statutory Holidays
	6:00 am - 8:30pm		12:00 pm - 7:00 pm	2:00 pm - 5:00 pm
Summer: May 16, 2020 - August 23, 2020				
	<i>* Additional hours pending staffing availability from August 24 - September 6, 2020</i>			

Mount 7 Recreation Complex

SEASON	Monday - Friday		Saturday/Sunday	Statutory Holidays
	NON PRIME	PRIME	PRIME	Closed
	Summer: May 1, 2020 - September 7, 2020	5:00 am - 3:00 pm	3:00 pm - 11:00pm	5:00 am - 11:00pm
Winter: September 8, 2020 - April 30, 2021	5:00 am - 3:00 pm	3:00 pm - 11:00pm	5:00 am - 11:00pm	

Keith King Memorial Park

SEASON	Monday - Friday		Saturday/Sunday	Statutory Holidays
	9:00am - 10:00pm		9:00am - 10:00pm	9:00am - 10:00pm
Summer: April 6, 2020 - September 27, 2020				

*Please Note: All operating hours at all facilities are subject to weather conditions and staffing availability.

Town of Golden
Recreation Facility Fees Bylaw 1414
Schedule "D"
Ticketing

No ticketing at this point in time