



# EXTERNAL JOB POSTING

Dept.	Recreation Services	File No.:	2790-20-Camp Leader
Position:	Camp Leader	Pay Rate:	\$27.37 per hour
Posting Date	Monday, April 27, 2026	Closing Date:	Friday, May 8, 2026
Term:	Approximately 2 months; end of June to end of August	Classification:	Temporary – Part Time
Hours:	Per Schedule 'B' – Work weeks vary from 0 hours to a maximum of 37.5 hours.		

## 1. Position Summary

The *Camp Leader* ensures the coordination and implementation of day camp programs; leading games and activities, acting as cashier as necessary, and assuming a positive public relations role as an ambassador for department.

## 2. Specific Accountabilities

- Plans and leads day camp activities;
- Keeps attendance records and maintains camper safety;
- Enforces rules and deals effectively with emergencies;
- Undertakes routine janitorial tasks and assists other staff as appropriate;
- Receives payments for admission to regularly scheduled programs/day camps;
- Performs other related duties as assigned.

## 3. Supervision

The position reports to the *Recreation Services Coordinator and Recreation Services Lead* and has no direct supervisory authority other than the day camp participants.

## 4. Competencies, Skills, and Abilities:

- Ability to work independently while maintaining a high degree of accuracy, efficiency, diplomacy, and confidentiality.
- Strong computing skills, including the ability to operate computerized accounting, spreadsheet, and word processing programs (Word, Excel, Outlook, etc.).
- Ability to communicate effectively, both verbally and in writing, with other staff, management, elected officials and the general public in the English language.
- Ability to perform and succeed under the pressure of deadlines.

## 5. Minimum Qualifications

- Level 1 First Aid Certificate;
- The ability to marshal daily from the Mount 7 Rec Plex;
- Babysitting, coaching, or working with children;
- Handling of cash and associated duties.

## 6. Preferred Qualifications

- High Five Sport Certification
- WHMIS Certification

## 7. Remuneration

Wage, terms, and work schedule are as stated in the Town of Golden and CUPE Local 2309 Collective Agreement and applicable Letters of Understanding.

**Applications may be delivered by hand or electronically, and will be received until 12:00 pm (Mountain Time) Friday, April 10, 2026 to:**

Jordan Petrovics, Director of Recreation Services  
Town Hall - 810 9<sup>th</sup> Avenue South,  
E-mail: Jordan.Petrovics@golden.ca  
*Candidates with lesser qualifications may be considered.  
Only those applicants selected for an interview will be contacted.*