Annual Inspection and Declaration Form
Bed and Breakfast / Short-Term Rental

Business Name: _____

Address: _____

Phone: _____ Email: _____

Safety Measures:

- ☐ Smoke Alarms are installed and tested.
- ☐ Carbon Monoxide Alarms installed and tested.
- ☐ Fire Extinguisher is installed and annually certified. Size is 2A:10B:C minimum.
- ☐ Floor Plan is posted. Any significant changes discussed with the Town.
- ☐ Means of egress operable and unobstructed (bedroom doors & windows).
- ☐ Interior/Exterior passageways maintained free and clear of obstructions.

Terms and Conditions - residentially zoned STR or B&B:

- ☐ I have notified all abutting neighbours and adjacent neighbors (across the road) of the B&B / STR and provided my contact information.
- ☐ The site is / remains my permanent residence and I will be available to respond in person during all guest stays within two hours.
- ☐ I will ensure all required on-site parking stalls (per the approved parking plan) are clear of any snow by 10 am, debris, unlicensed vehicles, and available for active use by the residents of the dwelling unit on the property and occupants of the STR/B&B.

Terms and Conditions - all STRs/B&Bs:

- ☐ I will include my Business Licence number in all advertising for a short-term rental accommodation and not advertise a higher occupancy number than I'm licensed for.
- ☐ I will display a copy of the business licence and the operator's (responsible person's) name and phone number in a prominent location in the unit (and for residential zones on the property visible from the street). I will notify the Town bl@golden.ca within 24 hours of the contact changing.
- ☐ I will keep a written record of all guest names and contact information.
- ☐ I will obtain insurance for the short-term rental premise.
- ☐ I will abide by all Town of Golden bylaws.
- ☐ Provincial registration number _____[1]

PST and MRDT (***enclose proof)***

- ☐ I have collected and remitted to the Province.
- ☐ My online platform has remitted on my behalf.

I hereby attest that the above safety measures have been tested, inspected, and will continue to be maintained, and that I will abide by the terms and conditions listed above. Failure to adhere to these conditions may result in fines or the business licence being suspended or revoked.

_____ _____

Signature Date

_____

Name

[1] Subject to Provincial rollout May 2024.