



Town of Golden

REQUEST FOR QUOTATION RFQ Arena – Concession Updates 2025-11

FOR *GDRC – ARENA CONCESSION UPDATES*

INSTRUCTIONS

- **Closing Date for Submission:** Sealed quotations are to be delivered to the attention of the undersigned, Town of Golden, 810 9th Avenue South, no later than **2:00 pm MST, Thursday, December 11th, 2025**. Email submissions by the closing date will also be accepted if followed by a hard copy submission. Proposals will not be opened in public.
- **Pre-bid Inspection:** Prospective bidders are encouraged to view the work site before submitting a proposal. Site tours will be provided upon request and scheduled by emailing the undersigned.
- **Substantial Completion Timeline:**
The Town requests that all work be substantially completed **within the period of April 6, 2026, to June 12, 2026**. The specific completion date within this timeframe will be determined based on contractor availability and coordination with existing facility bookings.
- **Town of Golden Contact:** Jordan Petrovics, Director of Recreation Services

Telephone: 250-344-0665

Email: jordan.petrovics@golden.ca

Address: 810 9th Ave South
Box 350
Golden, BC V0A 1H0

1. Background

The Golden and District Recreation Complex (Golden Arena) is a single sheet ice pad with various dressing rooms and other multi-purpose spaces.

Within the main lobby is a smaller concession space, that serves as a basic kitchen space designed to serve as a concession space. The operations of this space are generally managed by the junior hockey society who open the space for home games and other special events within the facility.

Over the years, numerous smaller changes have been made to the space and all the mechanical equipment such as the range hood and sinks are in good working order.

Based on requests from the operators of the space, the Columbia Shuswap Regional District and the Town of Golden have established a budget and design package for some modernization and upgrades in the space.

The Town of Golden is seeking proposals from qualified contractors who can provide a work plan to complete all the elements outlined in the attached tender package.

The timeline for substantial completion is based on contractor availability and timing associated with existing facility bookings. The Town requests that all work be substantially completed within the period of April 6, 2026, to June 12, 2026.

Jordan Petrovics, Director of Recreation Services with the Town of Golden, is the staff lead for this project: jordan.petrovics@golden.ca 250-344-0665.

2. Purpose of the RFQ

The purpose of this RFQ is to solicit quotations from qualified contractors for the works described herein. The Town intends to select and retain one General Contractor as a result of this RFQ.

3. RFQ Requirements

Proposals shall include a brief schedule and bid price based on the renderings attached to this package.

Note that the Contractor submitting the Proposal shall assume the responsibilities of the Prime Contractor and, therefore, be responsible for coordinating overall site safety and the safety of any associated sub-contractors.

As a part of this RFQ process, the successful proponent will be expected to work with Town of Golden on the logistics and scheduling to ensure work is completed with minimal impact on existing programming and rentals in the facility.

4. RFP Evaluations

Proposals will be evaluated by cost as well as contractor experience with similar-scope projects.

Proposals are to include reference contact information for a minimum of three (3) similar scope construction projects, including project values, completed within the last five (5) years.

The lowest-priced or any proposal may not necessarily be accepted.

As this project is focused on serving our sports community, a proposal review and scoring committee will be formed Town of Golden staff. This committee will review the shortlisted proposals and inform Council of the desired project contractor.

Scoring Matrix Criteria:

- Proposed Budget
 - 50 / 100
- Completed Projects of Similar Complexity, Scale and Scope
 - 20 / 100
- Project Schedule and Construction Sequencing
 - 10 / 100
- Attendance at a pre-bid tour
 - 5 / 100
- Use of Local Forces
 - 10 / 100
- Value Added
 - 5 / 100

After the committee has reviewed packages, if a proposal is to be recommended, a report will be taken to Council for approval to award, after which the successful Contractor will be given formal notice of award. The successful Bidder will be required to provide the Town with the following documentation within ten (10) calendar days of receipt of the Notice of Award:

- WCB clearance letters for the General Contractor and named sub-contractors;
- Certificate of insurance, minimum \$5,000,000 CGL, naming the Town of Golden as additional insured;
- Proof of valid Town business licenses for the General Contractor and named sub-contractors;
- Construction schedule;
- Company safety plan for the work being undertaken.

5. General Conditions and Specifications

Refer to the attached conceptual documents.

The Town in no way whatsoever represents warrants or guarantees that such data is complete, relevant, suitable, representative or indicative of anticipated or actual conditions. Proponents remain solely responsible for independently investigating and satisfying themselves of actual site conditions.

6. General Notations

During the term of the contract, any damage caused by the Contractor or subordinates to the property, including but not limited to buildings, the property surrounding the buildings, equipment, surface fixtures, or private vehicles, will be the responsibility of the Contractor. Every effort must be made to mitigate damage to areas surrounding the immediate work sites.

The contract shall be subject to cancellation with written notice should the owner deem the Service unsatisfactory for any reason.

7. Quotation

Quotation for the individual work items is to be a lump sum bid price for the work noted as mandatory.

Upon completion of the work, payment will be made by the Town within 30 days of invoicing.

Proposed pricing for this project shall include the following:

- All necessary “Prime Contractor” project management roles and responsibilities, including general labour and specialized sub-trades labour scheduling, coordination, safety oversight and progress monitoring;
- all necessary site safety management of general workers, sub-trades workers, inspectors, visitors and all necessary site safety equipment;
- all work associated with the removal and disposal of any demolition materials to complete the construction project;
- supply and installation of all materials specified herein, including cost mark-up if applicable;
- supply and installation of all materials not otherwise specified herein or on the plans if applicable;
- all tools and equipment are necessary to complete the construction project.

All work will be subject to a warranty period of **one year** after the completion date.

The work is as identified in the attached Arena Concession Update drawings. Prospective general contractors are encouraged to view the place of work before submitting a proposal.

Prices shall be submitted within the following section only. Hourly rates for general labour and specialized sub-trade labour shall also be submitted within the following section only for the purposes of determining approximate values of any proposed/required force account work. The lump-sum price and hourly labour rates shall be exclusive of applicable taxes. All proposed sub-trades intended to be used for the project are to be named in the Proposal.

Attachments

PROPOSAL FORM

ARENA – CONCESSION UPDATES 2025-07
GDRC – ARENA CONCESSION UPDATES

(Please complete and submit the following pages)

Proposal By:

(Hereinafter referred to as the “Bidder”)

To:

Town of Golden
810 9th Avenue South
PO Box 350
Golden, B.C., V0A 1H0

(Hereinafter referred to as the “Town of Golden”)

In response to the Request for Quotation for GDRC – ARENA CONCESSION UPDATES and the associated Plan and Specifications, the bid package has to carefully examine the scope of the proposed Service and Work Specifications and, acting as Prime Contractor will provide all necessary labour, material, equipment, safety coordination and oversight, supervision and all other factors as required to complete the Service as called for by these documents and in accordance with the Town of Golden requirements, for the price tendered.

The Bidder further agrees that prices included are all-inclusive (excluding applicable Federal and Provincial taxes) and allow for any escalation of the Bidder costs following the Request for Proposal Period. The Successful Bidder will not be entitled to extra payment for any such escalation with respect to the executed Agreement.

The Bidder acknowledges receipt of the following addendum(s) covering revisions to the Request for Proposal Documents.

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

This Proposal is irrevocable until Friday, September 4th, 2026.

REQUEST FOR PROPOSAL DETAILS

GDRC – ARENA CONCESSION UPDATES

Please specify the experience and relevant training of personnel:

Please specify similar projects completed:

References:

1.

2.

3.

SCHEDULE OF APPROXIMATE QUANTITIES AND UNIT PRICES

Hourly Rates: General Contractor – Company Name: _____

Position _____ Rate _____

Position _____ Rate _____

Position _____ Rate _____

Position _____ Rate _____

Sub-trade – Company Name: _____

Position _____ Rate _____

Position _____ Rate _____

Position _____ Rate _____

Request for Quotation RFQ Arena – Concession Updates 2025-11
GDRC – Arena Concessions Updates

Bidder's Address and Contact Information

Address _____

Phone _____
Cell _____
Email _____
Fax _____
Attention _____

Contractor:

(FULL LEGAL NAME OF CORPORATION, PARTNERSHIP OR INDIVIDUAL)

(AUTHORIZED SIGNATORY)

(AUTHORIZED SIGNATORY)

In Witness Whereof this Agreement has been executed by the parties hereto:

SIGNED AND DELIVERED on behalf of the Town by an authorized representative	SIGNED AND DELIVERED by or on behalf of the Contractor (or by an authorized signatory of the Contractor if a corporation)
_____ (Authorized Authority)	_____ (Contractor or Authorized Signatory)
_____ (PRINTED NAME of Authority)	_____ (PRINTED NAME of Contractor)



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loris@rockymountaindesign.ca

Golden, British Columbia

Arena Concession

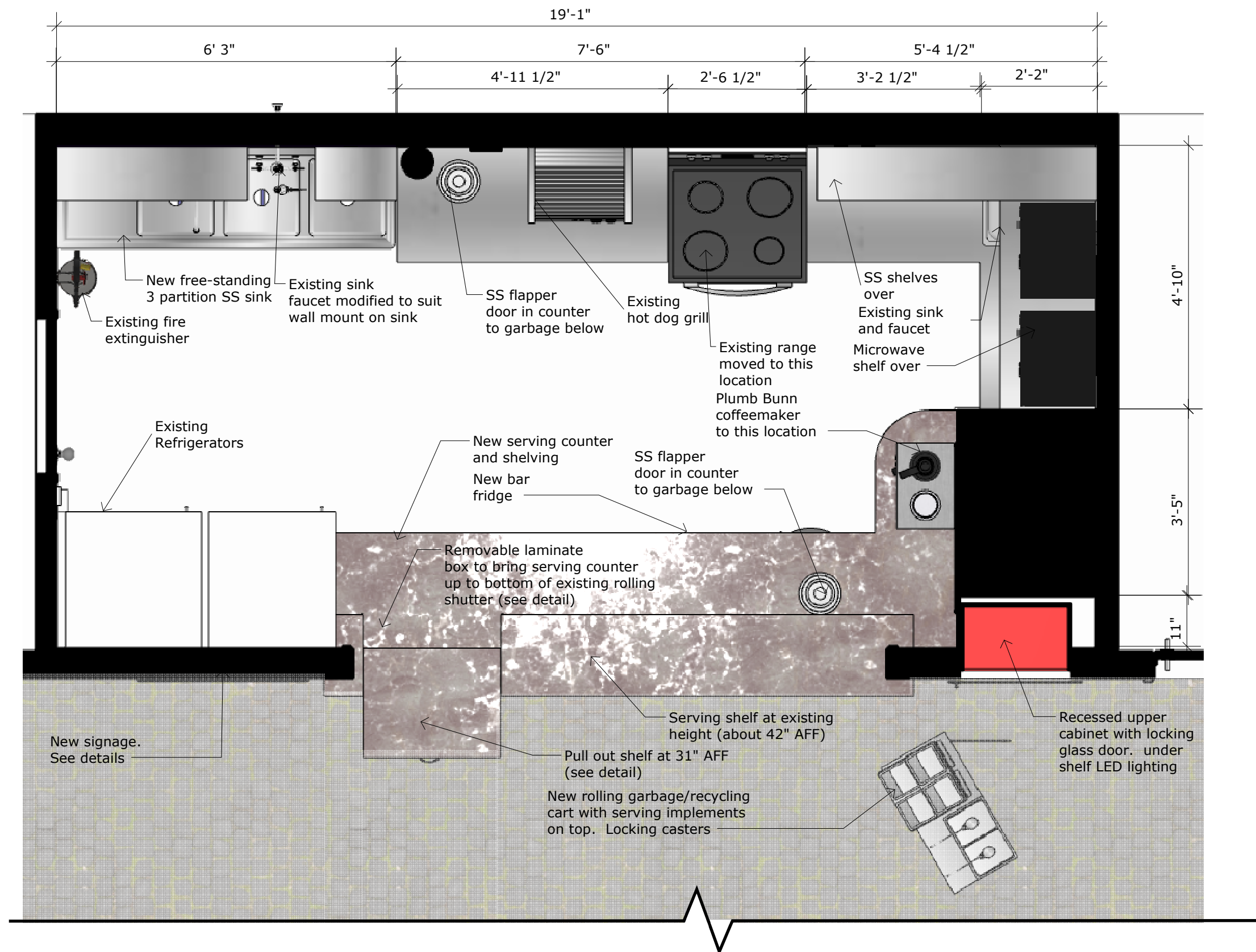
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Document Phase:
Concept Documents

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Floor Plan

11.1



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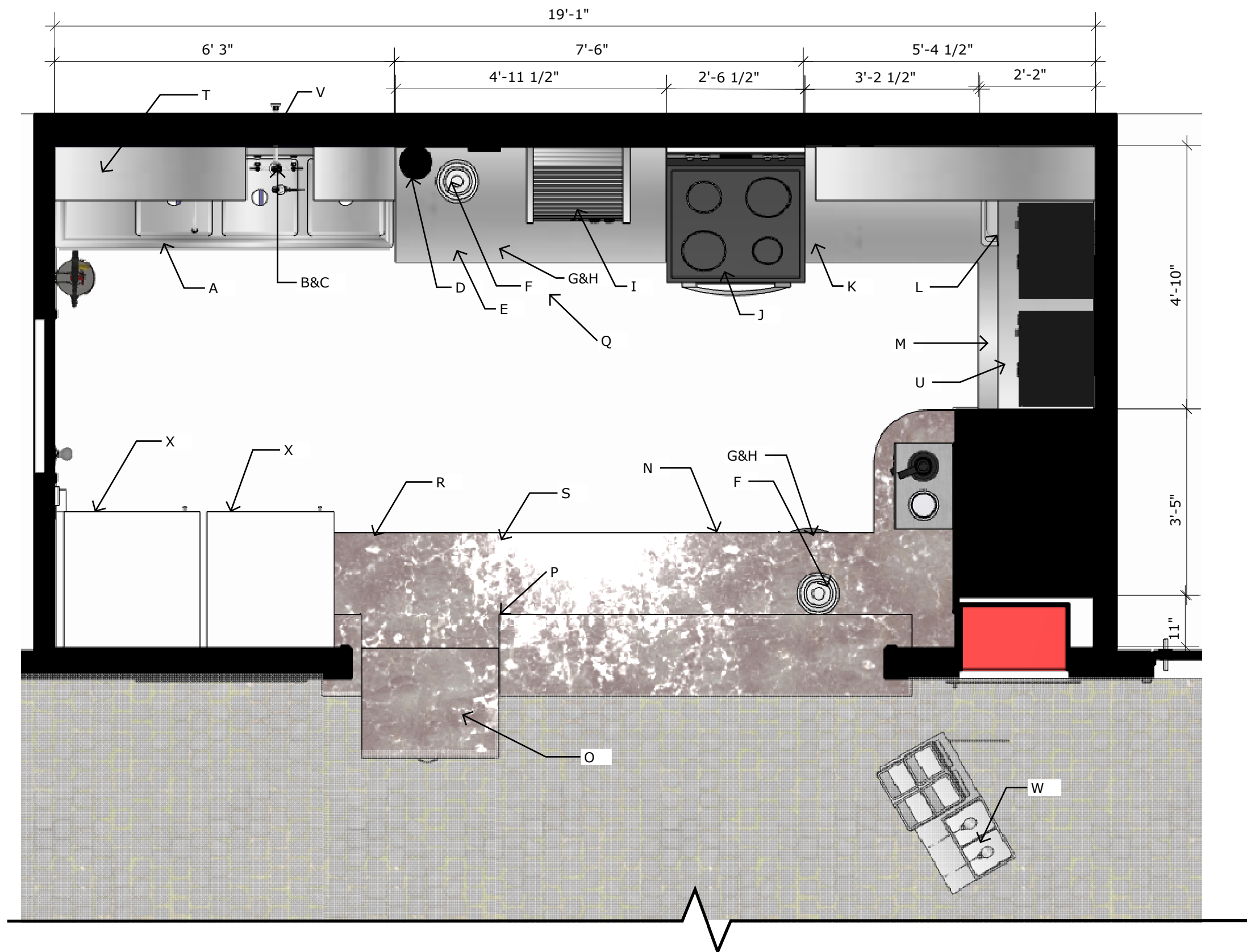
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Equipment Plan

11.2



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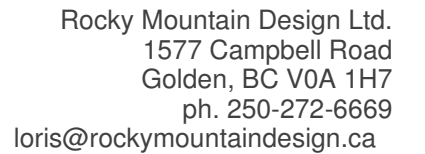
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Equipment List

11.3

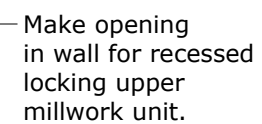
						H	W	D	
A	Three compartment sink with drainboard left	Canadian Restaurant Supply	American Chef	TS1818-L	SS	43"	74.5"	23.5"	or comperable
B	Faucet	existing							
C	Conversion of faucet to wall mount from deck mount								
D	Range hood with fire suppression system	existing							
E	Stainless Steel countertop no backsplash	various							
F	Garbage can counter insert (2 needed)	Amazon	Rkgfnds		SS	228mm diameter			or comperable
G	Garbage can (2 needed)	Rona	Rubbermade	Brute	grey	27 14"	22" diameter		or comperable
H	Garbage can rollers (2 needed)	Rona	Rubbermade	Brute dolly	black				or comperable
I	Hot dog roller	existing							
J	Range	existing							
K	Stainless Steel countertop with backsplash	various			SS				
L	Hand washing sink and faucet	existing			SS				
M	Rolling Cart for under counter with locking casters	Amazon	Folews		Grey	82cm	77cm	46cm	
N	Bar Fridge	Home Depot	Magic Chef	2.6cu foot	SS				or comperable
O	Roll out shelf hardware	Richelieu	Blum	828550					or comperable
P	Barrel bolts (2 needed)	Princess Auto		9400599					or comperable
Q	Door and drawer handles (10 needed)	Richelieu		5632	Brushed Nickel		135mm		or comperable
	Door Hinges (10 needed)	Richelieu	Blum	Blumotion Clip Top					or comperable
	Drawer Glides (3 pair needed)	Richelieu	Blum	828550					or comperable
R	Under counter shelves	Russell Hendrix Vancouver	Tarrison**		SS		72"	24"	or comperable
S	Custom panel bases - see detail	Quest Metals Vancouver			SS				or comperable
T	12" deep wall mount shelves *	Quest Metals Vancouver			SS				or comperable
U	18" deep wall mount shelves*	Quest Metals Vancouver							or comperable
V	Small SS U chanel to separate paint colours where shelves do not.	Quest Metals Vancouver							
W	Condiment station -(would prefer with garbage and recycling below)***	Lakeside Food Service	Lakeside	70221	grey				or comperable
		or Max R condiment station with casto	Oxford Double						
X	Refrigerators	existing							
	* similar in construction to Russell Hendrix EFI Stainless Steel Wall Mount Shelf except in the required sizes (see rinse faucet and drawing)								
	** Tarrison shelving is made to work on support posts, which could be provided - or alternately as similar shelf which mounts to the under counter panels								
	*** on locking castors								
	All substitutions must be pre-approved by the Arena Manager or RMD								

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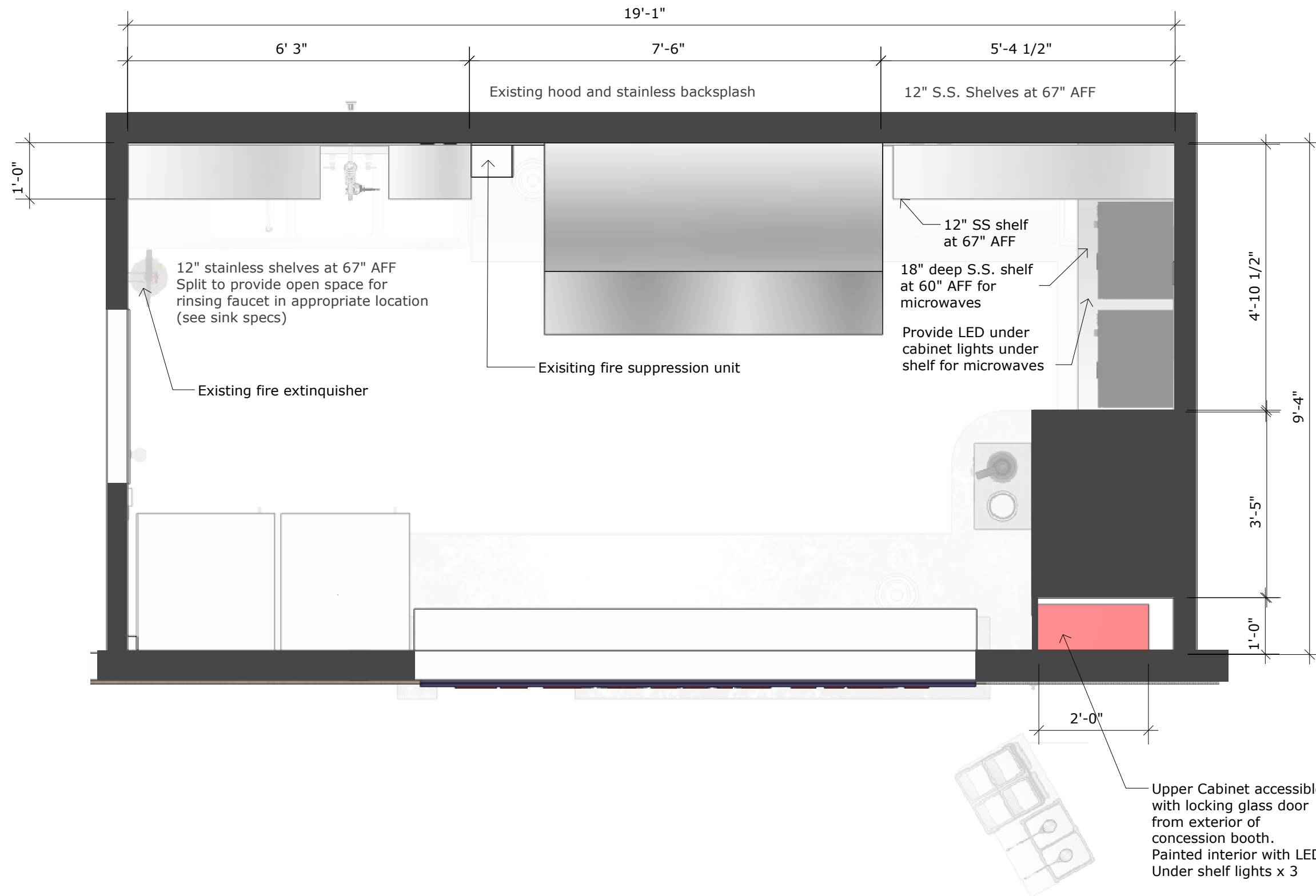
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1.4



Wall Colours	Wall	Placement	Plan A		Alternate Plan	
Benjamin Moore						
	Range and end wall	Above top shelves -	2021-30	Sunshine	2021-40	Yellow Highlighter
	Range and end wall	Below top shelves	2067-20	Starry Night Blue	2028-40	Pear Green
	End Wall	Box out for shower	2001-10	Ruby Red	2073-30	Passion Plum
	Exterior	Inside display cabinet	2021-30	Sunshine	2021-40	Yellow Highlighter
	Entrance Wall	full wall	2067-20	Starry Night Blue	2028-40	Pear Green
	All other walls	your standard white				

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Arena Concession

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Upper Cabinet Plan

11.5

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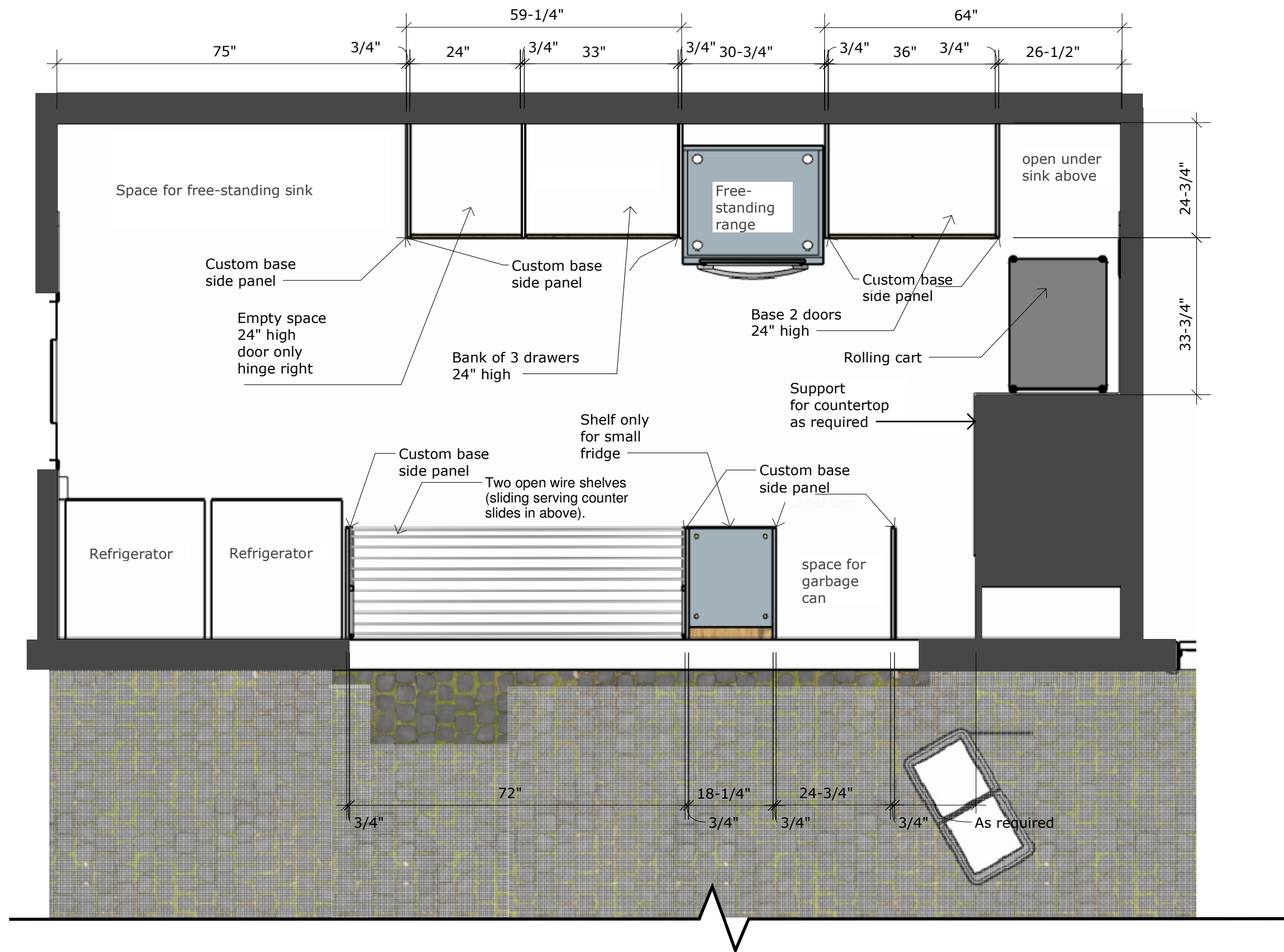
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Base Cabinet Plan

11.6



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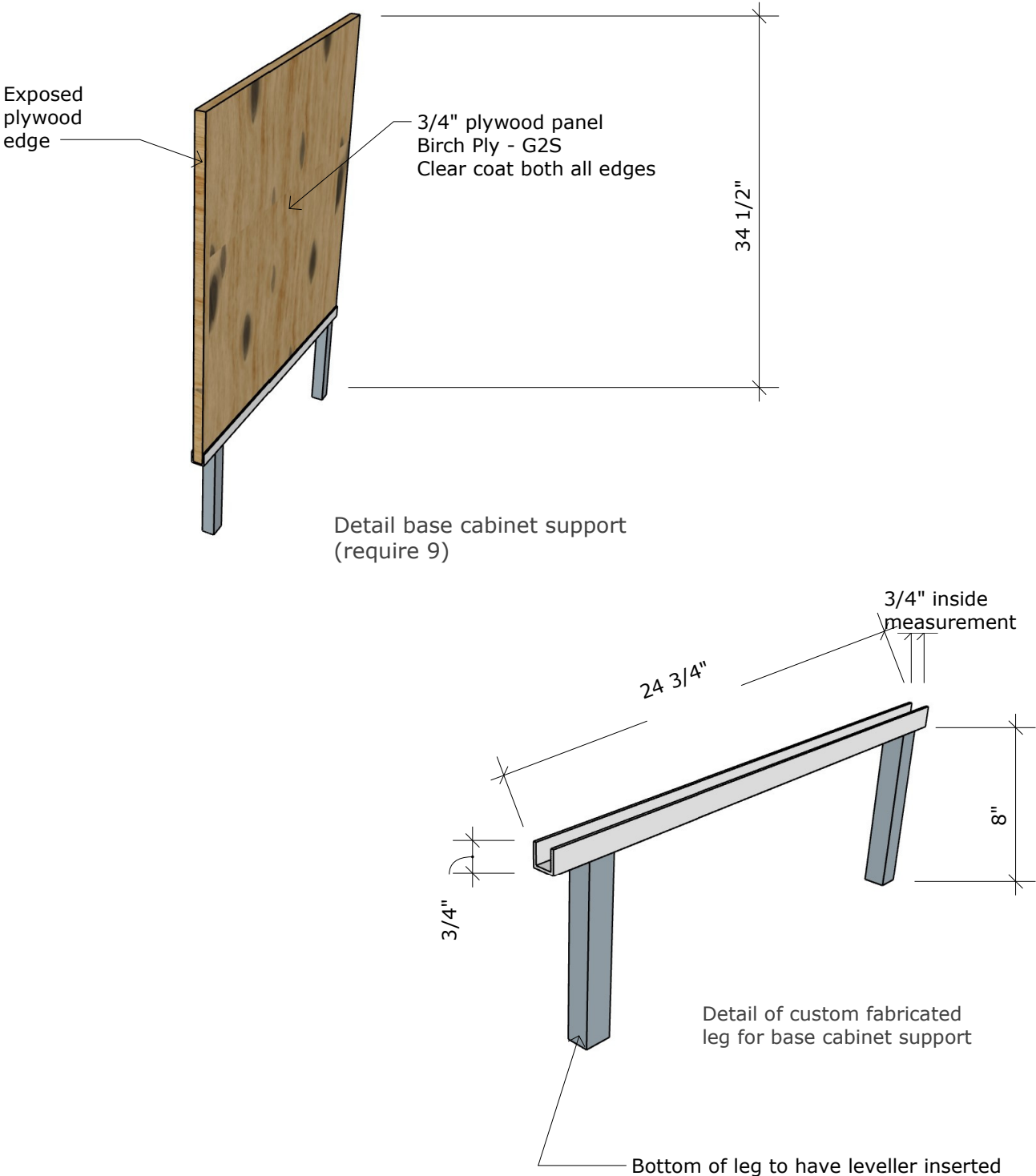
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Cabinet details

11.7



Exterior of base cabinets to be clear coated birch plywood G2S.
All edges to be exposed plywood.

Cabinet doors to have slight radius on all edges to expose more of the plywood interior.

Base cabinet carcasses (two) between cabinet supports to be white melamine interiors. Build carcasses 3/4" shorter than height of base side panels and doors to not interfere with the metal legs on base cabinet supports. Doors to extend 3/4" lower than the carcasses of the cabinets.

Open shelf to support bar fridge to be mounted just above the base cabinet support leg.

Drawer hardware to be Blum full extension soft close.

Door handles to be provided in SS.

Door hinges to be soft close.

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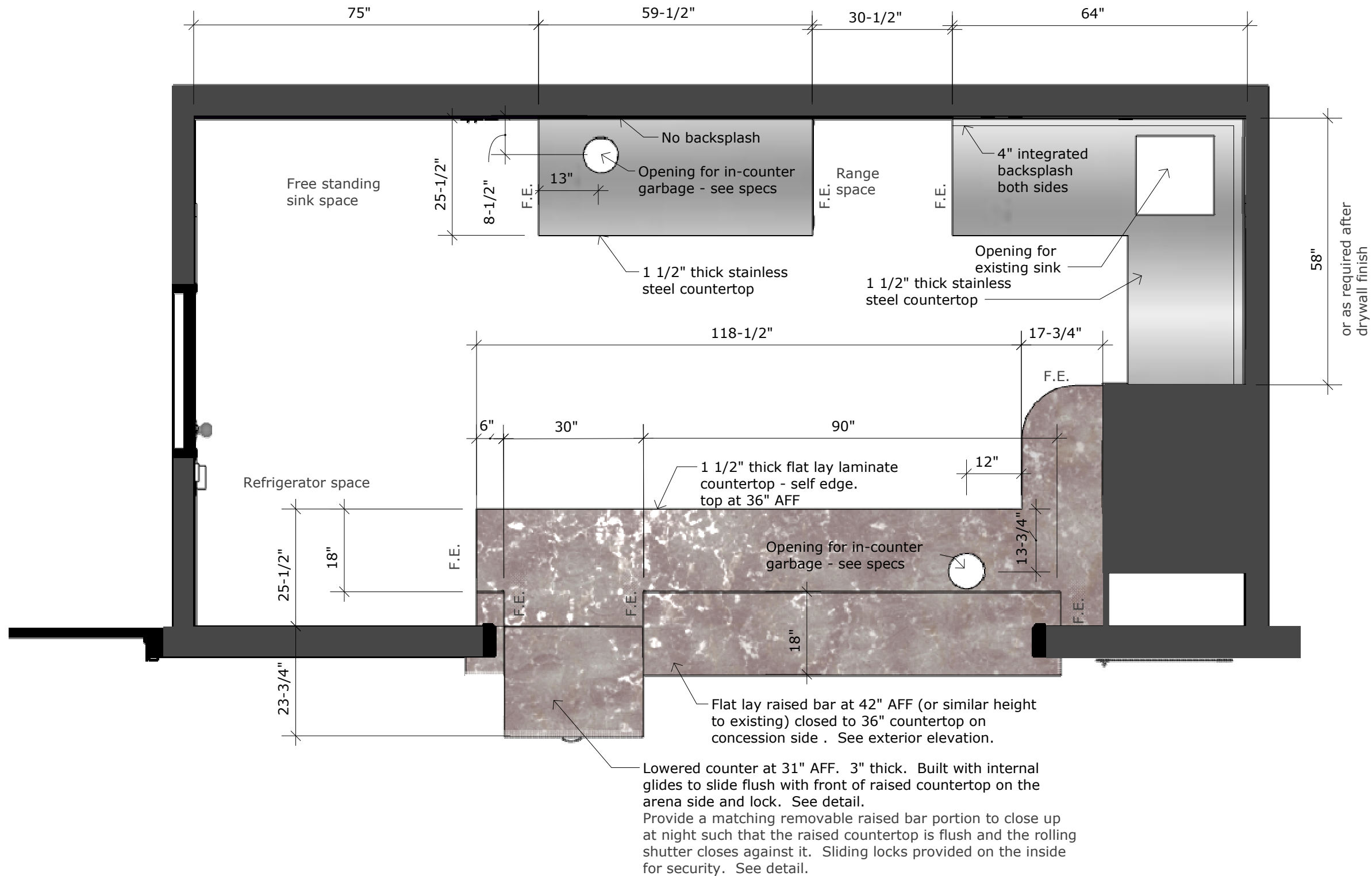
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Countertop Plan

11.8



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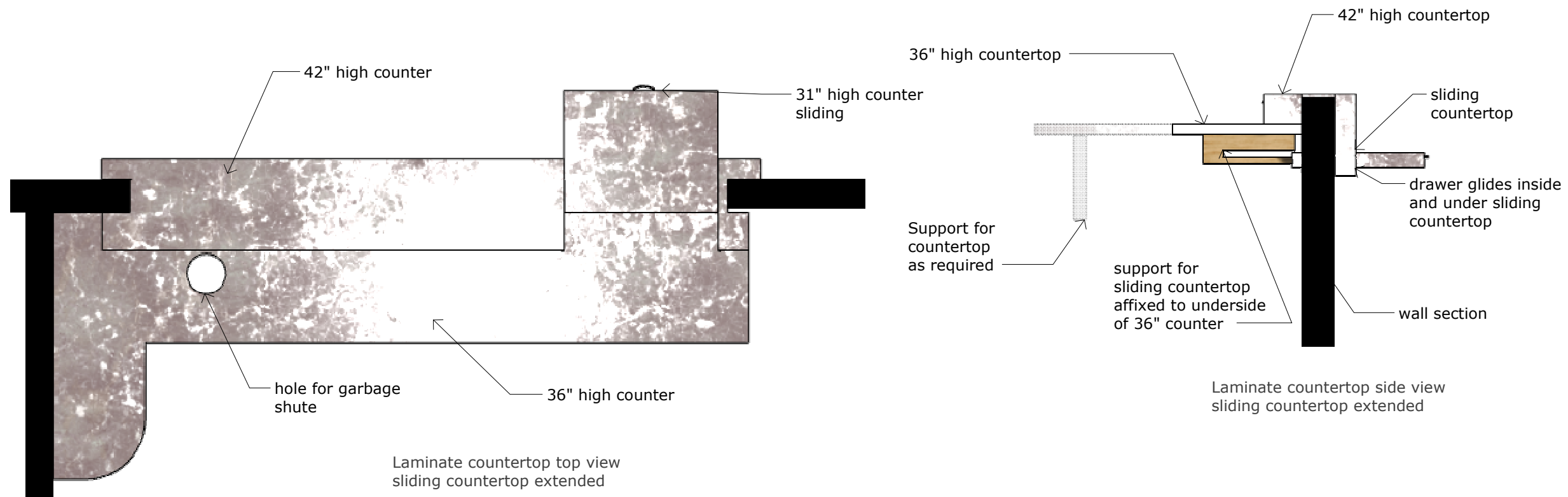
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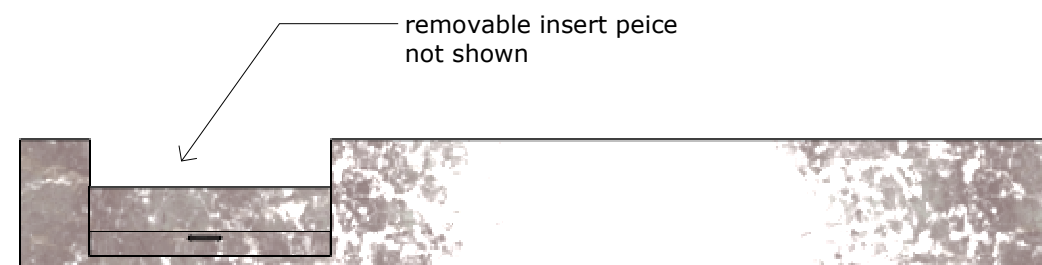
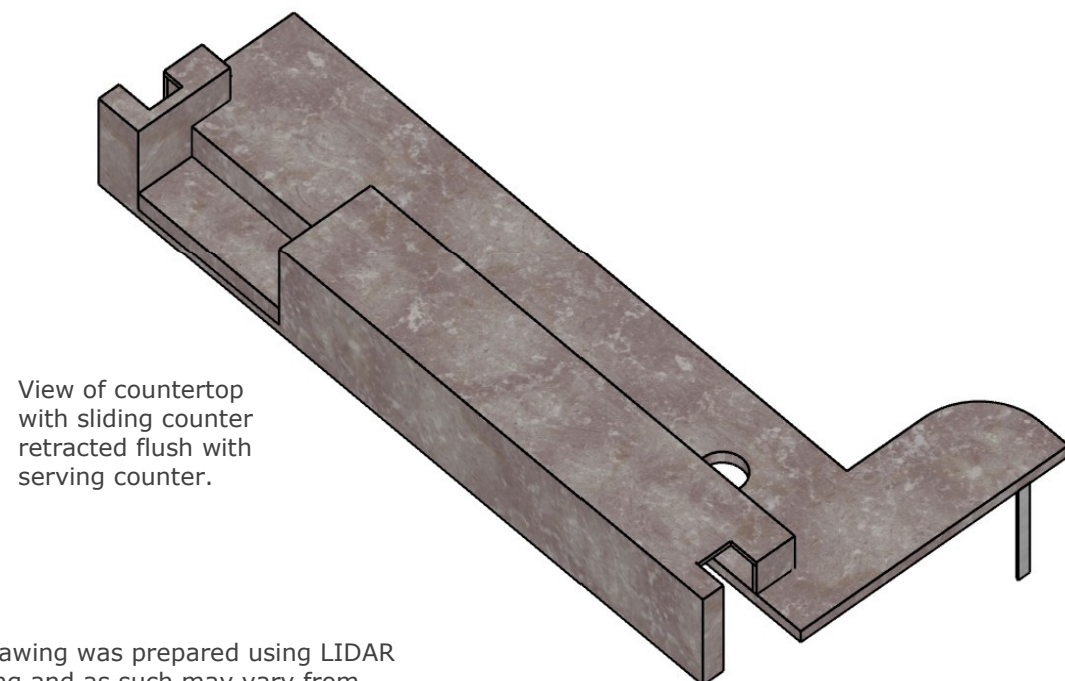
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Countertop Details

11.9



Laminate countertop inside view



Laminate countertop outside view

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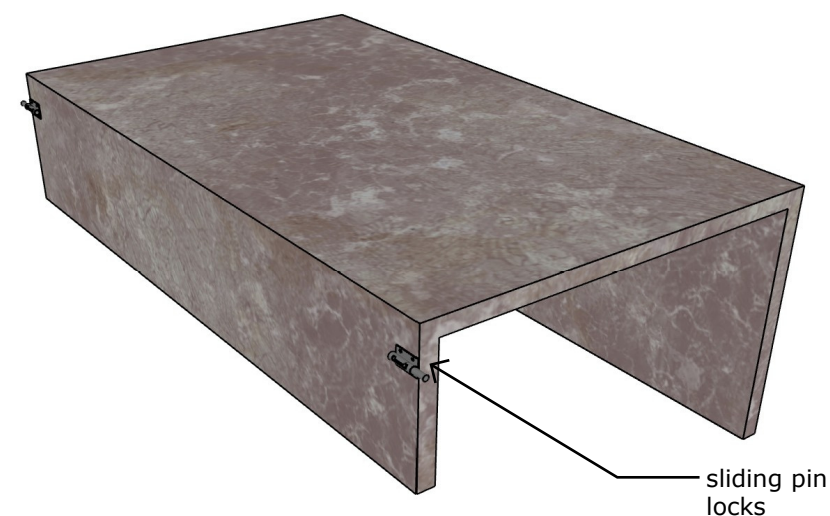
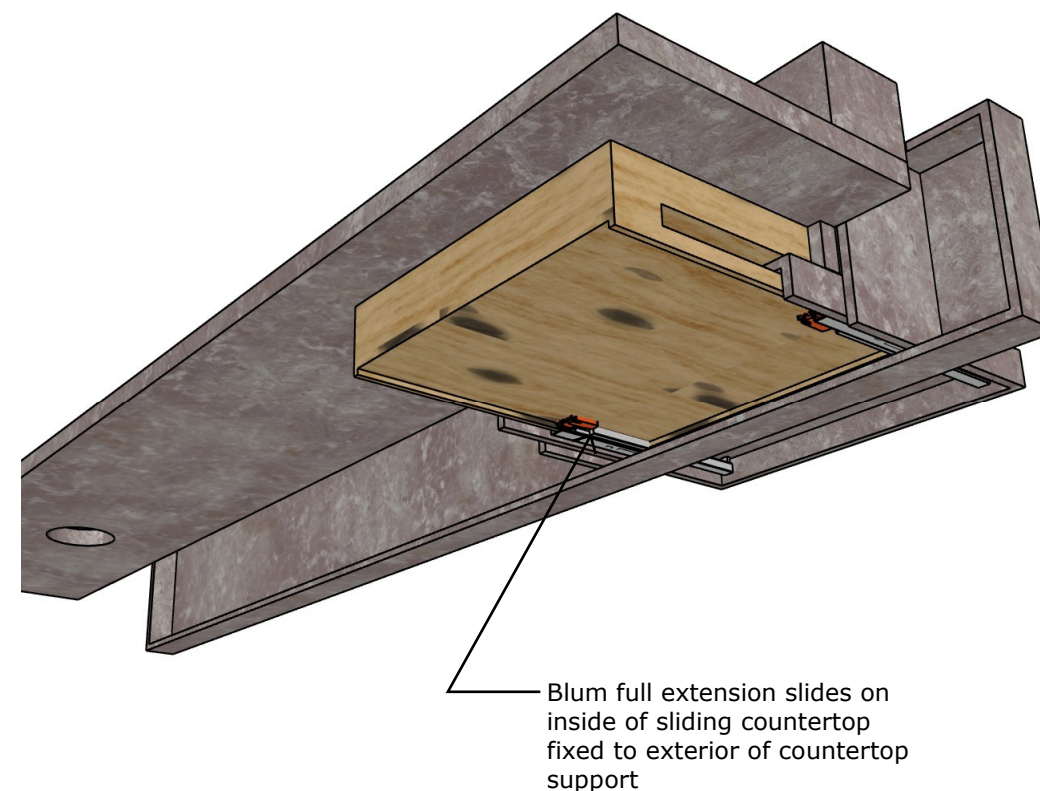
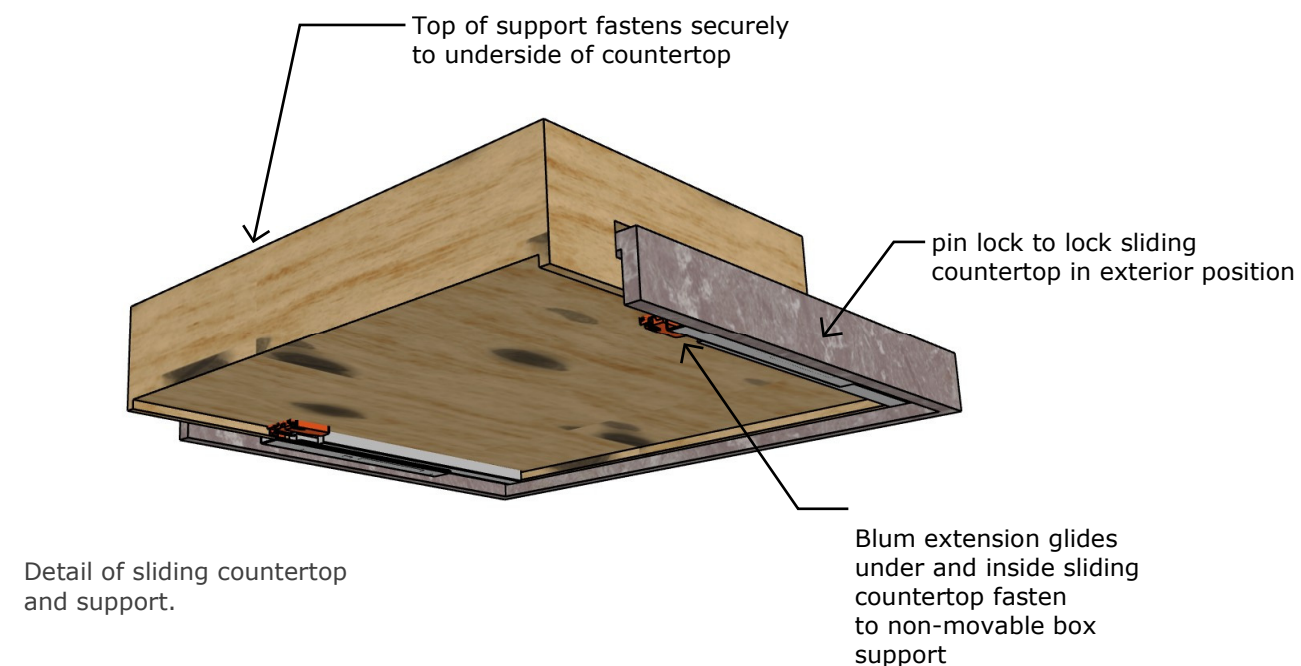
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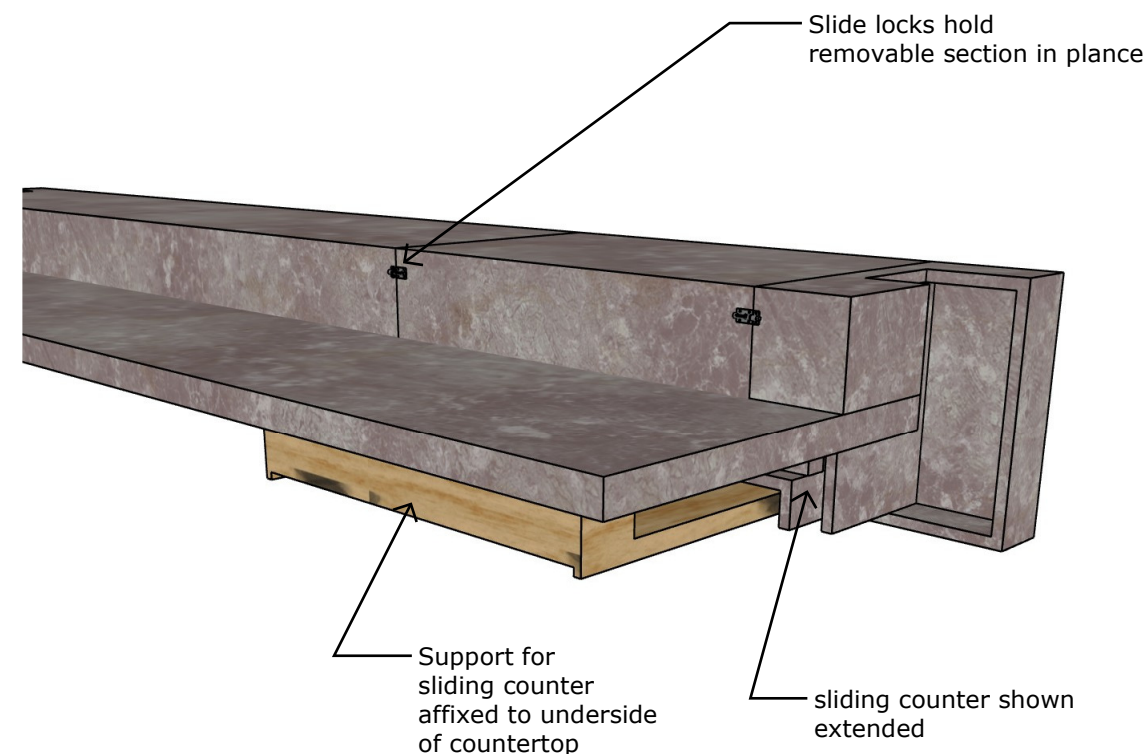
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Further Countertop Details

11.10



Detail of removable box



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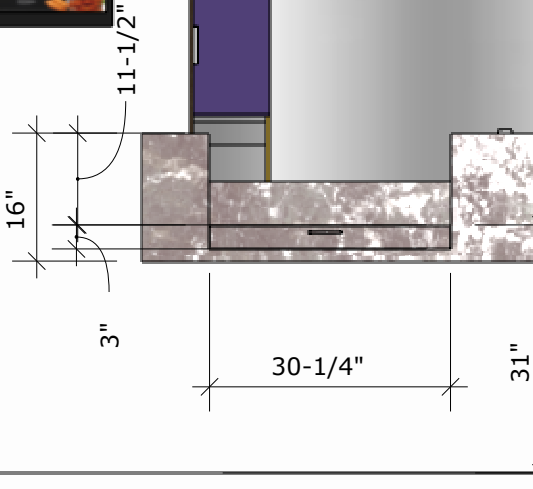
Exterior Elevation

11.11

ELBOWS UP!

Concession sign Width to match or be slightly larger than opening.
Height to come to bottom of existing perpendicular piping.
Lean forwardslightly to clear existing parallel pipe

Relocate display cases and provide hooks for menu signage provided by concession operator.



Rolling condiment and garbage/recycling unit. Locking csstors.

Inset millwork upper cabinet unit with glass locking door. LED lights under shelves. Interior to be paintable. Frame to be clear finished birch.

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Range Wall Elevation

11.12



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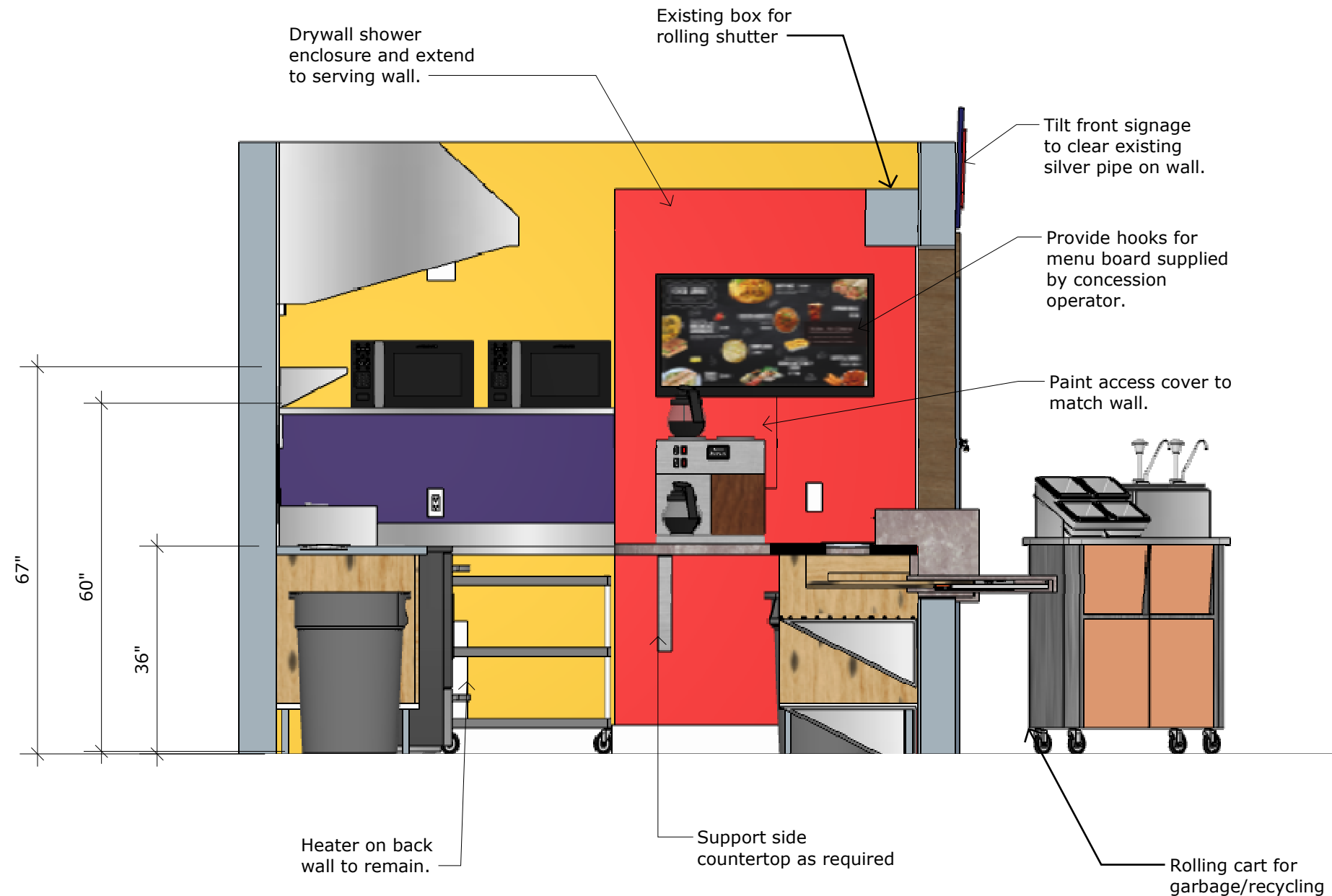
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Back Wall Elevation

I1.13



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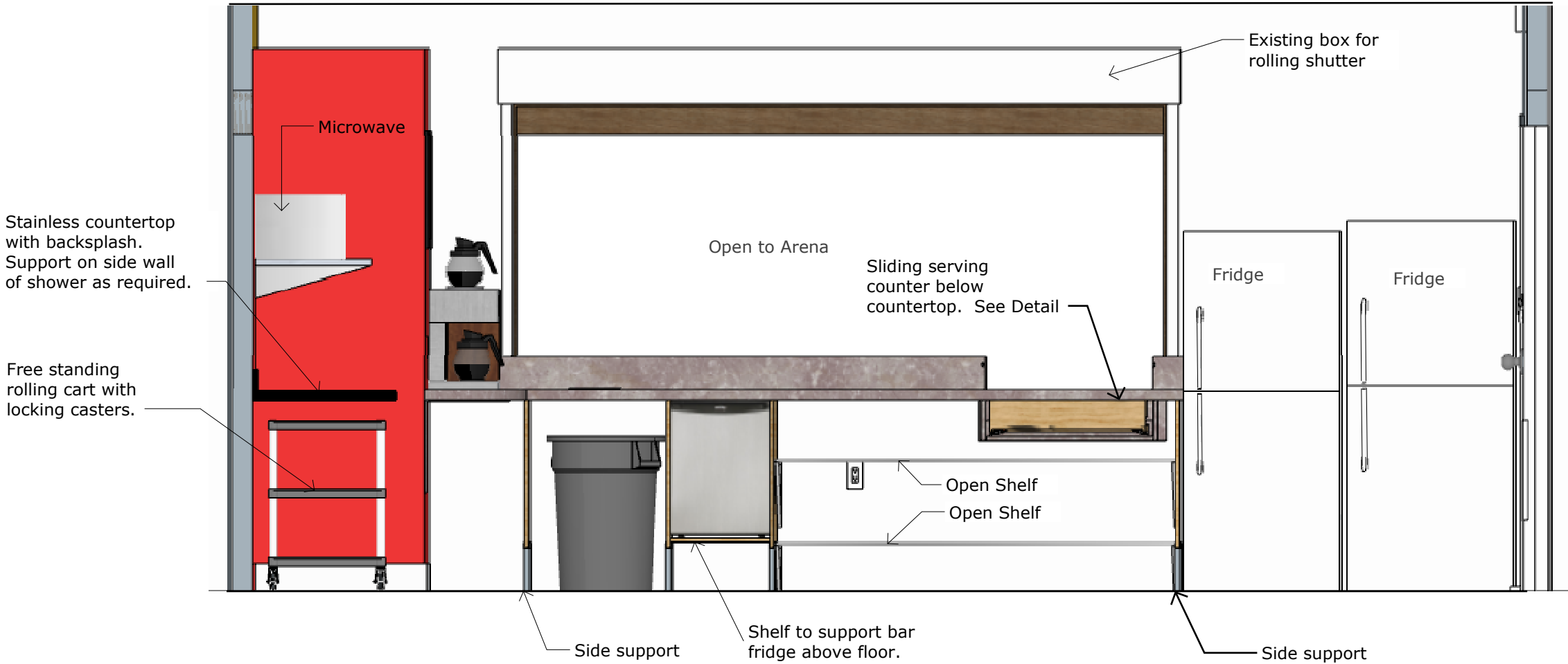
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Serving Wall Elevation

I1.14



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ELBOWS UP!

Provide LED under shelf
lighting under each shelf
in display case. Switch
in convenient location inside
cabinet.

Golden, British Columbia

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Electrical - Exterior
Elevaton

11.15

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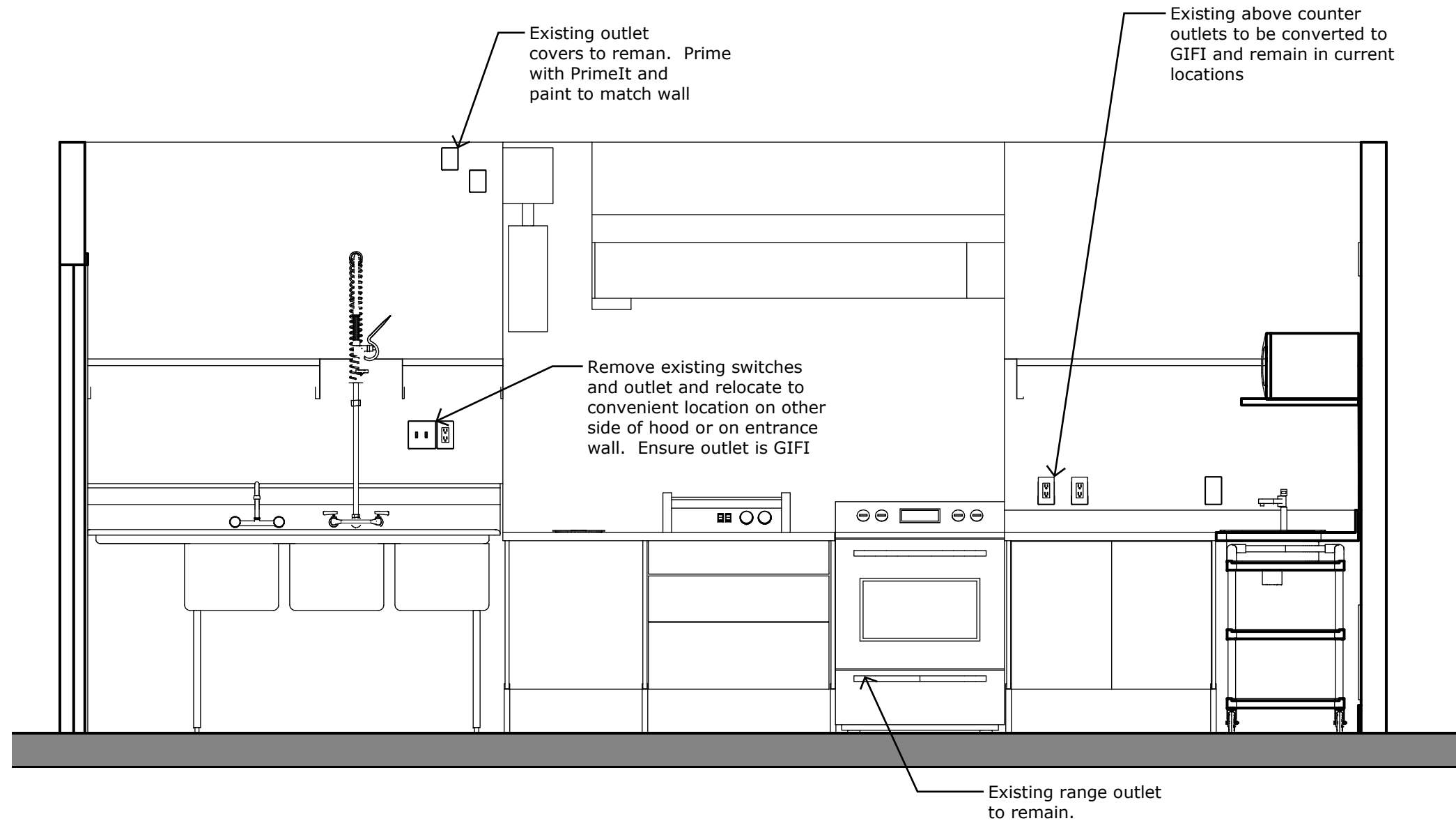
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Electrical - Range Wall
Elevation

11.16



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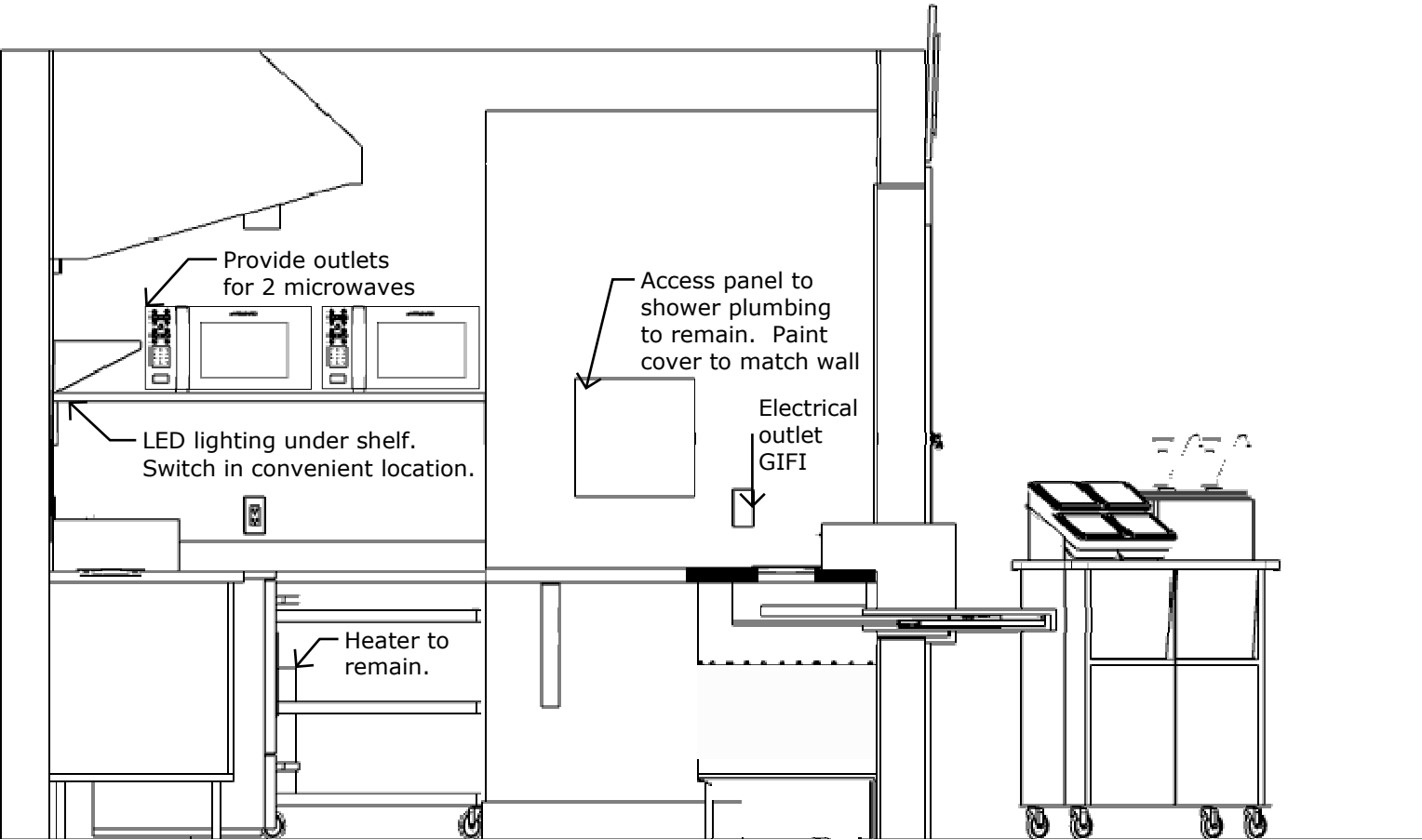
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Electrical - Back Wall
Elevaton

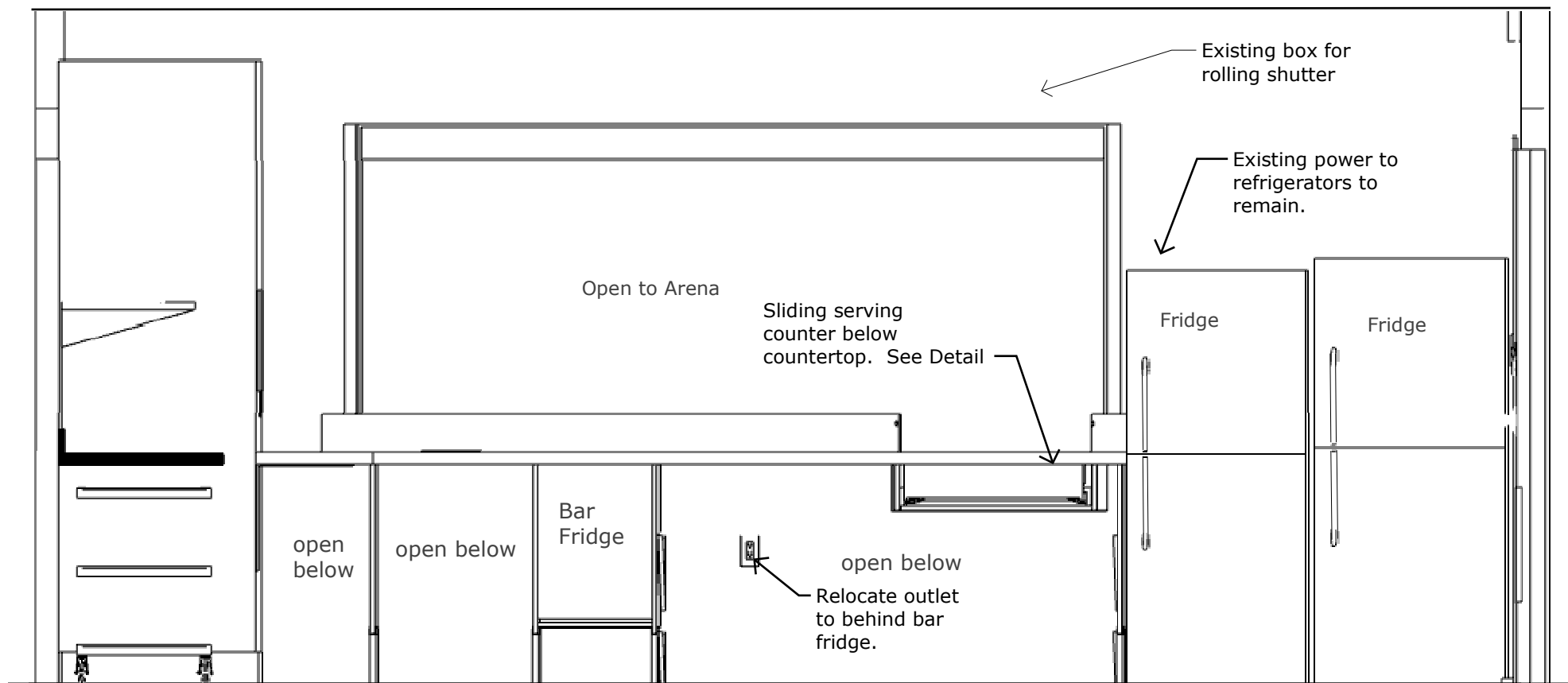
11.17



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Electrical - Serving Wall
Elevation

I1.18

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