



Town of Golden

REQUEST FOR QUOTATION RFQ #402202-08

FOR

REC-PLEX GYMNASIUM FLOOR REMOVAL

INSTRUCTIONS

- **Closing Date for Submission:** Email quotations are to be sent to Jordan Petrovics, Manager of Recreation Services, jordan.petrovics@golden.ca. Town of Golden, 810 9th Avenue South, no later than 2:00 pm MST, Wednesday, August 17th, 2022. Email submissions must be followed by a hard copy submission. Tenders will not be opened in public.
- **Pre-bid Inspection:** Prospective bidders are advised to view the work site prior to submitting a proposal.
- **Substantial Completion Date:** August 25th, 2022
- **Town of Golden Contact:**

Name: Jordan Petrovics, Manager of Recreation Services

Telephone: 250-344-0665

Email: jordan.petrovics@golden.ca

Address: 810 9th Ave South
Box 350
Golden, B.C.
V0A 1H0

1. Background

The Town is inviting quotations from general contractors for the removal of the existing Rec Plex Gymnasium Floor and the removal of the side walls around the existing divider curtain.

This floor removal is required to make way for the installation of a new hardwood floor that will be installed by Centaur Products Inc.

The existing floor can be cut into 4ft by 8ft pieces and placed outside the building for salvage pick-up.

Proposals shall include cost allowances for the supply of building materials, new equipment, all necessary ancillary materials, supplies, labour, including safety equipment and supplies, and all other things necessary to complete the work.

2. Purpose of the RFQ

The purpose of this RFQ is to solicit proposals from general contractors for the works described herein. The Town intends to select and retain one proponent as a result of this RFQ.

3. RFQ Requirements

Quotations shall include a brief schedule and bid price for the removal of the existing floor and curtain walls.

Note that the successful proponent shall assume the responsibilities of Prime Contractor and therefore be responsible for coordinating overall worksite safety.

4. Final Date for Questions During Tender Period

The final date for submitting questions will be one regular business day prior to the close of the Tender (August 17th, 2022).

5. RFQ Evaluations

Proposals will be evaluated by cost as well as contractor experience with similar scope projects.

Proposals are to include reference contact information for a minimum of three (3) similar scope construction projects, including project values, completed within the last five (5) years.

The lowest-priced or any proposal may not necessarily be accepted.

After packages have been reviewed, if a proposal is to be recommended, the successful firm will be given formal notice of award. The successful bidder will be required to

provide the Town with the following documentation within five (5) calendar days of receipt of the Notice of Award:

- WCB clearance letters for the General Contractor and named sub-contractors;
- Certificate of insurance, minimum \$5,000,000 CGL, naming the Town of Golden as additional insured;
- Proof of valid Town business licenses for the General Contractor and named sub-contractors;
- Construction schedule;
- Company safety plan for the work being undertaken.

6. Required Minimum Equipment Specifications/Scope of Work

- Removal of the existing hardwood gym floor, including all materials between the existing floor surface to the concrete base.
 - The bleachers and floor under the bleachers can remain in place
- Removal of side walls that house the existing gym divider curtain
- Any required additional materials, equipment costs and labour

7. General Notations

During the term of the contract, any damage caused by the Contractor or subordinates to the property including but not limited to buildings, the property surrounding the buildings, surface fixtures which may include trees, shrubbery, fences or other outdoor appurtenances, or private vehicles will be the responsibility of the Contractor. Every effort must be made to mitigate damage to areas surrounding the immediate work sites.

The contract shall be subject to cancellation with written notice should the owner deem the service unsatisfactory for any reason.

8. Quotation

Quotation for the individual work items is to be lump sum bid price for the supply, installation and commissioning of the facilities and equipment, including disposal of equipment and materials being replaced.

Upon completion of the work, payment will be made by the Town within 30 days of invoicing.

Proposed lump sum pricing for this project shall include the following:

- All necessary "Prime Contractor" project management roles and responsibilities, including general labour and, safety oversight and progress monitoring;
- All necessary site safety management of general workers, inspectors, visitors and all necessary site safety equipment;

- All work associated with the removal and disposal of any demolition materials to complete the construction project;
- All tools and equipment necessary to complete the project;
- Worksite clean-up.

All workmanship will be subject to a one-year warranty period.

Lump sum prices shall be submitted within the following section only. Hourly rates for general labour and specialized sub-trade labour shall also be submitted within the following section only for the purposes of determining approximate values of any proposed/required force account work. The lump sum price and hourly labour rates shall be exclusive of applicable taxes. All proposed sub-trades intended to be used for the project are to be named in the proposal.

Attachments

TENDER FORM

REC-PLEX GYMNASIUM FLOOR REMOVAL

(Please complete and submit the following pages)

Tender of:

(Hereinafter referred to as the "Tenderer")

To: Town of Golden
810 9th Avenue South
PO Box 350
Golden, B.C., V0A 1H0

(Hereinafter referred to as the "Town of Golden")

In response to the RFQ for ***REC-PLEX GYMANSIUM FLOOR REMOVAL*** the Tenderer has read and understood the ***Background*** and ***Required Minimum Equipment Specifications/Scope of Work***, and, acting as Prime Contractor, will provide all necessary equipment, labour, sub-trades, materials, permitting, safety coordination and oversight, supervision and all other factors as required to complete the work as called for by these documents and in accordance with the Town of Golden requirements, for the pricing tendered.

The Tenderer further agrees that pricing tendered is all-inclusive (excluding applicable Federal and Provincial taxes) and allows for any escalation of the Tenderer's costs following the Tender Period. The Successful Tenderer will not be entitled to extra payment for any such escalation, with respect to the executed Agreement.

The Tenderer acknowledges receipt of the following addendum(s) covering revisions to the Tender Documents.

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

This Tender is irrevocable until September 17th, 2022.

TENDER FORM

REC-PLEX GYMANSIUM FLOOR REMOVAL

Please specify experience and relevant training of personnel:

Please specify similar projects completed:

References:

1.

2.

3.

Hourly Rates: General Contractor – Company Name: _____

Position _____ Rate _____

Position _____ Rate _____

Sub-trade – Company Name: _____

Position _____ Rate _____

Position _____ Rate _____

Sub-trade – Company Name: _____

Position _____ Rate _____

Position _____ Rate _____

Bidder's Address and Contact Information

Address _____

Phone _____
Cell _____
Email _____
Fax _____
Attention _____

Contractor:

(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

In Witness Whereof this Agreement has been executed by the parties hereto:

SIGNED AND DELIVERED on behalf of the Town
by an authorized representative

(Authorized Authority)

(PRINTED NAME of Authority)

SIGNED AND DELIVERED by or on behalf of the
Contractor (or by an authorized signatory of the
Contractor if a corporation)

(Contractor or Authorized Signatory)

(PRINTED NAME of Contractor)