

## Authentic. Community. Adventure. Since 1882

## 2016 ANNUAL REPORT

Presented by the Town of Golden Council per the requirements of the Community Charter and the Financial Information Act

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Town of Golden Council front row: (LtoR) Councillors Connie Barlow, Chris Hambruch &Bruce Fairley. Back row: (LtoR) Councillors Leslie Adams, & Caleb Moss; Mayor Ron Oszust; Councillor Eddie Leigan; Chief Administrative Officer Jon Wilsgard.

## From the Mayor:

Thank you for picking up our corporate Annual Report. This is our opportunity to share not only our mandate (good government, laws, stewardship of assets, as well as fostering well-being in the community) but also our wishes, hopes and desires for our community. We do this through setting objectives, measuring their progress and ensuring that we report this information to our citizens.

In 2016 Council revisited its Strategic Priorities, knocking some off of the list as complete, adding some, and maintaining others as of continuing importance. Our focus remains proper stewardship of our infrastructure by moving toward a recognized and industry accredited system of inventory, life cycle calculations, and long term financial planning, while still trying to leverage any grants we can to deal with what we know we need to either build, fix, or enhance. This is evident in our granted projects for the settling ponds, reconstructing our reserves, and working toward asset management policies.

We also felt it important to continue making our community better connected, and attractive with a continued emphasis on trails, sidewalk, and landscaping projects in 2016, with a renewed focus on repopulating our recreation centres with more programming. This will continue in earnest in 2017. Once again we experienced respectable growth in our community and saw the exciting opening of a craft brewery, a child care centre, and a number of new homes, all of which we are proud as the municipality to have played a role in facilitating their construction and completion. These are exciting times in Golden and positive indicators of a town that has faith in itself and that of others.

We are a community that has quality of life as well as being a place worth living, working and playing in, now and into the future.

Ron Oszust Mayor



## **Governing Body: Town Council**

Your municipal government is led by 7 elected officials: the Mayor and six Councillors. Empowered by the Community Charter to be a governing body, the Town Council must consider the well being and interests in its decision making, contribute to the evaluation of all policies and programs, participate in council meetings and carry out other duties they are assigned by legislation.



Ron Oszust Mayor

## Golden Council 2014-2018



Leslie Adams





Connie Barlow Chris Hambruch



Eddie Leigan



Caleb Moss



**Bruce Fairley** 

## **Corporate Administration**

Chief Administrative Officer

The Chief Administrative Officer (CAO) is responsible for the overall management of the operations of the municipality, ensuring that the policies, programs and other directions of Council are implemented, and for advising and informing Council on the operations and affairs of the municipality. This includes ensuring that all the statutory obligations



Chief Administrative Officer and Corporate Officer Jon Wilsgard

required under Provincial and Federal legislation are met, and that Council's strategic priorities are identified and addressed through the development of a corporate work plan. The position is responsible for the overall management and supervision of the corporation and its workforce.

## Strategic Priorities

## **Town Council's Strategic Priorities** Report on 2016 Municipal Objectives

Strategic Priorities are established by Council to provide for short term direction of the corporation, while keeping with a longer term vision to address critical issues of political, policy, and operational natures. Strategies are intended to be tactically interpreted by staff into projects and initiatives that have achievable results. They are therefore both goal and task oriented, being understandable, and measurable. While they are politically and policy driven, they are also logical, administrative goals for the corporation.

Council's Strategic Priorities accompany other incremental and cyclical corporate activities.

Ongoing public works and recreational services; higher level government reporting; development services; program management; communications; ongoing contracts and project implementation; permitting, licensing, collecting; and internal management also occupy the corporation. The Strategic Priorities represent key policy based tactics that fit into an overall directional shift or theme for the organization.

Strategic Priorities meet a requirement of the *Community Charter*, being statements of municipal objectives including measures used to determine progress upon them that must be included in the corporation's annual report.

Council's Priorities are divided into two categories; those grouped under NOW are targeted for significant completion or portions thereof within 12 months, and those grouped under NEXT within 24 months, or the end of the current political mandate.



These are projects and initiatives of highest priority with fixed dates for milestones which Council would like to have completed or achieved a new state in 0-12 months.



These Priorities are ideally meant to be undertaken as the NOW Priorities are completed, thereby moving them up to NOW status accordingly.

Council would like to have them completed or in a new state in 0-24 months.



These are Council-only political lobbying initiatives with other entities and levels of government to achieve strategic positioning for the community on economic and equity grounds.

## **CORPORATE NOW & NEXT PRIORITIES 2016**

Project or Initiative	Objective	Why Do It?	Council Milestone	Progress Statement
Zoning Bylaw Refresh	Amend the zoning bylaw terms and conditions in the 9th Street North Area and implement other zoning changes.	Clear discontent in neighbourhood for current zoning criteria. Inconsistent and debatable zoning criteria for current uses. Opportunity for area specific planning process including proposed street upgrades.	Process implementation	30% Limited progress was made on this file. The positive dramatic return of development activity in Golden has since entirely prevented further progress, given current staffing levels.
New Reserve Policy	Restructure the town's reserve accounts to meet legal requirements, asset management principles, and align with council priorities.	The town's current assemblage of reserves needed review in number, purpose, deposit and withdrawal standards, and consistent use. A complete restructuring provided much needed alignment with Council priorities and assurance in annual budgetary planning.	Status determination by June; draft policy by October.	100% The policy was adopted in the fall.
Long Term Financial Plan	Begin knowledge and data accumulation to plan for decades.  Inventory current services and develop criteria that categorizes essential, important and discretionary services and a framework to examine service levels and delivery.	Legislation requires municipalities to annually approve a 5-year financial plan, but it is becoming increasingly clear that plans as much as 4 times this term are needed to fully prepare for future infrastructure renewal and plan for long term community visions.	Meaningful progress on asset management plans to build the ability to create this item.	20% Priority abandoned as a specific priority given the comprehensive asset management data and plans first required prior to this being developed.
Economic Development Targeted Projects and Strategy	Pending the creation of a renewed function, enter an internal and public process to determine strategic goals and tactical initiatives to achieve them	Assuming the successful re-creation of this function, it would logically require firm strategic and tactical direction to assure success.	CSRD and Town alignment on functionality and financing	<b>0</b> % Initiative abandoned due to regional disinterest.
Service Capacity Review	Provide ongoing monitoring of level of staff capacity to meet statutory, obligatory, contractual, and council driven workloads.	Local governments continually struggle to define their role within a community and how expansive it should be. Ultimately this is controlled by the number of people that can do the work. How much can we do? What is our limit?	Conduct annual reviews of staff and service levels	No new positions were implemented though a Bylaw Officer and enhanced summer seasonal gardeners were approved for 2017.
Fiscal Policies	Following the adoption of a renewed Reserve Policy, other associated policies require development in order to establish: -fiscal transparency -inflationary control -borrowing capacity -surplus designation -sale of assets	Continue to improve controls for transparency, accountability, and responsible financial management.	One policy or initiative completed per year.	100% Reserve Policy and new online banking payment options developed.
Infrastructure Funding Strategy	Ensure preparedness for capital spending in the future.	Infrastructure grant processes are becoming more widespread and frequent. Local governments must make best efforts to ensure financial and administrative readiness for opportunities.	Maintain asset management preparedness for large scale grants.	100% Pending and placed in abeyance. Cursory strategy in place to address ongoing grant opportunities.
District Municipality Feasibility	Investigation into required processes to determine the scope and nature of such a local government change and its benefits.	There may be better jurisdictional frameworks for the Golden area that could provide for improved service delivery and centralization of greater citizenry taxation in the sub-region.	Not specific; within the overall time period spanning this document.	0% Abandoned. Alternatively, the municipality and regional district established the Partnered Service Delivery Committee to examine better shared service relationships.

## **ADVOCACY PRIORITIES 2016**

Initiative	Why Consider It?	Progress Statement
Shared Services Review	The population between Golden and Area "A" of the CSRD is split roughly 50/50. The municipality logically provides a host of services and amenities for the residents of both jurisdictions. One would expect therefore that taxpayers from both jurisdictions would support their provision. And they do with the arena, the cemetery, emergency program, operating the airport, and (formerly) with economic development and cultural services.  What the taxpayers of Area "A" pay nothing for is in the operation of the pool, the spray park, Rec Plex, ball and soccer fields, skate park, Civic Centre, and capital projects at the airport as examples. Council feels it would like to change this arrangement.	Measurable The Partnered Services Delivery Review Committee was established as a joint select committee to explore and define the scope, nature, and costs of jointly recognized regional services including agreed upon mechanisms for funding them.  The committee met several times in 2016, engaging in discussion and debate over the issues above.  Recommendations will be forwarded to Council and the CSRD in 2017.
High Speed Internet	The level of broadband connectivity is rapidly defining the economic and social success of communities as internet services and dependency rise exponentially in society. Golden is arguably underserved and increasing our connectivity capacity would undoubtedly benefit all sectors of our local society.	Limited Council continues to liaise with major telco's regarding the provision of greater services to Golden and maintains a relationship with the Columbia Basin Broadband Corporation (associated with the CBT) in order to advocate for improved connectivity through its own strategic direction in the basin.
Trans Canada Twinning	A Council and community economic development priority for decades, the work in our area is far from over and Council will continue to lobby the Province and the Federal Government to commit funding toward Highway 1 four laning.	Significant Council continued to meet directly with MOTI staff and the Minister at the annual UBCM convention. The Province announced the Kicking Horse Canyon final phase beginning in 2019.
Highway 95 Bridge	Built in 1952, the aged highway bridge over Gould's Island has been on Council's radar for years, pressuring the Province to not only replace and redesign it, but straighten the crossing. Doing so would help traffic flow, improve safety, and could potentially change the face of our downtown in opening up more pedestrian based planning by realigning the highway corridor.	Significant Following years of lobbying and discussion, the Province established the Kicking Horse River bridges within the top ten provincially required replacements of their kind. During 2016 select staff participated as technical team members to the project, Council received several briefings, a public process was held, conceptual designs revealed, and with still more consultative, engineering, and design necessary, a targeted date of 2020 has been set for project completion.
Provincial Flood Strategy	Golden's continuing vulnerability to spring freshet and ice damming flood consequences requires constant advocacy by Council to the Province to develop and implement more accessible and cost effective programs to assist in mitigating future disasters and managing relief efforts.	Variable Members of Council continue to meet with provincial ministers at UBCM, and annually attend EMBC regional forums. EMBC has recently announced the imminent establishment of a mitigative funding program for communities.
Ice Flow Study Grant	Establishing through scientific study the relationship between gravel accumulation and ice jams in the Kicking Horse River is deemed necessary by Council in order to provide evidence that more frequent removal of bed load gravel is justified.	Limited Application for a study was made to UBCM's Strategic Priorities Fund as a part of the federal Gas Tax program. Funding was denied. It has been re-submitted to a federal program and awaits adjudication.
River Gravel Extraction Partner	A key tactic to support the rationale for more frequent and higher volume gravel removal could be in establishing a private sector partner for such activity.	Limited Council has made cursory contact with CP Rail on this issue.
Airport Funding Proposal	A recent condition assessment of the Golden Municipal Airport has revealed its runway and tarmac to be in 'poor' condition. Adequate resurfacing will require \$2-\$3million in funds.	Limited Meaningful grant opportunities for this initiative have been extremely few and far between; however, UBCM's Strategic Priorities Fund now includes airports as an eligible category. Future application to this fund may occur, pending the outcome of the Shared Service Review, and analysis of competing infrastructure renewal priorities of the municipality.



## Town Council's Strategic Priorities Statement of 2017/2018 Municipal Objectives

Establishing a list of Strategic Priorities is a shift by Council in moving away from recurring strategic "plans" which can be unnecessarily complicated and tough to deliver upon. At some risk of actually being less strategic and more operational, Strategic Priorities are otherwise more task-oriented, understandable, and measurable. While they are politically and policy driven, they are also logical, administrative goals for the corporation. Although Council's Strategic Priorities are high ranking in the annual corporate work plan, they actually represent less than 20% of the corporation's annual activities!

Continual public works and recreational services; higher level government reporting; development services; program management; communications; ongoing contracts and project implementation; permitting, licensing, collecting; and internal management take up the majority of our work.

The Strategic Priorities do however represent key policy based tactics that fit into an overall directional shift or theme for the organization.

NOW

These are projects and initiatives of highest priority with fixed dates for milestones which Council would like to have completed or achieved a new state in 0-12 months.



These Priorities are ideally meant to be undertaken as the NOW Priorities are completed, thereby moving them up to NOW status accordingly. Council would like to have them completed or in a new state in 0-24 months



These are Council-only political lobbying initiatives with other entities and levels of government to achieve strategic positioning for the community on economic and equity grounds.

## NOW

(0-12 months) 2017

## STRATEGIC PRIORITIES AND GOALS

Project or Initiative	Objective	Why Do It?	Council Milestone	Projected Progress
Connectivity Initiatives	Continue improving and developing 'all ages' community connectivity for cyclists and pedestrians	Whether for safety or recreation, image, tourism or lifestyle, society is expecting a greater effort from municipalities to provide connectivity networks for pedestrians, cyclists and mobility challenged people of all ages. Doing so enhances communities, makes them more livable, and creates healthier, happier citizens.	Meaningful annual progress on approved initiatives within the annual budget.	For 2017, completion of 2km Rotary Loop accessible path extension behind the high school, Alexander Park sidewalk replacement, completion of TCH connector, numerous cycling trail improvements around community, improved maintenance to dyke trail.
Zoning Bylaw Amendments	Target specific areas for pragmatic zoning amendments.	Zoning bylaws represent necessary structural order to development, yet require continuous amendments to respond to societal and developmental trends, cultural movements, and continuous variances.	Amendments to targeted definitions and areas as capacity permits.	Given pace of current development activity, this will be centred around residential zone tweaks, and commercial zone allowances, incrementally over the year.
Asset Management Policy and Strategy	Complete a review and update of this corporate policy and create an asset management strategy.	A renewed Asset Management Policy is required to set direction for infrastructure management and spending, informing	Policy to be complete in 2017	Policy projected for Council approval in Q3.
Bylaw Notice System Implementation	Deployment of a renewed bylaw enforcement program using a new provincially endorsed framework and system.	Bylaw enforcement activity has been traditionally low profile in Golden; greater public expectations and some high profile community issues have necessitated a return to more enforcement, using a more successful program developed by the Province.	Implementation for targeted focus areas by fall.	Re-written authorization and regulatory bylaws now under legal review; Council focus discussion expected in mid-summer.
Community Beautification	Improvements to the landscaped public environment.	As a designated resort community Golden is compelled to meet both visitor and local expectations commensurate with this title.	Meaningful maintenance enhancements to areas of public focus and exposure.	The municipality implemented 2 seasonal gardener positions in May. Results are forthcoming.



(0-24 months) 2017-2018

Project or Initiative	Objective	Why Do It?	Council Milestone	Projected Progress
Asset Management Plans	Establish a 'go- forward' plan for each asset register (eg. roads, utilities, buildings etc.).	Following the adoption of a policy statement to follow asset management planning principles, a plan for each asset register is required to properly forecast the financial, administrative, and operational requirements over many years and therefore inform a Long Term Financial Plan.	Publication of at least one plan per year.	First plan anticipated to be received by Council in the fall of 2017.
Fiscal Policies	Continue development of associated policies to establish: -fiscal transparency -inflationary control -borrowing capacity -surplus designation -sale of assets -HR Management	Continue to improve controls for transparency, accountability, and responsible financial management.	One policy or initiative completed per year.	Underway
Connectivity Initiatives	Continue improving and developing 'all ages' community connectivity for cyclists and pedestrians	Whether for safety or recreation, image, tourism or lifestyle, society is expecting a greater effort from municipalities to provide connectivity networks for pedestrians, cyclists and mobility challenged people of all ages. Doing so enhances communities, makes them better livable, and creates healthier, happier citizens.	Meaningful annual progress on any number of initiatives.	Completion of 2km Rotary Loop accessible path extension behind the high school, Alexander Park sidewalk replacement, completion of TCH connector, numerous cycling trail improvements around community, improved maintenance to dyke trail.
Infrastructure Management Implementation	Accomplish meaningful progress on targeted projects in the currently accepted inventory of needs.	In the absence of formal Asset Management Plans and Long Term Financial Plan, the municipality has the obligation to continue addressing known infrastructure deficits.	Action grant opportunities; utilize reserves; implement projects as able.	Major upgrades to settling ponds underway, water system upgrades progressing, dyke improvements complete, pool enhancements complete, applications re-submitted for major downtown dyke enhancement and street improvements.



## (0-24 months) 2017-2018

## STRATEGIC PRIORITIES AND GOALS

Recreation Program Stability	Establish long term use, occupancy strategies, and management regimes for key public facilities.	Facilities such as the Arena, Pool, and Rec Plex undergo fluctuating use levels and administrative difficulties pending staff levels and user type and perceptions. Consistency in programming and management strategies is needed to ensure long term and increased use.	Prepare management policies for Council endorsement and staffing regimes to assure success; establish a working Point of Sale system.	Policy development nearly complete; staffing proposals to be discussed by Council by end of Q2. A limited use POS system is targeted to be in place in the fall of 2017.
OCP Renewal Preparations	Undertake some focused preparations to prepare for a renewal process post 2018.	OCP renewal processes are long and comprehensive. Preceding this, targeting some community issues is prudent.	Development of new overarching development guidelines.	New Form and Character guidelines being contemplated; strategy to address Short Term Rentals underway.
Business District Parking Strategy	Establish a simpler, business-friendly, and pragmatic regular regime around parking requirements.	Variably applicable, unfair and untenably perceived (though common) parking requirements for developments has created malcontent between the business community and the municipality.	Develop a new draft policy for Council debate.	No progress to date.
Public Communication	Increase information publication and proactive community engagement.	Regular and multi-channel forward communication by municipal governments is a societal expectation, with many positive results.	Consistent and regular communications to the public.	A Communications Official position is now in place; annual work plan is under development; pro-active communications are more frequent and informative than in the municipality's history.



Initiative	Why Consider It?	Progress Statement
High Speed Internet	The level of broadband connectivity is rapidly defining the economic and social success of communities as internet services and dependency rise exponentially in society. Golden is arguably underserved and increasing our connectivity capacity would undoubtedly benefit all sectors of our local society.	Variable Council continues to liaise with major telco's regarding the provision of greater services to Golden and maintains a relationship with the Columbia Basin Broadband Corporation (associated with the CBT) in order to advocate for improved connectivity through its own strategic direction in the basin. Work has begun to enable a community Wi-Fi hot spot network with a third party provider.
Flood Mitigation	Golden's continuing vulnerability to spring freshet and ice damming flood consequences requires constant advocacy by Council to the Province to develop and implement more accessible and cost effective programs to assist in mitigating future disasters and managing relief efforts.	Variable Members of Council continue to meet with provincial ministers at UBCM, and annually attend EMBC regional forums. EMBC has recently announced the imminent establishment of a mitigative funding program for communities.
Sustainable Infrastructure Funding	Canadian municipalities are currently compelled to compete with one another and spend immense quantities of administrative time and public funds to apply for an array of higher level government grants with varying levels of funding, objectives political influence, and timing. Sustained, rationalized, and pro-rated regular funding based on clearly articulated asset and infrastructure needs by local governments would mitigate the great inefficiencies and inequities of the current system.	Continuing Regional and provincial local government associations are beginning to marshal around the notion of sustained funding.
Strong Fiscal Futures	The revenue streams available to local governments continue to be highly dominated by annual property tax requisition, which is unable to adequately fund the growing budgetary needs to provide public services. Access to other revenue sources such as consumptive taxes could remedy this national issue.	Continuing Council engaged the Minister responsible for local governments on the issue at the 2016 UBCM convention and continues efforts to lobby when appropriate for changes proposed in UBCM's Strong Fiscal Futures document.



## Highlights of Interest to Residents

The following section represents components of our governance and administrative achievements throughout the year that we expect would be of most interest to residents. Further achievements are listed within each department page.

## The Business of Council

Conducting the governance business of the municipality is an ongoing and significant commitment. Regular Council meetings are held twice monthly and once during July and August. Finance Committee meetings are more frequent during budget deliberations. Public Hearings are required if there are changes proposed to the zoning bylaw. The number of meetings and outcomes are generally consistent year over year, though Council is utilizing its Finance Committee meetings to more informally discuss and debate issues at length prior to their being moved to a more formal proceeding.

	Open Resolutions Passed	Regular and Special Open Meetings	Open Finance Committee Meetings	Closed Resolutions Passed	Closed Council and Committee Meetings	Inaugural Meetings	Public Hearings	Total Resolutions	Total Meetings
2013	341	25	12	78	15	0	1	419	53
2014	289	24	10	54	12	1	1	343	48
2015	331	23	19	70	14	0	1	401	56
2016	276	23	15	39	10	0	1	400	49

## 2016 UBCM Convention Outcomes



Upon its request, Council was afforded meetings with several cabinet ministers at the annual UBCM forum in 2016. Once again, the growing burden of managing the Kicking Horse River dike system was positioned as unfair, with particular emphasis on the inconsistency of support for both disaster relief and forward planning assistance. The Minister of Transportation was commended for the multiple successful partnerships in the community for pathways, continuing Trans-Canada Highway improvements, and the new focus on replacement of the Highway 95 bridges.

Council expressed its concerns to the Minister of Public Safety with respect to provincial contracting for social services which will inevitably impact small communities by further regionalizing these services, and petitioned the Minister responsible for communities to meaningfully begin considering UBCM's universally endorsed 'Strong Fiscal Futures' document, outlining better ways and means to permit local governments to increase revenue streams other than through property taxation.

Finally, Council met with executives of BC Assessment to begin dialogue on the future possibility to stratify property taxation classes. This would give local governments the ability to more precisely apply variable tax rates to specific community sectors as an improved way to affect and respond to community-specific economic conditions.

## Highlghts from the Chief Administrative Officer

In 2016, we renewed a 5 year commitment with Columbia Basin Trust as the adjudication body and distributor of benefits for the Trust's annual Community Initiative Funds.



Council reaffirmed existing and established new strategic priorities for the next two years remaining in their elected term.

All interface fire work (tree thinning, chipping, burning) is now complete in the Selkirk Heights area.

Local and provincial contracts for curbside collection were renewed with lower rates coming for 2017.



## Highlights from 2016

In May of 2016, we successfully hosted a visit from Her Honour, the Honourable Judith Guichon Lieutenant Governor of British Columbia. Her Honour visited with Mayor, Council and Staff, toured Town Hall, the Early Childhood Care Centre at Alexander Park Elementary School, the Seniors Centre and the College of the Rockies.



## Resort Municipality Initiative (RMI) Activity



With funding from the RMI, Phase 2 enhancements of our major Highway landscaping project were completed. Both phases of this project represent the largest targeted expenditures of RMI funds in our 9 year history with the program.

Our continuing great partnership with local Ministry of Transportation and Infrastructure staff resulted in the final pedestrian path link between downtown and the corridor being roughed in, with paving to follow in 2017.

Conceptual plans were also completed for the old Scale Site redevelopment to a new seasonal Provincial Visitor Information centre.



## Non-Market Change

This table illustrates Non-Market Change to the tax roll as determined by BC Assessment. Non-Market Change is defined as changes in property value as a result of new construction, changes to land sizes through subdivision or land assemblies, and changes to zoning, property class and exemptions. Note that the Roll Year number reflects the changes for the year prior; in other words, the land-use activity that occurred in 2016 is reflected in the 2017 Roll. The amount of Non-Market Change is often used as an indicator of the health of the local economy, as it portrays economic values as a result of activity that can be compared annually. It also assists in estimating future tax revenues, and is a gauge to anticipate the work loads of staff employed by BC Assessment and the municipality.

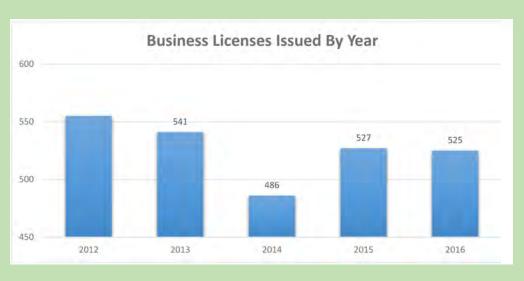
Non-Market					
Roll Year		Change			
2017	\$	5,308,600			
2016	\$	3,910,800			
2015	\$	10,595,460			
2014	\$	5,352,300			
2013	\$	2,049,400			



## Golden Fire Rescue Emergency responses in 2016:

CALL TYPE	2014	2015	2016
Structure fire	11	11	6
Highway rescue	77	52	53
Other:	188	206	221
TOTAL	276	269	280

## **Licensing Activity**



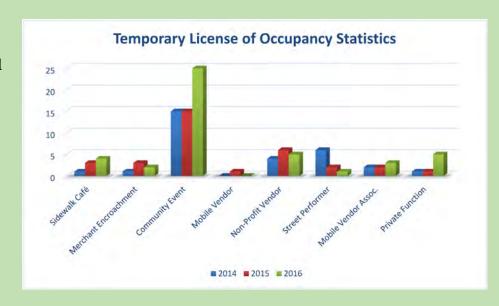
Any individual or corporation doing business within the Town of Golden is required to obtain a business license.

Besides assuring a correct database of activity for fire, utility, and other regulatory purposes, the number of licenses by year can show us trends and patterns in the local economy, which helps us in our own planning, but is also good information for our own business community and potential outside investors.

Temporary Licenses of Occupation (TLO's) are permits for public or commercial activity happening in public spaces other than general unorganized use.

This includes community events such as parades, outdoor concerts, sporting events, fundraisers, festivals, busking, markets, sidewalk cafes, and other private functions such as outdoor weddings.

TLO's can be seen as a partial snapshot and reflection of community vibrancy, citizen engagement and successful commerce that all animate our town.







We are responsible for ensuring the financial health of the municipality, from long term planning of capital and operating expenditures, to collections and billing of taxes and accounts payable. Included are payroll and utility billing, insurance monitoring, management of permissive tax exemptions, tax sale and audit requirements, internal and provincial government reporting.

## 2016 Highlights

- New reserve reporting structure initiated, paving the way for Asset Management discussions and planning in 2017.
- Implemented an online banking payment option for Recreation Facility users, creating efficiencies for out-of-town Arena tournament bookings and quicken the department's payment process.
- Redesigned the Permissive Tax Exemption application pro forma to clarify requirements and simplify the process for the public.

## The Team

Chief Financial Officer: Lisa Vass Finance Services Lead: Carolyn Brown

Administrative

**Services** 

**Coordinator:** 

Barbara Hankey

Corporate

Revenues

**Coordinator:** 

Linda Shibley

Corporate Expenses

Coordinator: Jennifer Fennell

Finance Services Clerk: Denise Porter Network Programmer/Analyst: David

Hedges (Absent from photo)

GIS Specialist: Alyson Marjerrison

(Absent from photo)



We provide administrative services to Council, the public, and across all departments, responsible for developing and managing the majority of governance and corporate processes, records, agreements, protocols, licensing, communications, bylaws, and special service management.

## 2016 Highlights

- Continued analysis, streamlining and digitizing of corporate records and personal information is ensuring better ease of access and efficiencies.
- Digitized all Town of Golden Bylaws and past Council minutes to improve filing efficiency and make these records easily available to the public and staff.
- Utilized summer student to undertake backlog of duties.

## The Team

Manager of Legislative Services: Viv Thoss Administrative Services Coordinator: Brenda Smith





We are the gatekeepers of the Official Community Plan, Zoning, and Subdivision and Servicing bylaws, assuring and assisting with the proper planning, mapping of resources, new construction and re-development within the municipality to meet its vision, goals, and objectives and our duty of care to the taxpayer. We influence the growth and change of the community physically, economically, socially, culturally and environmentally.

Development and building permitting and bylaw enforcement are also components of this department.

## 2016 Highlights

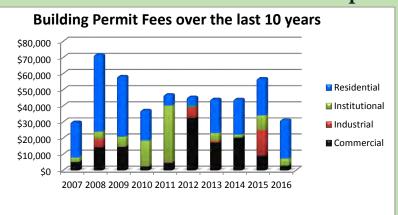
- Opening of Whitetooth Brewery,
   Golden Community Early Learning
   & Childcare Centre
- Kicking Horse Ford and Durand Manor additions were permitted and completed.
- Reached 23 new house builds over the past two years.
- Participated in the Highway 95 Kicking Horse Bridges replacement project as a technical team member.

## The Team

Manager of Development Services: Phil Armstrong Building Official: Jeremy Baylis



## Cumulative Development Statistics: 2007 to 2016





# Operations & Public Works

Front and centre to residents, we ensure the day to day functionality of the systems and infrastructure that provide us basic community needs for living, including roads, sidewalks and boulevards, water and waste water system management, parks and trails, recreation facilities operations, waste collection services, the cemetery, airport, dykes, and capital works projects related to all of them.

## 2016 Highlights

- Two sewage lagoons lined and new aeration equipment installed; grant awarded for completion of the remaining two in 2017.
- Two lift stations and a booster station significantly upgraded.
- Well Building 4 rehabilitated and one reservoir entirely re-roofed.
- (Phase 1); 12th Street Lift Station flow meters installation started; A&T Lift Station flood proofing and electrical upgrades completed. Work under this grant will continue and be completed in 2017.
- Bulk of public swimming pool renovations complete at year end, and the tennis courts were refinished and recoloured to include Pickle Ball play.
- Two new plow trucks and new loader delivered.
- 315 m of the Alexander Drive sidewalk replaced; new landscaping at the south end of the pedestrian bridge, and a new solar lamp installed along the dyke pathway.

## The Team

Manager of Operations: Chris Cochran

Working Foreman: Dave Poland (absent from photo)
Systems Operators: Lorne Pickering, Al Taylor

Recreation Operators: Bill Sadler, Wade Persson

(absent from photo) Rob Drummond,

Haley McDonald, Ryan Robison, Darci Dolan,

Matt Nichol, Leslie Anderson

Mechanic Certified Tradesman: Sterling Larrabee

**Equipment Operators:** Dave Rousseau,

Reeves Pedley, Blaire McAllister (absent from photo)





We provide for a variety of recurring and special community events, celebrations and networking, children's programs, outdoor camps and tournaments. We operate summer and winter public swimming programs, schedule and book programming in all other public recreational facilities, monitor campground operations, undertake many new initiatives to promote user groups talking with each other, and facilitate development of new parks, playgrounds, and amenities with other departments and many community interest groups.

## 2016 Highlights

- Facilitated the continued diversification of Keith King Memorial Park through the Golden 24 race; hosted an international Scouts Jamboree.
- Began a targeted focus on rebuilding programming and variety of use following Council's determination to maintain and enhance its community presence.

  The Universal Pass program and the advent of Pickleball increased use over the year.
- Managed several successful grant opportunities to partner with the Golden Cycling Club in completing the rough-in of the 2km extension of the Rotary Loop trail system and overpass bridge on Snake Hill.

## The Team

Manager of Recreation Services: Jordan Petrovics Recreation Services Coordinator: Kim Bryan Recreation Facilities Booking Agent & Communications: Carrie White Seasonal Skate Leaders, Aquatic Workers, and Clerks





With the combined expertise and professionalism of a full time Fire Chief and a number of highly trained volunteers, we ensure the town is able to respond to fires, life threatening incidents, and highway road rescue calls.

Armed with the latest apparatus and vehicle technology, this department regularly trains to be an able first responder and incident command entity and takes steps to educate and enforce applicable regulations to businesses and residents.

## 2016 Highlights

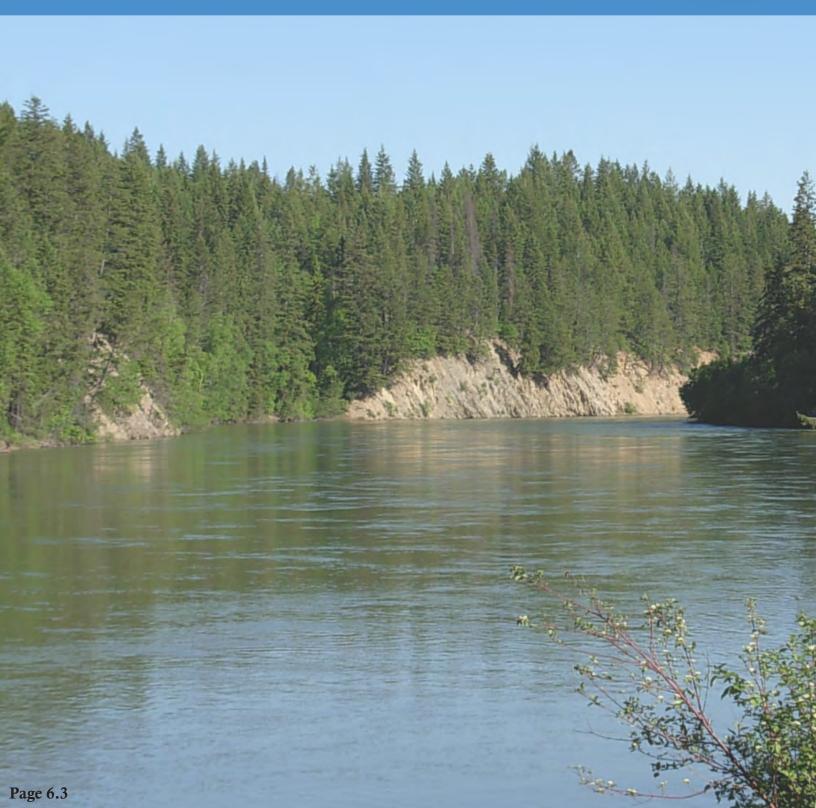
- An independent review of the department revealed a competent and well equipped status, with requirements to be undertaken to meet the new Fire Safety Act in 2017.
- A Training Officer position successfully identified gaps in competencies; departmental training curriculums are being significantly improved.
- The department was formally adopted by Council as a Full Service fire level of protection for the Town of Golden, meaning residential, commercial, and industrial structures will continue to be protected under the new B.C. Firefighter training standard.

## The Team

Fire Chief: David Balding 20+ Volunteer Fire Fighters



## Statement of Financial Information



## **Financial Information Capital Projects Report**

## Town of Golden 2016 Capital Projects

General Capital	Capital Ex	penditures
Sidewalk Renewal Program	137,729	
Town Hall Improvements	10,972	
Paving/Maintenance Program	147,965	
Bear Proof Garbage Cans	5,950	
Flood Control Initiatives - Raising and Vegetation Control	19,222	
Pioneer Cemetery Fencing	14,639	
Canada 150 - Swimming Pool Renewals	152,172	
South Pedestrian Bridge Landscaping	23,818	
Park Drive Speed Bump	3,521	
8th Ave N Rebuild	55,112	
Tennis Court Resurfacing	42,984	
Duty Officer Truck	43,660	
Loader - CAT924/Finning	218,794	
2015 Plow Truck	201,674	
Plow Truck 108SD Freightliner	218,885	
Water Truck Replacement	210,005	
water Truck Replacement	1,297,097	
Resort Municipality Initiative	1,291,091	
RMI - Visitor Sign Program	39,810	
RMI - Corridor Enhancement	730,151	
RMI - Visitor Information Infrastructure	33,358	
RMI - Spirit Square Seating	5,354	
RMI - Trail Enhancements	33,750	
- Trail Elimancements	842,424	
Subtotal - General Capital	012,121	2,139,521
	•	
Water Capital		
ICI Metering/CCC Program	6,294	
NE Yellow Reservoir Re-roof	15,228	
Well 4 Rehabilitation	91,073	
NE Booster Stn Backup Power	121,533	
Well 6 Redevelopment Study	-	
ICI Metering/CCC Program	29,033	
Water System Upgrades	23,514	
Brewery Water Hookup	5,633	
Water Connections - Jaswal	5,478	
Water Connections - 615-12th St South	4,114	201 001
Subtotal - Water Capital	•	301,901
Sewer Capital		
STP Ponds Lining/Aeration	780,349	
12th St Lift Station Odour Control	13,420	
12th St Lift Station Metering	27,715	
A&T Lift Station Enhancements	186,543	
STP Centrifuge Rebuild	32,985	
Sewer Connections - Jaswal	5,729	
Sewer Connections - 615-12th St South	4,853	
Subtotal - Sewer Capital		1,051,594
Total 2016 Capital Projects		3,493,016
*		,,

## 2016 Small Communities Report

Town of Golden: 2016 Small Communities Grant Report

## **Intended Use**

**Performance Target** 

Progress Made in Report Period (by June 30, 2016)

Use funding to support local government services to avoid tax rate increases

Minimize tax rate increases

Used to offset General Government services administration costs. In 2016, the Town received \$450,000 offsetting a significant tax increase without it.

## 2016 Permissive Tax Exemptions

While the *Community Charter* details several property types that must be entirely (statutorily) exempt from property tax, Council does have the authority to fully or partially exempt certain properties that meet its policy for doing so, including those used by a variety of non-profit organizations that provide services which Council considers of merit to do so. Permissive exemptions can also be applied to lands associated with a statutory exemption such as church halls or land surrounding places for public worship and privately run schools.

## **TOWN OF GOLDEN**

2016 Permissive Tax Exemptions

Roll #	Registered Owner	Organization	Address	2016			
PERMISSIVE EXEMPTION SPLIT STATUTORY/PERMISSIVE EXEMPT							
00186.005	Golden Sikh Cultural Society	Golden Sikh Cultural Society	603 13th St S	881			
00196.070	Church of Jesus Christ of Latter-Day Saints	Church of Jesus Christ of Latter-Day Saints	1529 Lafontaine Road	1,322			
00229.000	Christian & Missionary Alliance (Canadian Pacific District)	Rocky Mountain Alliance Church	712 10th St S	650			
	Pentecostal Assemblies of Canada	Golden Pentacostal Tabenacle	717 10th St S	518			
00371.007	Trinity Lutheran Church of Golden	Trinity Lutheran Church Of Golden	909 9th St S	1,085			
00371.010	Church of England	St. Paul's Anglican Church	913 9th St S	650			
00393.000	Congregation of the United Church of Canada	St Andrews United Church	901 11th Ave S	1,045			
00404.009	Trustees-Golden Jehovah's Witnesses	Golden Congregation of Jehovah's Witnesses	1218 9th St S	638			
00441.020	Seventh-Day Adventist Church (Bc Conference)	Seventh-Day Adventist Church	913 11th St S	582			
00501.000	Golden & District Senior Citizen Housing Society	Golden & District Senior Citizen Housing Society	806 12th St S	341			
00590.150	Roman Catholic Bishop of Nelson	Golden Sacred Heart Church	808 11th St S	831			
00660.045	Trustees of the Golden Baptist Church	Golden Baptist Church	1343 Pine Dr	1,271			
	Total Permissive Exemption Split Stat/Permissive	Exempt		9,813			
NON PRO							
	Patlar Holdings Ltd	Columbia Basin Alliance for Literacy	421 9th Ave N (107)	774			
00141.000	Patlar Holdings Ltd Patlar Holdings Ltd	GCRS - Child Care Resource and Referral GCRS - Early Years Centre	423 9th Ave N 423 9th Ave N	1,214 1,214			
	Patlar Holdings Ltd	GCRS - Employment Centre	421 9th Avenue N (205/206)	1,664			
	Patlar Holdings Ltd	GCRS - Golden Youth Action Network	102-421 9th Avenue N	1,275			
	Patlar Holdings Ltd	Golden Family Centre Society	208-421-9th Avenue N	3,821			
	0798724 BC Ltd	Golden District Arts Council	516 9th Ave N	3,245			
	Rocky Mountain Housing Society	Rocky Mountain Housing Society	601 11th St S	1,277			
00372.000	Synod Of The Diocese Of Kootenay	Abbeyfield House Society St. Paul's Golden	915 9th St S	4,362			
00426.010	Golden Pacific #122 Branch R C L	Royal Canadian Legion - Golden Branch 122	1011 11th Ave S	654			
00554.020	Golden & District Historical Soc	Golden & District Historical Society	1302 11th Ave S	2,645			
00554.020	Golden & District Historical Soc	Golden & District Historical Society	1302 11th Ave S	525			
00595.009	Canadian Pacific Railway Co	Kicking Horse Country Chamber of Commerce	500 10th Ave N	1,877			
	Total Non Profit			24,548			
	THLETIC, RECREATION GROUND						
	Crown Provincial	Golden Light Horse Club	1700 Reflection Lake Rd	141			
	Crown Provincial	Golden Light Horse Club	1700 Reflection Lake Rd	859			
	Mertex Construction Ltd	Kicking Horse Gymnastics Club	907 10th St N	3,549			
00589.030	Blaeberry Holdings Ltd.  Total Park, Athletic Or Recreation Ground	Golden Shotokan Karate Society	818 9th St N	4,549			
DEDMICO	,	OCAL AUTHORITY PROPERTY		4,547			
	IVE EXEMPTION INTEREST IN PUBLIC/L Golden (Town)	Golden & Region Seniors Society	1401 9th St S	4,806			
	Deborah Lynn Kwiatek	Golden Women's Resource Centre Society	419 9th Ave N	1,783			
	Anne Elizabeth Affleck	Golden Food Bank Society	1115 9th St S	1,763			
	Total Permissive Exemption Interest in Public/Loc	taran da antara da a		7,837			
TOTAL P	ERMISSIVE TAX EXEMPTIONS			46,748			

## TOWN OF GOLDEN STATEMENT OF FINANCIAL INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2016

## Statement of Financial Information (SOFI) Town of Golden Fiscal Year Ended December 31, 2016

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- 2. Management Report
- 3. Audited Financial Statements
  - a. Town of Golden Financial Statements
  - b. Golden and District Recreation Centre Financial Statements
- 4. Schedule of Debt
- 5. Schedule of Guarantee and Indemnity Agreements
- 6. Statement of Severance Agreements
- 7. Schedule of Remuneration and Expenses
- 8. Schedule of Payments for the Provision of Goods and Services

## Statement of Financial Information (SOFI) Town of Golden Fiscal Year Ended December 31, 2016

## 2016 Statement of Financial Information Approval

The undersigned, as authorized by the Financial I Information Regulation, Schedule 1, subsection 9(2), approves all statements and schedules included in this Statement of Financial Information, produces under the *Financial Information Act*.

Lisa M. Vass, BA, CPA, CGA Chief Financial Officer

Know M. Vass

June 6, 2017

Ronald Oszust

Mayor

June 6, 2017

## Statement of Financial Information (SOFI) Town of Golden Fiscal Year Ended December 31, 2016

## **Management Report**

The Financial Statements contained in this Statement of Financial Information under the Financial Information Act have been prepared by management in accordance with public sector accounting standards for local governments, recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Management is responsible for the integrity and objectivity of theses statements, for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council of the Town of Golden are responsible for ensuring that management fulfills its responsibilities for financial reporting and internal controls and exercise this responsibility through its external auditors.

The external auditors, Adams Wooley Chartered Professional Accountants, conducted an independent examination in accordance with generally accepted auditing standards, and expressed their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of the Town of Golden

Lisa M. Vass, BA, CPA, CGA

Kusa M. Vasa

Chief Financial Officer

June 6, 2017

TOWN OF GOLDEN
Financial Statements
Year Ended December 31, 2016

## **TOWN OF GOLDEN**

## Index to Financial Statements Year Ended December 31, 2016

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## REPORT OF RESPONSIBILITY OF MANAGEMENT

The accompanying financial statements of the Town of Golden are the responsibility of the Town's management and have been prepared in compliance with legislation and in accordance with public sector accounting standards for local governments, recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Town's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Municipal Council, acting through its Standing Committee on Finance, meets with management to review the financial statements and discuss any significant reporting or internal control matters prior to their acceptance of the audited financial statements.

The financial statements have been audited by Adams Wooley, Chartered Professional Accountants, independent external auditors appointed by the Town. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination, and their opinion on the Town's financial statements.

Mr. Ron Oszust, Mayor

Mr. Jon Wilsgard, CAO

Golden, BC April 18, 2017



## INDEPENDENT AUDITOR'S REPORT

To the Mayor and Councillors of Town of Golden

We have audited the accompanying financial statements of Town of Golden, which comprise the statement of financial position as at December 31, 2016 and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion,

(continues)

Independent Auditor's Report to the Mayor and Councillors of Town of Golden (continued)

## Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Town of Golden as at December 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Cranbrook, BC April 18, 2017 Adams Wooley Chartered Professional Accountants

Adams Wooley

## TOWN OF GOLDEN

## Statement of Financial Position December 31, 2016

FINANCIAL ASSETS			
Cash and cash equivalents (Note 3)	\$	9,319,387	\$ 9,121,987
Accounts receivable (Note 4)		1,693,195	916,004
Land held for resale (Note 5)		192,564	186,297
Municipal Finance Authority (Note 18)		163,469	162,137
	_	11,368,615	10,386,425
LIABILITIES			
Accounts payable and accrued liabilities		396,045	398,853
Wages and benefits payable		356,188	348,557
Municipal Finance Authority (Note 18)		163,469	162,137
Deferred revenue (Note 6)		2,181,755	2,482,249
Restricted deposits (Note 7)		370,356	422,603
Long term debt (Note 8)	1	3,351,775	2,937,649
		6,819,588	6,752,048
NET FINANCIAL ASSETS		4,549,027	3,634,377
NON-FINANCIAL ASSETS			
Prepaid expenses		106,150	146,240
Tangible capital assets (Note 9)	_	58,646,353	57,836,360
		58,752,503	57,982,600
ACCUMULATED SURPLUS	\$	63,301,530	\$ 61,616,977

# TOWN OF GOLDEN Statement of Operations and Accumulated Surplus Year Ended December 31, 2016

		Budget 2016		Total 2016		Total 2015
REVENUES						
Net taxes available for municipal purposes (Note 14)	\$	5,100,593	\$	5,099,326	\$	4,857,571
Sale of services	Ψ	571,671	4	727,331	-	642,829
Water user fees		674,922		721,110		686,358
Sewer user fees		803,788		846,014		781,591
Licences, permits, penalties and fines		100,120		88,894		124,762
Penalties and interest		149,669		178,785		194,920
Government transfers/other agencies		705,144		744,357		826,450
Grants - conditional (Note 15)		1,977,939		1,888,643		1,269,944
Grants - conditional (Note 16)		450,000		458,612		478,836
MFA Actuarial adjustment		39,611		39,611		73,359
Other				13.717		41.967
	_	10,573,457		10,806,400		9,978,587
EXPENSES						
General government		1,985,934		1,882,281		1,731,707
Protective services		614,813		533,498		465,928
Transportation		1,672,322		1,585,160		1,654,318
Water supply and distribution		485,346		406,387		406,211
Sanitary sewer		539,031		483,362		511,746
Environmental health services		366,762		315,976		365,139
Cemetery		44,272		35,599		41,420
Economic development		136,434		172,437		138,032
Planning development services		240,995		215,780		234,173
Recreation, parks and culture		1,060,833		1,012,734		971,165
Amortization	VI.	3,426,715	_	2,478,633	_	2.447.333
	_	10,573,457		9,121,847		8.967.172
ANNUAL SURPLUS		-		1,684.553		1.011.415
ACCUMULATED SURPLUS - END OF YEAR	\$	4	S	63,301,530	\$	61.616,977

# Statement of Changes in Net Financial Assets Year Ended December 31, 2016

		Budget 2016	2016		2015
ANNUAL SURPLUS	\$		\$	1,684,553	\$ 1,011,415
CHANGES IN TANGIBLE CAPITAL ASSETS					
Purchase of tangible capital assets		(4,230,146)		(3,493,016)	(1,393,207)
Amortization of tangible capital assets		3,426,715		2,478,633	2,447,333
Loss on disposal of tangible capital assets		-		204,389	201,411
		(803,431)		(809,994)	1,255,537
CHANGES IN OTHER NON-FINANCIAL ASSETS					
Decrease in prepaid expenses		<b>*</b> 5		40,091	69,875
				40,091	69,875
		(803.431)		(769,903)	1,325,412
INCREASE (DECREASE) IN NET FINANCIAL ASSETS		(803,431)		914,650	2,336,827
NET FINANCIAL ASSETS - BEGINNING OF YEAR	_	3,634,380		3,634,377	1,297,550
NET FINANCIAL ASSETS - END OF YEAR	\$	2,830,949	\$	4,549,027	\$ 3,634,377

# **Statement of Cash Flows**

# Year Ended December 31, 2016

	2016		2015
OPERATING ACTIVITIES	0 1 (04 557	\$	1,011,415
Surplus	\$ 1,684,553	Þ	1,011,413
Items not affecting cash:	2 470 422		2,447,333
Amortization of tangible capital assets	2,478,633 204,389		201,411
Loss on disposal of tangible capital assets	(39,611)	p)	(73,359)
Actuarial adjustment to long-term debt	(37,011	-	(13,337)
	4.327.964	-	3,586,800
Changes in non-cash working capital:			
Accounts receivable	(777,191)		129,228
Land held for resale	(6,267		(176,297)
Accounts payable and accrued liabilities	(2,808		157,776
Deferred revenue	(300,494	)	(35,048)
Wages and benefits payable	7,631		(1,133)
Restricted deposits	(52,247	)	127,615
Prepaid expenses	40,090	-	69,875
	(1,091,286	)	272,016
Cash flow from operating activities	3,236,678		3,858,816
INVESTING ACTIVITY  Purchase of tangible capital assets	(3,493,016	)	(1,393,207
Cash flow used by investing activity	(3,493,016	)	(1.393,207
FINANCING ACTIVITIES			
Proceeds from long term financing	<b>648,0</b> 00		43,000
Repayment of long term debt	(194,262	)	(221,075
Repayment of obligations under capital lease			(22,831
Cash flow from (used by) financing activities	453,738		(200,906
INCREASE IN CASH FLOW	197,400		2,264,703
Cash - beginning of year	9,121,987		6,857,284
CASH - END OF YEAR	\$ 9,319,387	\$	9,121.987

# Notes to Financial Statements Year Ended December 31, 2016

#### 1. DESCRIPTION OF ORGANIZATION

Town of Golden (the "Town") is a municipality in the province of British Columbia. and operates under the direction of its council, guided by the provisions of the Community Charter. The Town's principal activities are the provision of local government services to residents of the Town. These services include administrative, protective, transportation, environmental, recreation, water, sewer and fiscal services.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Financial Statements of the Town have been prepared in accordance with Canadian public sector accounting standards for governments, as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the Town are as follows:

#### Reporting entity

The financial statements reflect the assets, liabilities, accumulated surplus, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations, committees, and local boards accountable for the administration of their financial affairs and resourced to the municipal Council and which are owned or controlled by the Town. Inter-departmental and organizational transactions have been eliminated.

The Town operates the Golden and District Recreation Centre for the Columbia Shuswap Regional District on a full cost-recovery basis. The assets, liabilities, revenues and expenditures of the Golden and District Recreation Centre are not included in the consolidated financial statements of the Town.

#### Basis of accounting

The Town follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

## Cash and cash equivalents

Cash and cash equivalents are comprised of cash on hand, demand deposits, and short-term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

#### Investments

Investments are recorded at cost, except for investments in the Municipal Finance Authority of British Columbia pooled investments, which are carried at market value. When, in the opinion of management, there is a permanent decline in value, investments are written down to their net realizable value.

#### Land held for resale

Land held for resale is comprised of municipal land that is either actively listed for sale or has a sale contract in place. Council is responsible for determining the property that will be made available for sale and for negotiating the terms of the disposition. When a property is deemed "Available for Sale", it is removed from the Tangible Capital Assets of the Town, revalued to the lower of Fair Value and Net Realizable Value, and reclassified as Land Held for Resale.

## Notes to Financial Statements Year Ended December 31, 2016

## SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Financial instruments

Unless otherwise noted, it is management's opinion that the Town is not exposed to significant interest, currency or credit risk arising from its financial instruments. The fair value of its financial instruments approximate their carrying value, unless otherwise noted.

### Inventory held for consumption

Inventory of supplies are held for consumption and are stated at the lower of cost and replacement cost.

#### Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

#### a. Tangible capital assets

Tangible capital assets are recorded at cost (or estimated cost when historical cost records are not available), which includes amounts that are directly attributable to the acquisition, construction, development or betterment of the asset.

The cost, less residual value, of the tangible capital assets, including land, are amortized on a straight-line basis over their estimated useful lives as follows:

Assets	Us eful Life - Years
Land improvements	15 to 50
Buildings and other structures	10 to 75
Equipment, vehicles and technology	3 to 50
Water infrastructure	10 to 100
Sewer infrastructure	10 to 100
Roads and transportation infrastructure	10 to 100

Amortization is charged from the date of acquisition to the date of disposal. Assets under construction are not amortized until the asset is put into service.

Tangible capital assets are written down when conditions indicate that they no longer contribute to the Town's ability to provide goods and services, or when the value of future economic benefits associated with the asset is less than the book value.

#### Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also recorded as revenue. Where an estimate of fair value cannot be made or where there is no future benefit related to the asset, the tangible capital asset is recognized at a nominal value.

#### Capitalized interest

Interest is capitalized whenever debt is issued to finance the construction of tangible capital assets.

#### · Leased tangible capital assets

Leases that transfer substantially all the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

## Notes to Financial Statements Year Ended December 31, 2016

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Deferred revenue and deposits

Deferred revenue includes grants, contributions, and other amounts received from third parties pursuant to legislation, regulation, or agreement, which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services are performed, or the tangible capital assets are acquired.

#### Employee future benefit obligations

The Town and its employees make contributions to the pension plan. These contributions are expensed as incurred. The plan is a multi-employer defined benefit plan, as detailed in Note 18.

#### Leases

Leases are classified as either capital or operating leases. Leases that transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred,

#### Government grants

Government grants are recognized as revenues in the period in which events giving rise to the grant occur, providing the grants are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made. Receipts that are restricted by legislation of senior governments are reported as deferred revenue and included in revenues in the year that they are applied to qualifying expenditures.

#### Taxes collected for others

The Town acts as an agent for the collection of taxes imposed by other authorities as follows:

- 1. Kootenay East Kootenay Regional Hospital District
- 2. Columbia Shuswap Regional District
- 3. B.C. Assessment Authority
- 4. Municipal Finance Authority of British Columbia
- 5. Minister of Finance Education and Police

#### Use of estimates

The preparation of consolidated financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates include assumptions used in estimating historical cost and useful lives of tangible capital assets and estimating provisions for accrued liabilities, including employee future benefits. Actual results could differ from the estimates.

# Notes to Financial Statements Year Ended December 31, 2016

## SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

## Standards, amendments and interpretations not yet effective

PS 2200 - Related party disclosures. This Section defines a related party and establishes disclosures required for related party transactions. Disclosure of information about related party transactions and the relationship underlying them is required when they have occurred at a value different from that which would have been arrived at if the parties were unrelated, and they have, or could have, a material financial effect on the financial statements. This Section applies to fiscal years beginning on or after April 1, 2017. Earlier adoption is permitted.

PS 3210 - Assets standard. This section establishes standards that provide guidance for applying the definition of assets set out in financial statement concepts. Disclosure of information about the major categories of assets that are not recognized is required. When an asset is not recognized reasonable estimate of the amount involved cannot be made, the reason(s) for this should be disclosed. The standard applies to fiscal years beginning on or after April 1, 2017. Earlier adoption is permitted.

PS 3320 - Contingent assets standard. This section defines and establishes disclosure standards on contingent assets. Disclosure of information about contingent assets is required when the occurrence of the conforming future event is likely. This standard applies to fiscal years beginning on or after April 1, 2017. Earlier adoption is permitted.

PS 3380 - Contractual rights standard. This section defines and establishes disclosure standard on contractual rights. Disclosure of information about contractual rights is required when the occurrence of the conforming future event is likely. This standard applies to fiscal years beginning on or after April 1, 2017. Earlier adoption is permitted.

PS 3420 - Inter-entity transactions. This Section establishes standards on how to account for and report transactions between public sector entities that comprise a government's reporting entity from both a provider and recipient perspective. This Section applies to fiscal years beginning on or after April 1, 2017. Earlier adoption is permitted.

PS 3430 - Restructuring transactions. This Section defines a restructuring transaction and establishes standards for recognizing and measuring assets and liabilities transferred in a restructuring transaction. This Section applies to restructuring transactions occurring in fiscal years beginning on or after April 1, 2018. Earlier adoption is permitted.

PS 2601 - Foreign currency translation. This Section establishes standards on how to account for and report transactions that are denominated in a foreign currency in government financial statements. This standard applies to fiscal years beginning on or after April 1, 2019. Earlier adoption is permitted.

PS 3450 - Financial instruments. This Section establishes standards on how to account for and report all types of financial instruments including derivatives. Financial instruments include primary instruments (such as receivables, payables and equity instruments) and derivative financial instruments (such as financial options, futures and forwards, interest rate swaps and currency swaps). This standard applies to fiscal years beginning on or after April 1, 2019. Earlier adoption is permitted.

The Town is in the process of evaluating the impact of the new standards.

## Notes to Financial Statements Year Ended December 31, 2016

#### 3. CASH AND CASH EQUIVALENTS

These financial instruments consist of cash on hand and MFA money market fund investments, the fair value of which approximates their earrying value. These instruments earn interest at rates varying between 0.80% and 1.90% and have maturities at varying dates.

	_	2016		2015
Cash on hand Money market investments Term deposits Bonds	\$	\$ 1,224,489 7,811,570 272,937 10,391		1,203,718 7,709,907 197,984 10,378
	<u>s</u>	9,319,387	\$	9,121,987
. ACCOUNTS RECEIVABLE				
	1	2016		2015
Taxes and grants in place of taxes Trade and other	\$	386,824 1,124,054	\$	459,771 386,820

#### 5. LAND HELD FOR RESALE

GST receivable

Land held for resale is comprised of two properties that have been removed from Tangible Capital Assets:

		2016	2015
Property one Property two	\$	14,413 178,151	\$ 10,000 176,297
	<u>\$</u>	192,564	\$ 186,297

182,317

1,693,195

69,413

916,004

Property one requires that the sale must be completed by January 2017 and all condition costs shall be the responsibility of the purchaser. The conditions include: parcel survey and subdivision.

The disposal of the property created a loss of \$10,630 when the asset was removed from Tangible Capital Assets. The property is being sold for \$18,550 which is the appraised value. A purchase deposit of \$18,550 was received in 2016. The sale will be completed in 2017.

Property two is being prepared for sale. An architectural study was undertaken in 2016. The removal of the property from Tangible Capital Assets created a loss of \$197,463 (land and buildings). The property is being sold at fair value.

# Notes to Financial Statements Year Ended December 31, 2016

## 6. DEFERRED REVENUE

Deferred revenue and deposits reported on the statement of financial position is comprised of the following:

Balance - beginning of year Withdrawals during the year Developer contribution Interest earned	cos	elopment t charge - water 498,551 - 1,392 6,573	evelopment ost charge - sewer 136,459 - 495 1,801	Ge \$	eneral fund 1,847,239 (1,847,239)	Total \$ 2,482,249 (1,847,239) 1,887 8,374
interest carried	_	506,516	138,755		•	645,271
Additions during the year Prepaid taxes, utilities and business licences Resort Municipality Initiative funding CBT Community Initiatives CBT CDP-IMP11-197 Pool Grant			:		509,779 897,199 76,623 34,395	509,779 897,199 76,623 34,395
BC Plaza Provincial Grant Ministry of Jobs, Toursim and Skills Training and Responsible for Labour- Rafting Consultant					9,340 8,825	9,340 8.825
Other donations and deposits  Balance - end of year	\$	506,516	\$ 3 138,755	\$	1,536,484	\$ 2,181,755

## 7. RESTRICTED DEPOSITS

The Town has received the following deposits which have been specifically designed and set aside for internally and externally restricted purposes.

	5-2	2016	2015
Security temporary building Landscaping deposits General deposits Tax sale deposits Development deposits FreeRide Park additions Olympic Legacy fund Dance recital - Mirror fund Willy Forest Snofest Communities in Bloom Sponsor beach and park donations	\$ 	141,314 116,116 69,022 25,224 10,175 4,309 1,753 1,189 754 500	\$ 128,314 116,116 146,079 14,022 4,309 1,753 1,189 754 500 9,567

# Notes to Financial Statements Year Ended December 31, 2016

8.	LONG TERM DEBT				
			-	2016	2015
	General fund		\$	2,790,481	\$ 2,341,341
	Water utility fund			280,647	298,154
	Sanitary sewer fund			280,647	298,154
			<u>s</u>	3,351,775	\$ 2,937,649
	Principal repayment term	ns are approximately:  2017 2018 2019 2020 2021 Thereafter	\$	402,588 360,356 353,835 325,619 274,894 1,634,483	
			\$	3,351,775	

The Town issues debt instruments through the Municipal Finance Authority, pursuant to loan authorization bylaws issued under the authority of section 179 of the Community Charter, to finance certain capital expenditures. Debenture debt principal is disclosed net of sinking fund balances managed by the Municipal Finance Authority.

# Notes to Financial Statements Year Ended December 31, 2016

# 8. LONG TERM DEBT (continued)

Bylaw		Interest	Maturity		
Number	Purpose	Rate	Date	2016	2015
General					
1211	Street paving and construction	4.820	2027	\$ 815,433	\$ 873,571
	Street paving and construction	4.650	2028	448,871	477,595
1211		4.900	2029	734,761	777,253
	Short Term Loan - 13-158 (Floating 1.43%)		2017	20,517	20,517
	Short Term Loan - 14-109 (Floating 1.43%)		2019	149,405	149,405
	MFA Equipment Loan - 15-293 (Floating 1.43%)		2018	28,867	43,000
	MFA Equipment Loan - 15-195 (Floating 1.43%)		2021	179,354	
	MFA Equipment Loan - 16-116 (Floating 1.43%)		2021	197,792	-
	MFA Equipment Loan - 16-117 (Floating 1.43%)		2021	215,481	
	MI-A Edubulent Login - 10-11. (Liouene 11979)			2,790,481	2,341.341
Water					
1211	Waterworks construction	4.650	2028	207,171	220,429
1211	Waterworks construction	4.900	2029	73,476	77,725
				280,647	298,154
Sewer					
1211	Sewer construction	4.650	2028	207,171	220,429
	Sewer construction	4.900	2029	73,476	77,725
				280,647	298.154
				\$ 3,351,775	\$ 2,937,649

).	TANGIBLE CAPITAL ASSETS		Cost		ecumulated nortization	2016 Net book value	_	2015 Net book value
	Land and improvements Buildings Equipment, vehicles and technology Roads and transportation infrastructure Sewer infrastructure Water infrastructure	\$	12,648,612 9,333,933 5,841,655 53,391,174 16,042,145 10,716,332	\$	1,427,992 3,608,361 3,328,296 28,656,261 6,946,632 5.531.255	\$ 11,220,620 5,725,572 2,513,359 24,734,913 9,095,513 5,185.077	\$	9,801,364 5,823,235 2,180,384 25,494,617 8,558,117 5.035.030
	Capital work-in-progress	-	107,973,851 171,299 108,145,150	<b>\$</b>	49,498,797	\$ 58,475,054 171,299 58,646,353	\$	56,892,747 943.613 57,836,360

# Notes to Financial Statements Year Ended December 31, 2016

## 10. ACCUMULATED SURPLUS

Accumulated surplus consists of:

		2016	2015
Surplus			
Invested in tangible capital assets (Note 11)	\$	55,294,576	\$ 54,898,709
Surplus		427,083	757,112
Annual surplus	_	1,684,553	1,011,415
	_	57,406,212	56,667,236
Reserves set aside by Council			
Non-statutory reserves (Note 12)		4,402,306	3,728,524
Reserve funds set aside for specific purpose by Council			
Statutory reserves (Note 12)		1,287,346	1,018,225
Capital fund reserves (Note 12)	-	205,666	202,992
	_	1,493,012	1,221,217
al reserve funds		63,301,530	\$ 61,616,977

## 11. EQUITY IN TANGIBLE CAPITAL ASSETS

Equity in tangible assets (TCA) represent the net book value (NBV) of total capital assets less long term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

	-	2016		2015
Equity in TCA, beginning of year	\$	54,898,709	\$	55,879,981
Add:				
Purchases of tangible capital assets		3,493,016		1,393,207
Principal payment on long-term debt		194,262		221,075
Repayment of long-term debt under capital lease				22,831
Actuarial adjustment on long-term debt		39,611		73,359
Less:				•
Proceeds from borrowing		(648,000)		(43,000)
Loss on disposal of assets		(204,389)		(201,411)
Amortization		(2,478,633)		(2,447,333)
Equity in TCA, end of year	\$	55,294,576	.\$	54,898,709

# Notes to Financial Statements Year Ended December 31, 2016

# 12. RESERVES

		Balance, ginning of year	Dev	ributions from clopers mings		sfers and Others	2016	5 Interest	Ba	alance, end of year
Statutory reserves	•	11,514			\$		\$	152	S	11,666
Land sales	\$	84,105	Ф		Ф		Ф	1,108	Ψ	85,213
Parking		84,103 481,994		- 5		92,148		7,533		581,675
Equipment replacement		104,234		-		39,417		1,789		145,440
Container replacement				- 7		120,596		848		146,775
Road Reserve		25,331				(2,499)		331		20,552
Cemetery expansion		22,720				2,740		4,958		296,025
Cemetery care fund	\$	288,327 1,018,225	\$		\$	252,402	\$	16,719	\$	1.287.346
Non-statutory reserves										
Airport	\$	60,463	\$		\$		\$	796	\$	61,259
Asset Renewal	•	334,032		1127		51,343		5,514		390,889
Carbon Tax		24,218				9,802		330		34,350
Computer and office		42,885		0.		10,000		810		53,695
Contingency		613,223				258,085		8,430		879,738
Fire hall and equipment		154,489				45,340		2,077		201,906
Flood and snow		289,490				188,278		4,319		482,087
Cas Tax		104,651				(1,039)		1,181		104,793
Legal and insurance		54,334				40,000		759		95,093
Planning and studies		100.964		-		40		1,330		102,294
Public works		8,209				· .		334		8,543
Recreation		279,445		1.2		(22,665)		3,151		259,931
Safety		43,362		-		140		571		43,933
Solid waste		72,662		- 62				957		73,619
Water Meters		10		14		-		1		10
Water		1,031,346				3,391		11,553		1,046,290
Sewer		514,741				42,541		6,594		563,876
36	\$	3,728,524	\$		\$	625.076	\$	48,706	\$	4,402,300
Capital Fund Reserves										
General MFA deposit refund	\$	55	\$		\$	-	\$	1	\$	50
Water		171,146		-				2,254		173,400
Sewer		31,791						419		32,210
20.10.	\$	202,992	\$		\$		\$	2,674	\$	205.66
	\$	4,949,741	\$		\$	877.478	\$	68,099	\$	5,895,31

# Notes to Financial Statements Year Ended December 31, 2016

#### 13. CONTAMINATED SITES

In 2015, the Town engaged WSP to complete an inventory of potentially contaminated sites that would qualify for recognition under the PSAB Liability for Contaminated Sites Section 3260. The review identified six sites of potential concern. Following a review of the detailed description of the history and environmental concerns associated with each of these assets in relation to PSAB 3260, only one asset was identified as meeting the PSAB 3260 criteria, the Old Public Works Yard. There were no changes in 2016.

The Old Public Works Yard contains road salt residue found under the former salt storage, mixing and handling operations in the western portion of the site. The risk identified was ecological or risk of ingestion and dermal contact by soil invertebrates and plants. The contamination has been under a natural attenuation management strategy for several years now.

A liability is not recognized at this time because it is not expected that a future economic benefit will be given up. The estimated environmental liability to complete remediation to a commercial/residential land use standard and receipt of a BC Ministry of the Environment Certificate of Compliance (BC MOE COC) is \$707,400.

#### 14. NET TAXATION AVAILABLE FOR MUNICIPAL PURPOSES

	2016	2015
Property taxes General purposes Collections for other governments Frontage taxes	\$ 4,797,699 2,830,021 206,289	\$ 4,557,800 2,922,832 206,096
	7,834,009	7,686,728
Less: transfers to other governments		
Province of BC - school taxes	(1,902,266)	(1,980,958)
East Kootenay Regional Hospital District	(122,973)	(128,111)
Columbia Shuswap Regional District	(400,067)	(409,999)
British Columbia Assessment Authority	(53,116)	(55,605)
Police Tax	(256,099)	(254,324)
Municipal Finance Authority	(162)	(160)
	(2,734,683)	(2,829,157)
Net taxes available for municipal purposes	s 5,099,326	\$ 4,857,571

# Notes to Financial Statements Year Ended December 31, 2016

# 15. CONDITIONAL GRANTS

The Town recognizes the transfer of government funding as revenues in the year that the events giving rise to the transfer occurred. The Government conditional transfers reported on the statement of operations are:

	 2016	 2015
Resort Municipality Initiative New Building Canada Fund - Capital Sewer Grant Gas Tax agreement MMBC Canada 150 Pool Grant Ministry of Jobs, Tourism & Training: KH River Access Ice Dam: PEP 174489 Heritage Canada (Canada Day) Emergency Management BC - Fisher Dyke BC Plaza Prescriptive Fire Program MFA surplus (debt) Emergency Management BC - PEP 153984	\$ 887,424 624,006 208,625 56,263 55,011 35,660 18,654 3,000	\$ 784,957 201,829 56,948 3,000 84,010 70,820 52,624 10,219 5.537
Total	\$ 1,888,643	\$ 1,269,944

# 16. UNCONDITIONAL GRANTS

The Town recognizes the transfer of government funding as revenues in the year that the events giving rise to the transfer occurred. The Government unconditional transfers reported on the statement of operations are:

	-	2016	2015
Small community protection grant CARIP	\$	448,810 9,802	\$ 469,147 9,689
Total	\$	458,612	\$ 478.836

#### 17. EXPENSES BY OBJECT

Salaries, wages and employee benefits Contracted services Materials, goods and utilities Bank charges, short/long-term interest Other Amortization	\$	2,884,984 2,412,773 1,013,199 193,870 138,388 2,478,633	\$ 2,729,882 2,490,550 1,051,406 214,593 33,408 2,447,333
	S	9,121,847	\$ 8,967,172

# Notes to Financial Statements Year Ended December 31, 2016

#### 18. COMMITMENTS AND CONTINGENCIES

#### 1. Debt Instruments

The Town issues debt instruments though the Municipal Finance Authority. As a condition of these borrowings, 1% of gross proceeds are required to be deposited into a debt reserve fund. The Town is also required to execute demand notes in connection with each debenture whereby the Town may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent demand notes at December 31, 2016 are as follows:

	Ger	neral fund	W	ater Utility fund	anitary wer fund	2016	2015
Cash Deposits Demand Notes	\$	3 <b>8,47</b> 9 90,160	\$	5,259 12,156	\$ 5,259 12,156	\$ 48,997 114,472	\$ 47,665 114,472
	\$	128,639	\$	17,415	\$ 17,415	\$ 163,469	\$ 162,137

#### 2. Municipal Pension Plan

The Town and its employees contribute to the Municipal Pension Plan (a jointly trusteed pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2015, the plan had about 189,000 active members and approximately 85,000 retired members. Active members include approximately 37,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent valuation for the Municipal Pension Plan as at December 31, 2015, indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2018, with results available in 2019.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The Town of Golden paid \$191,842 (2015 - \$179,708) for employer contributions to the plan in fiscal 2016.

#### 3. Municipal Insurance Association of British Columbia

The Town participates in the Municipal Insurance Association of British Columbia pooled insurance plan. Under the terms of participation, the Town could become liable for its proportional share of any claim losses in excess of funds held by the Association. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

# Notes to Financial Statements Year Ended December 31, 2016

## 19. SEGMENTATION INFORMATION

The Town of Golden is a diversified municipal government institution that provides a wide range of services to its residents. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and activities they encompass are as follows:

#### General Government

This segment is comprised of the Mayor and Council, Corporate Administration, Corporate Services, Financial Services, Information Technology, Labour Management and Health and Safety, Elections and Referendums, Resort Municipality Initiatives, Asset Management, Energy and Emissions, Columbia Basin Trust Community Initiatives Grant funds, and other areas that are not directly related to a specific segment.

#### Protective Services

Protective services is comprised of fire protection, flood protection services, bylaw services and the shared emergency services program.

#### Transportation

Transportation consists of the maintenance of the roads, sidewalks, pathways, street signs, street lighting, snow removal, surface drainage, fleet equipment, shop yard and buildings, operation and maintenance of the airport.

## Economic Development

Economic Development consists of support provided to Kicking Horse Culture, Imagine Kootenay and Broadband services.

## Planning and Development

Planning & Development consists of community and land use planning; development issues generally, including the process of re-zoning applications, development permits and development variances; building permit review and inspections.

#### Environmental health services

Environmental health services covers the administration of the collection and disposal of household garbage and recyclables; mosquito control; contaminated sites.

## Water Supply and Distribution

Water supply and distribution consists of the development of water sources, and supply, storage, treatment and transportation of potable and irrigation water.

## Sewer Scrvices

Sewer services comprises the gathering, treatment, storage, utilization and discharge of municipal sewage and reclaimed water.

#### Cemetery

This services relates the to care of the Town's cemetery.

# Recreation, parks and cultural services

This segment is responsible for the development and maintenance of the Town's open space, parks and other landscaped areas, maintenance and operation of recreation facilities (excludes Arena), campground, Wixon House and the development and provision of recreation programs and services.

#### 20. COMPARATIVE FIGURES

Certain comparative figures have been restated to conform with the current year's financial statement presentation.

TOWN OF GOLDEN
Consolidated Schedule of Tangible Capital Assets
Year Ended December 31, 2016

Land and   rethicles and   rehicles   re							Schedule 1
Land and   Equipment, vehicles and   rethnology			Engineering Structures	Structures			
lance - beginning of year \$ 11,098,114 \$ 9,204,481 \$ 5,478,959 \$ 1  Additions 796,953 161,461 699,668  Tansfer of capital work in progress 753,545 5,580 15,000  Nisposals 753,545 5,580 15,000  Nite downs 12,648,612 9,333,933 5,841,655 1  Innulated amortization 1,296,750 3,381,246 3,298,575	Buildings		Infrastructure - Infrastructure - Mater Sewer Roads		Capital Work In Progress	2016 Total	2015 Total
(37,589) (351,972)  12,648,612 9,333,933 5,841,655 1  1,296,750 3,381,246 3,298,575 131,242 249,292 332,710  ite downs (22,177) (302,989)  1,427,992 3,608,361 3,328,296	\$ 9,204,481 \$ 161,461 \$.580	.959 \$ 10,355,996 .668 298,387 .000 92,572	\$ 15,227,308 1,010,459 68,930	\$ 53,038,219 8 362,775	\$ 943,613 163,313 (935,627)	\$ 105,346,690 \$ 3,493,016	\$ 104,196,959 1,393,207
12,648,612 9.333,933 5,841,655 1 1,296,750 3,381,246 3,298,575 131,242 249,292 332,710 - (22,177) (302,989) 1,427,992 3,608,361 3,328,296	(37,589)		(264,552)	(9,820)	4-5	(694,556)	(243,476)
1,296,750 3,381,246 3,298,575 131,242 249,292 332,710 ite downs (22,177) (302,989) 1,427,992 3,608,361 3,328,296	9,333,933	655 10,716,332	16,042,145	53,391,174	171,299	108,145,150	105,346,690
ite downs (22,177) (302,989) (22,177) (302,989) (1427,992 3,608,361 3,328,296	3,381,246 3,	γ,	6,669,191	27,543,602		47,510,330	45,105,065
1,427,992 3,608,361 3,328,296	249,292 (22,177)	,710 240,912 989) (30,623)	407,633 (130,192)	1,116,844 (4,185)		2,478,633 (490,166)	2,447,353 (42,068)
	3,608,361	296 5,531,255	6,946,632	28,656,261	•	49,498,797	47,510,350
\$ 2.513.359 \$	5,725,572 \$	359 \$ 5.185.077 S	- 1	9,095,513 \$ 24,734,913 \$	S 171,299 S	\$ 58,646,353 \$	\$ 57,836,360

TOWN OF GOLDEN
Consolidated Statement of Statutory Reserve Fund Activities
Vear Ended December 31, 2016

								T CALL EDUCUL DESCRIPTION 31, 4010							S	Schedule 2
		Land		Parking	R.	Equipment Replacement	A S	Container Replacement	Road		Cemetery Expansion		Cemetery Care Fund	2016 Total		2015 Total
Balance - beginning of year	69	11,514	69	84,105 \$	69	481,994 \$	69	104,234 \$	25,331 \$	69 II	22.720 \$	69	288,327 \$	1,018,225 \$	649	813,859
Transfers in / (out)		•		•		92,148		39,417	120,596	96	(2,499)	6	2,740	252,402		188.616
Developer fees		1.		1				· C				- 2	•	·		. *
Earnings		152		1,108		7,533		1.789	%	848	331		4,958	16,719		15.750
Balance - end of year	8	11.666	69	П	S	581,675	S S	85.213 S 581.675 S 145.440 S 146.775 S	146,7.	57 S	20.552 \$	69	296,025 \$ 1,287,346 \$ 1,018,225	1,287,346	69	1,018,225

TOWN OF GOLDEN Segment Information Year Ended December 31, 2016

Govern	69	Protective			Finnning &					Recreation of		
ss 4,7 647 647 647 647 647 647 647 647 647 64	63		Economic Transportation Development	Economic Development	Development Services	Environmental	Water Service	Environmental Water Service Sewer Services	Cemetery	Cultural Services	Unallocated	2016 Total
ss 4,7 4,7 4,7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1												
		5	27.624 \$	3,670	69	69	\$ 90,375	\$ 115,914	\$ 15,107 \$	69	\$ 129,591	5 5,099,326
	156.303	51.581	52,321	,	738	187,363	3	: 4	18,055	205,857	55,112	727,330
		,	4	-			705,885		i	3	15,225	721,110
			4					835,432	a		10,582	846,014
	88.569	18.654	208,625	Self.	*	51,354	•				1,521,441	1,888,643
Unconditional Grant 45	458,612	1	•					•	*		•	458,612
d fines	9	i e	800	42,144	45,950	•				1		88,894
	163,057	9	+	•		2,147	3,627	4,996	4,958	*	,	178,785
Transfer from other governments /	370.680	93,545	31.665	143,000					17,317	4	88,150	744,357
venue		*	31,463			•	4.074	4,074		13,718		\$3,329
Total Revenues 5.99	5.954,266	163,780	352,498	188.814	46.688	240.864	803.961	960.416	55.437	219,575	1.820,101	10,806,400
							6	0	250.00	20000		700 7
Salaries, wages & benefits 1,00	1,009,383	203,350	617,183	*1	168,874	43,037	133,982	133,100	01607	110,520		4004047
Contracted and general services 74	740,539	252,349	282,665	172,437	25,020	271,049	155,051	200,840	10,576	302,247	•	2,412,773
Materials, goods, and utilities	123,222	77,007	400,683	ď	1,885	1,870	98,504	124,504	4,053	181,471		1,013,199
interest	9,137	792	146,240	i	•	*	18,850	18,850				193,869
7	713,244		1,116,844	æ	6	•	240,913	407,632		٠		2,478,633
sal of assets		4	138,389	Ť		*		3		4		138,389
Total Expenses 2,50	2,595,525	533,498	2,702,004	172.437	215,779	315,076	647.300	890,994	35.599	1.012.735	Ì	9,121,847
S. 33.3	5 3.358.741 \$	(369.718) \$	(2,349,506) \$	16.377 \$	\$ (160,091) \$	\$ (75.112) \$	2 156,661 \$	s 69.422 S	19,838 \$	- 11	(793.160) S 1.820.101 S 1.684,553	\$ 1,684,553

TOWN OF GOLDEN
Segment Information
Year Ended December 31, 2015

												Schedule 4
					Planning &					Recreation & Cultural		
	Government	Protective Services 1	Transportation	의	Services	Environmental	Water Service	Environmental Water Service Sewer Services	Cemetery	Services	Unallocated	2015 Total
Davantab												
Nevenues Not Toxes	\$ 4 531.935 S		28,856	\$ 3,311	69	69	\$ 90,290	\$ 115,806	\$ 14,201 \$		\$ 73,172	\$ 4,857,571
		18 486	32.589	•	8,684	226,959			15,635	186,251	Ť	642,829
Sale of Services	037,501						667,817	•	*		18,481	686,358
Water Osci recs				/ 3				769,824			11,767	781,591
Sewer User Fees	134 605	147 171	201 829			51,979		•			739,360	1,269,944
Conditional Grant	200,FC1			•	•		•					478,836
Unconditional Grant	0000/4	6	800	47 748	81.214					•	(K)	124,762
Licenses, permits and lines	178714		*			2,608	3,073	3,970	6,555	K	*	194,920
THE CONTRACTOR OF THE CONTRACT												
1 ransier from other governments /	287 101	626 65	31.411	419.500			ě	•	15,459	•	13,000	826,450
Agencies Other Revenue		,	66.557		•		3,401	3.401	*	2.000	39,967	115,326
F	5.265.316	220.636	362.042	465,559	898,898	281,546	764,641	893.001	51,850	188.251	895,747	9,978,587
I OCAL NEV CILLEN												
Expenses					832 701	20 264	136 068	144 347	22 857	487.662		2,729,882
Salaries, wages & benefits	925,399	155,479	101,137	000	15 912	,			13,062	299,683		2,490,550
Contracted and general services	671,483	253,215	380,434	136,032	1,606				5,501	183,820	3	1,051,406
Materials, goods, and utilities	126,947	40,734	434,264		1,000		18.850				2	214,593
Bank charges, short/long-term interest	7,878		109,013				741847	e.				2,447,333
Amortization	678,520		33 408						٠		0	33.408
Loss on disposal of assets	24,017.5	465.038	2 800 274	138.032	234.173	365,139	638.043	902,671	41.420	971.165		8.967.172
Total Expenses	9 081 235 6	`	1		<i>u</i>		\$ 126.598	\$ (9.670) \$	S 10.430 S	S (782.914) S	\$ 895,747 \$	\$ 1.011,415
	5 5,555,169	1	1	١		١	l	١				

# GOLDEN AND DISTRICT RECREATION CENTRE

**Financial Statements** 

Year Ended December 31, 2016

# GOLDEN AND DISTRICT RECREATION CENTRE

# Index to Financial Statements Year Ended December 31, 2016

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FINANCIAL STATEMENTS	
Due to / (from) Columbia Shuswap Regional District	3
Statement of Operations	4



# INDEPENDENT AUDITOR'S REPORT

To the Members of Golden and District Recreation Centre

We have audited the accompanying financial statements of Golden and District Recreation Centre, which comprise the Due to / (from) Columbia Shuswap Regional District and the Statement of Operations.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independent Auditor's Report to the Members of Golden and District Recreation Centre (continued)

#### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Golden and District Recreation Centre as at December 31, 2016 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis of Accounting and Restrictions on Use

These financial statements lack disclosure that may be required by some readers. These financial statements contain only the operations of the Golden and District Recreation Centre and the resulting balance due to / (from) Columbia Shuswap Regional District. The assets, liabilities and disclosures related to these financial statements are included in the audited financial statements of the Town of Golden. Some readers may require additional information.

Cranbrook, BC April 18, 2017 Adams Wooley Chartered Professional Accountants

Adams Wooley

# GOLDEN AND DISTRICT RECREATION CENTRE

# Due to / (from) Columbia Shuswap Regional District Year Ended December 31, 2016

	2016		2015	
Due to / (from) CSRD, beginning of year Payments (to) / from CSRD	\$	42,239 (42,239)	\$	(11,241) 11,241
Due to / (from) CSRD remaining		at .		•
Adjustment for Prepaid invoice / rounding Advances from CSRD Excess expenses over revenue (Statement of Operations)		340,961 (340,314)		354,974 (312,735)
Due to / (from) CSRD, end of year	\$_	647	\$	42,239

# GOLDEN AND DISTRICT RECREATION CENTRE

# **Statement of Operations**

# Year Ended December 31, 2016

		Budget		
		2016	2016	2015
REVENUE				
Minor hockey	\$	20,600	\$ 28,688	\$ 26,102
Public skating, advertising, and lounge		17,545	26,005	23,747
Golden Junior "B" hockey		21,630	24,073	23,660
Curling Club contribution		26,149	23,774	19,200
Figure skating		18,570	17,973	16,793
Old Timers' hockey		15,450	13,671	17,174
Commercial hockey		3,000	12,253	3,902
Recreation and other hockey		15,920	11,507	17,426
Concession		3,000	2,927	1,819
	_	141,864	160,871	149,823
EXPENSES				
Wages				007.406
Salaries and wages		231,456	254,989	227,436
Maintenance				50.000
Building		42,122	50,272	52,280
Plant and equipment		72,719	76,580	73,915
Utilities		124,971	111,842	100,715
General		0.555	4.500	5 212
Administration		8,557	4,502	5,212
Audit	-	3,000	3,000	3,000
	-	482,825	501,185	462,558
EXCESS OF EXPENSES OVER REVENUE		(340,961)	(340,314)	(312,735
CASH ADVANCED DURING THE YEAR		340,961	340,961	354,974
BALANCE (RECEIVABLE) / PAYABLE	\$		\$ 647	\$ 42,239

# Statement of Financial Information (SOFI) Town of Golden Fiscal Year Ended December 31, 2016

# **Schedule of Debt**

Information on all long term debt is included in the Audited Financial Statements of the Town of Golden.

Lisa M. Vass, BA, CPA, CGA

Kusa M. Vasa

Chief Financial Officer

June 6, 2017

Ronald Oszust

Mayor

June 6, 2017

# Statement of Financial Information (SOFI) Town of Golden Fiscal Year Ended December 31, 2016

# Schedule of Guarantee & Indemnity Agreements

The Town of Golden has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

Lisa M. Vass, BA, CPA, CGA

Kusa M. Vass

Chief Financial Officer June 6, 2017 Ronald Oszust

Mayor

June 6, 2017

# Statement of Financial Information (SOFI) Town of Golden Fiscal Year Ended December 31, 2016

# **Statement of Severance Agreements**

There were no severance agreements made between the Town of Golden and its non-unionized employees during the fiscal year 2016.

Lisa M. Vass, BA, CPA, CGA

Kusa M. Vass

Chief Financial Officer

June 6, 2017

Ronald Oszust

Mayor

June 6, 2017

## Town of Golden

# Fiscal Year Ended December 31, 2016

# Schedule of Remuneration and Expenses

Names	Position	Remuneration	Expense
Elected Officials			
Adams	Councillor	11,805	3,884
Barlow	Councillor	12,080	4,796
Fairley	Councillor	11,393	3,154
Hambruch	Councillor	11,943	3,349
Leigan	Councillor	12,080	4,771
Moss	Councillor	12,293	4,295
Oszust	Mayor	22,997	5,517
<b>Total Elected Official</b>	s	94,591	29,766
Detailed Employees >	> \$75,000		
Armstrong	Manager of Development & Planning	85,769	5,833
Balding	Fire Chief	93,935	10,682
Baylis	Building Official	78,582	4,500
Brown	Finance Services Lead	78,417	4,652
Cochran	Manager of Operations	114,816	6,572
Larrabee	Certified Tradesman	90,162	4,838
Persson	Senior Recreation Operator	84,834	2,882
Petrovics	Manager of Recreational Services	83,412	3,843
Pickering	Systems Operator	85,490	955
Poland	Working Foreman	89,881	825
Sadler	Senior Recreation Operator	84,035	203
Taylor	Systems Operator	87,697	8,301
Thoss	Manager of Legislative Services	79,369	4,146
Vass	Chief Financial Officer	102,050	8,100
Wilsgard	Chief Administrative Officer	121,304	11,888
Total Detailed Emplo	yees > \$75,000	1,359,753	78,221
Total Salaries < \$75,0	000	1,226,336	22,980
Volunteer Fireman H	onorarium	53,095	14,390
Total Remuneration	& Expenses	\$ 2,733,775	\$ 145,356

# Notes:

- 1. Remuneration includes base salary, taxable benefits and vacation payouts.
- 2. Expenses include expenditures required for Council and employees to perform their job functions (i.e. travel expenses, training, memberships, and registration fees)
- 3. Golden Recreation Centre (Arena) The employee costs are paid by the Town of Golden and included in the above totals. A separate set of Financial Statements are prepared for the Golden Recreation Centre.

# Town of Golden

# Fiscal Year Ended December 31, 2016

# Schedule of Remuneration and Expenses

Reconciliation		
General Ledger Salaries & Wages		
Salaries, Wages & Benefits - Town of Golden		2,884,984
Salaries, Wages & Benefits - Arena		254,989
Adjustments:		
Add Capitalized Wages per Financial Statements	32,548	
Add Accounts Payable - Taxable Benefits	11,467	
Add Estimate - Accruals and timing differences	46,565	
Less Employer paid Benefits - Non Taxable	(496,779)	
		(406,198)
Balance - Total Reconciled Remuneration		2,733,775
Balance - Total Remuneration per T4's	_\$	2,733,775

# Town of Golden

# Fiscal Year Ended December 31, 2016

# Schedule of Payments to Suppliers of Goods and Services Financial Information Act - Section 2 (3)(b)

# Vendors Over \$25,000

Name	Amount
ABC Insurance Solutions Inc	140,223
Acres Enterprises Ltd.	675,270
Adams Wooley	37,169
BC Hydro & Power Authority	445,425
Blaeden Contracting Ltd.	31,920
Boultbee Vegetation Management	38,026
Canwest Propane Golden	78,057
Castle Fuels (2008) Inc	72,431
CDW Canada Inc	27,122
Columbia Shuswap Regional District	432,228
Finning Canada	239,935
Fred Surridge Ltd.	36,716
Freightliner of Cranbrook Ltd.	229,919
Golden Cycling Club	50,550
Golden Installations Ltd.	86,841
Golder Associates Ltd. (Calgary)	47,168
Gottler Bros. Trucking & Excavating Ltd.	55,224
Insurance Corporation of BC	47,288
Interior Instrument, A Division of Corix	72,681
Kicking Horse Ford Sales Ltd.	41,754
Kicking Horse Janitorial 2010	33,222
Kootenay Paving Ltd.	230,048
Kootenay Pumping Systems Ltd.	75,122
Leigan Enterprises Ltd.	29,527
Meiklejohn Architects Inc.	26,588
Minister of Finance - MPP	191,913
Minister of Finance - MSP	46,142
MMM Group Ltd.	93,342
Parky's Heating & Cooling	48,139
Precision Service & Pumps Inc	85,514
Receiver General of Canada	132,027
Ringheim & Company Ind Sales	40,817
Rona Inc.	26,819
Selkirk Electric Ltd.	127,228
Sierra Landscaping Ltd.	665,535
Spur Construction Inc.	385,176
Stantec Consulting	36,987
Startec Refrigeration Services Ltd.	41,493
Telus	37,241
Tomko Sports Systems Alberta	45,133
Twenty Four Seven Response Inc.	37,800

# Town of Golden

# Fiscal Year Ended December 31, 2016

# Schedule of Payments to Suppliers of Goods and Services Financial Information Act - Section 2 (3)(b)

# Vendors Over \$25,000 continued

Name	Amount
Urban Systems Ltd. (Calgary)	27,321
Urban Systems Ltd. (Kamloops)	91,785
VP Waste Solutions Ltd.	217,475
Western Financial Group	81,566
Western Star Freightliner	197,973
Workers' Compensation Board	51,502
WSP Canada Inc	102,871
Subtotal - Vendors Over \$25,000	6,092,252
otal Vendors Less Than \$25,000 (Consolidated)	1,664,368
otal All Vendors	7,756,621
Grants & Contributions Over \$25,000	
Columbia Basin Trust Funding:	
Golden Community Resources Society	87,106
Golden Golf Club	55,176
Golden Nordic Ski Club Society	39,750
Golden Snowmobile Club	29,352
Kicking Horse Culture Operating Grant:	
Golden District Arts Council	160,000
Resort Municipality Funding:	
Golden Snowmobile Trail Society	45,000
Cotal Grants & Contributions Over \$25,000	416,384
Cotal Expenditures: Suppliers, Grants & Contributions per Vendor List	\$ 8,173,005

## Town of Golden

# Fiscal Year Ended December 31, 2016

# Schedule of Payments to Suppliers of Goods and Services Financial Information Act - Section 2 (3)(b)

Reconciliation			
General Ledger Expenditures			
TOG - Total Expenses per Financial Statements	9,121,847		
Arena - Total Expenses per Financial Statements	501,185		
Adjustments:			
Add - Capital Expenditures	3,493,016		
Less - TOG Amortization	(2,478,633)		
Less - TOG Salaries & Wages	(2,884,984)		
Less - Arena Salaries & Wages	(254,989)		
Total Expenditures	7,49	7,442	
Other Adjustments:			
Estimate - GST Included in Accounts Payable	349,994		
Employee Wages & Benefits Included in Payables	562,140		
Inventories, Prepaid Expenses, and Accruals Estimates	(236,572)		
	675,563		
Balance - Total Reconciled Expenditures	-	\$ 8,173,005	
Balance - Total Expenditures: Suppliers, Grants & Contribution	ns per Vendor List	\$ 8,173,005	
Summary of All Accounts Payable:			
Total Expenditures: Suppliers, Grants & Contributions		8,173,005	
Tax Transfer to Other Government		1,963,262	
Refunds and Payments Collected & Paid on behalf of 3rd Parti	es	61,471	
Payroll Deductions - Deducted & Remitted on behalf of Emplo	oyees	822,316	
Total - All Accounts Payable 2016		11,020,053	